AGENCY NAME: Maxim Healthcare Services

AGENCY ADDRESS: 7227 Lee Deforest Dr., Columbia, MD, 21046

AGENCY TELEPHONE: 443-430-7455
FAX:

Web Page/URL: www.maximhealthcare.com

Geographic Areas Served: Nationwide (Intern focus area Baltimore County, Howard County)

Supervisor(s):

Name: Ita Cremen
   Title: Program Manager
   Email: itcremen@maxhealth.com
   Phone: 410-616-6258

Name: Jermaine R. Reed
   Title: Director of New Product Development
   Email: jereed@maxhealth.com
   Phone:
AGENCY GOALS & OBJECTIVES:

Maxim’s Mission is to provide reliable, safe, and patient-centered care through innovation and efficient care delivery models.

Mission, Vision, Values (Video)
Mission, Vision, Values (PDF)

Maxim Healthcare Services has a strong belief in developing leaders and in serving its patients, employees, and clients with great care. As a provider of home healthcare, medical staffing, and wellness services, Maxim offers a wide range of services to accommodate a variety of clinical needs.

As Maxim grows, we will continue to devote ourselves to providing quality patient care and customer service, while maintaining a dedication to serving and improving our communities.

Maxim in the Community
Maxim Leadership
Discover Max Compliance
Company History

DEPARTMENT GOALS AND OBJECTIVES:

To develop solution oriented service delivery models for our partners (commercial payors, healthcare regulators, hospital systems, and employers).

CRIMINAL BACKGROUND CHECK REQUIRED? Yes __x__ No___

INTERNSHIP INFORMATION (How might your organization use and improve a health education student’s skills and knowledge?): The organization will immerse the student into population health models that as to enable the student to see how healthcare is delivered in the community and other various settings. This exposure will reinforce and hopefully expands the student’s knowledge of the challenges and success found in managing those in need of healthcare. This will be accomplished by allowing the student to participate in various workflows and project teams.
INTERN INFORMATION (What are the skills and qualities you seek in an intern?):

The intern must be able to thrive in ambiguous situations; be an independent thinker; solution oriented; and must work well in a team environment.

OTHER INFORMATION (Parking problems? Need for night/weekend availability? Things a student should know before an interview?):

THANK YOU FOR COMPLETING THIS FORM. PLEASE RETURN VIA EMAIL TO: kgould@towson.edu

IF ANY QUESTIONS, PLEASE FEEL FREE TO CALL ME AT 410-704-5937
LETTER OF AGREEMENT

This agreement is entered into this ___12th___ day of __October______, 2015___ between Towson University, Department of Health Science, an agency of the State of Maryland (hereinafter referred to as "the University") and _Maxim Healthcare Services________________________(hereinafter referred to as the "Agency"). The Letter of Agreement shall govern the use of the Agency's facilities by the faculty and students enrolled in the University's Bachelor of Science Degree Program in Health Science.

The Agency identified above agrees to the following conditions in accepting and supervising the University's Community Health Education interns:

(1) A description of the Agency must be submitted to the University for inclusion in the Internship Handbook;

(2) Notification must be made in advance to the Internship Coordinator when (a) a semester becomes inappropriate for fieldwork experiences, (b) when there is a change in supervisory personnel, and/or (c) when the agency supervisor(s) will be on leave of absence;

(3) The Agency must, at all times, provide adequate supervision. The intern should not replace any employee or assume unsupervised command of any project or role;

(4) The Agency informs the intern at the time of the interview regarding reimbursement policies for on-the-job travel, liability coverage, parking, immunizations, criminal background check, or other job related expenses;

(5) The intern should be provided oral and/or written information (e.g. annual reports, description of the agency's goals, organizational charts, nature of the placement, anticipated tasks of the intern, working conditions) about the agency to assist the intern in making an informed decision when selecting an internship placement. This exchange must be done at the time of the interview.

(6) The Agency supervisor must:

(a) have a minimum of one year in her/his current position

(b) be responsible for the educational program or an educational component in the Agency

(c) have experience in health education programming and/or related fields, as well as supervisory experience

(d) be committed to and have sufficient time to devote to the professional growth and development of the intern

(e) agree to interview potential interns
(f) consent to complete the Internship Placement Agreement and return it to the Internship Coordinator after interviewing the prospective intern

(g) agree to meet with the University Supervisor on a periodic basis and as needed to discuss the intern's progress

(h) agree to complete all intern evaluation forms

(i) agree to provide daily supervision for the intern

This Letter of Agreement binds both the University and the Agency to requirements specified in the Internship Handbook. Should either party be desirous of terminating this Agreement, prior notice must be given sixty (60) calendar days in advance of its termination. Such termination shall not take effect, however, until interns already engaged in the Agency have completed their internship experience. If no termination by either side is sought, the Agreement will be in effect until June 2016 and will automatically renew on this date every year.

During the performance of this agreement, it is agreed that there will be no discrimination against any student because of race, color, religion, sex or national origin.

AGENCY

[Signature]

Date 9/30/15

Agency Administrator

[Signature]

Date 9/30/15

Agency Supervisor

TOWSON UNIVERSITY

Date

Dr. Laurencia Hutton-Rogers,
Department of Health Science, Chairperson

Date

Dr. Kathy Gould, Internship Coordinator