Arts & Humanities


The name of Your Advisor is on your Student Center page on Towson Online Services Web site: https://inside.towson.edu/psLogin.

Complete this form using your current Academic Requirements. Bring both with you when you meet with your advisor.

Transfer Evaluation: Final __________ Preliminary __________

Note: If Transfer Package is pending or courses are not included on the Evaluation of Transfer Credit form, it is the student’s responsibility to inform the Transfer Evaluation Office and the advisor.

Check course pre-requisites before registering http://towson.edu/cbe/documents/cbe_prerequisite_checking_guide.pdf.

General Education Requirements (GenEds)

Transfer Package:

- Granted: Complete GenEds for Package A / B / C
- None: Complete the following GenEds:

Category I: SKILLS for LIBERAL LEARNING (1 course in each)

I.A. Enlg 101/190 (with grade of "C" or higher)
I.B. Using Inf. COSC 111
I.C. College MATH
I.D. Adv. Composition ENGL 317
I.E. Creativity & Creative Dev.

Category II: CONTEXTS for LIBERAL LEARNING

No more than three courses can be in the same discipline

II.A. SCIENTIFIC INQUIRY (8 to 10 units, 4 units must be a lab science course)

- Lab course: _______ 
- Department: ______
- Category: ______
- Course #: ______
- Units: ______
- Course #: ______
- Units: ______
- Total units: ______

II.B. AMERICAN EXPERIENCE (1 course in each)

1. Arts & Humanities
2. Contemporary Issues

II.C. WESTERN HERITAGE

1. Arts & Humanities (1 course. Must be a different discipline than II.B.1)
2. Social & Behavioral Sciences (Two courses- Two different disciplines)
3. Cultural Plurality and Diversity (1 course)

II.D. GLOBAL AWARENESS (1 course)


A. Lower-Level Required Courses (18 units)

COMPUTER PROFICIENCY EXAM (CPE)* or EBTM 230

- CPE was retired in May 2016 and replaced with EBTM 250

1. ACCT 201/211 Principles of Financial Accounting
2. ACCT 202/212 Principles of Managerial Accounting
3. ECON 201/203 Microeconomic Principles
4. ECON 202/204 Macroeconomic Principles
5. LEGL 225 Legal Environment of Business
6. ECON 205 or MATH 231/233 Statistics

Admission to the EBUS Major Requirements:

- GPA of 2.0 or higher. TU GPA ________
- Grade of "C" or higher in each lower-level (L/L) Required Course.
- Average GPA of 2.7 or higher for ALL (L/L) Required Courses.

PEBU GPA: ________ = Total Gpts. / Units:

Ineligible for Admission:

To Do:

Submit Petition to Evaluate the Equivalency of a Transfer Course:

Repeat Policy: No more than two lower-level courses may be repeated, of which no more than one course may be repeated twice.

Courses for Fall/Spring Term:


B. Upper-Level Business Courses (24 units)

Open to PEBU & EBUS Majors

7. BUSX 301 Business Communications
8. FIN 331 Principles of Financial Mgmt
9. MKTG 341 Principles of Marketing
10. MNGT 361 Leadership & Management

The following courses will ONLY be applied to majors in CBE

11. EBTM 337 Enterprise Information Systems
12. EBTM 311 Waived after 1/1/2016

Courses Open to Admitted EBUS Majors Only

Admission to EBUS major will be processed after grades are posted in a term. Students may register for majors only courses after admission to the EBUS major has been processed by the Registrar's office (expected times are: Mid-January; late-January; early June; & approx. 3 weeks after summer sessions.)

13. EBTM 365 Principles of Operations Mgmt
14. BUSX 460 Professional Experience*
15. EBTM 481 Business Strategy & Policy
16. EBTM 482 Business Ethics
17. EBTM 483 Business Communication
18. EBTM 484 Applied International Business
19. EBTM 485 Business of Entrepreneurship
20. EBTM 486 Business Information Systems
21. Elective
22. Elective

Electives include: ACCT 300, COSC 311, EBTM 370, EBTM 400, EBTM 470-474, EBTM 491, EBTM 495, EBTM 497, ENTR 355, LEGL 328, MNGT 345, MNGT 482.

Graduation – Earned Units Required:

Minimum of 120 units: Earned ________ Enrolled ________ Need ________

Students must maintain an earned GPA of 2.7 or higher for ALL upper-level (U/L) courses.

* Internship required concurrent with course enrollment.

Please review this form carefully.

Initials: __________

Keep this form with your important academic records. You will need it for your next advising appointment.

DATE: __________________
Requirements for Admission to the Business Systems & Processes (EBUS) Major:

- A minimum cumulative grade point average (GPA) of 2.0 or higher for all coursework.
- A minimum grade point average (GPA) of 2.70 for ALL lower-level prerequisites, with a minimum grade of 2.00 or higher in each of the lower-level prerequisites.
- Successfully complete the Computer Proficiency Exam (CPE) or EBTM 250 with a passing grade.

Admission Procedure for EBUS:
At the start of each semester and before registration, the CBE Student Academic and Career Services office will notify PEBU students of their admission status by e-mail to their Towson e-mail addresses. Students who have met the requirements in effect for their catalog year will be automatically admitted to the major and will be eligible to take upper-level “majors-only” CBE courses.

Students who take upper-level “majors-only” CBE courses before being admitted to the e-Business major do so at their own risk.

Creating Your Degree Completion Plan (DCP)
By Maryland law, once you have earned 45 credits of course work, all students must have an academic plan that lists the courses needed to complete your degree for each semester leading to graduation. Transfer students must have a plan in the first semester at Towson. You will work with your academic advisor to create your academic plan. We have created a website with all the information needed to assist you with the creation of your academic plan at [http://towson.edu/cbe/resources/advising/academicplan.html](http://towson.edu/cbe/resources/advising/academicplan.html)

Term Codes
Term codes are used for registration in PeopleSoft (My TU).

<table>
<thead>
<tr>
<th>Term</th>
<th>Code Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimester</td>
<td>1 + Last 2 digits of year (ex: 18 for 2018) + 1 = 1181</td>
</tr>
<tr>
<td>Spring</td>
<td>1 + Last 2 digits of year (ex: 18 for 2018) + 2 = 1182</td>
</tr>
<tr>
<td>Summer</td>
<td>1 + Last 2 digits of year (ex: 18 for 2018) + 3 = 1183</td>
</tr>
<tr>
<td>Fall</td>
<td>1 + Last 2 digits of year (ex: 18 for 2018) + 4 = 1184</td>
</tr>
</tbody>
</table>

Business Systems & Processes (EBUS) MAJOR Electives
Select two of the following elective courses below for a total of 6 units.

- ACCT 300  Accounting Information Systems (3)
- COSC 311  Digital Technologies in Society (3)
- EBTM 470-474  Special Topics in e-Business (3)
- EBTM 491  e-Business Directed Readings (3)
- EBTM 495  e-Business Independent Research (1-3)
- EBTM 497  e-Business Internship (3)
- ENTR 355  Entrepreneurship and Small Business (3)
- LEGL 328  Cyber Law: The Law of the Internet (3)
- MKTG 345  Managing Integrated Marketing Communications (3)
- MNGT 482  Business Ethics and Sustainability (3)

EBTM 491, 495 or 497:
If you wish to take Directed Readings (EBTM 491) or Independent Study (EBTM 495) or EBTM Internship (EBTM 497), you will need to fill out the appropriate forms and have them approved prior to registering for these courses.

Registration Tip: Prerequisites are checked online as you register. A pre-major student who is not accepted to the major and enrolls in an upper-level CBE (BUSX, EBTM, ECON, ENTR, FIN, FPLN, LEGL, MKTG, or MNGT) course will be disenrolled from the course.