Present: Bethany Brand (PSYC); Isabel Castro (FORL); Terry Cooney (Dean CLA); Cindy Gissendanner (WMST); Amanda Ginter (FMST); Matt Hoddie (POSC); Miho Iwata (SOAN/CJ); Adam Jabbur (ENGL); Alan Marcus (GEOG); Robert Tappan, Chair (RLST)

Absent: Kelly Gray (HIST)

Guests: Karen Eskow (Assoc. Dean)

1. Review of minutes
   • Decision: approved as written

2. FORL 325: Stories of Migration new course proposal
   • Decision: approved with requested revisions
   • Hispanics Syllabus
     • Indicate whether essays should be double-spaced or single-spaced, or replace page requirements with word-count requirements.
     • Revise the late-work policy to allow for excused absences.
     • Correct the discrepancy between allowing three free absences and dropping the two lowest attendance grades.
     • Remove the reference to minor illness in the attendance policy.
     • Change the pass/fail threshold to 70%.
     • Consider acquiring an overlap statement from the History Department (HIST 378).
   • Arabs Syllabus
     • Add a late-work policy.
     • Indicate whether essays should be double-spaced or single-spaced, or replace page requirements with word-count requirements.

3. GEOG 315: Geomorphology course change
   • Decision: approved as written

4. HUMA 510: Introduction to Graduate Studies new course proposal in Global Humanities
   • Decision: approved with requested revisions
   • Add a bibliography to the syllabus.
   • Change “introducing” to “introduction to” in the catalog description.
• Because participation will count for 15% of the total grade, the syllabus must indicate how participation will be measured and assessed.
• Revise the attendance policy to align with university policy on excused absences.
• Add the lower-level option to the course number: 310/510 or 410/610.
• Consider elevating the course number to the 600 level.

5. HUMA 511: War new course proposal
• Decision: approved with requested revisions
• Replace grade of “D” with “F.”
• Correct the spelling of “manifestation” in the course objectives.
• Remove any verb(s) from the catalog description.
• Because participation will count for more than 10% of the total grade, the syllabus must indicate how participation will be measured and assessed.
• Add a statement/policy on late work.
• Add the lower-level option to the course number: 311/511 or 411/611.
• Consider elevating the course number to the 600 level.

6. HUMA 512: EnviroHumanities new course proposal
• Decision: approved with requested revisions
• Remove grade of “D” and add “B” and “F.”
• Revise the attendance policy to align with university policy on excused absences.
• Clarify the academic integrity policy.
• Define “inappropriate academic behavior.”
• Separate attendance and participation grades.
• Add the lower-level option to the course number: 312/512 or 412/612.
• Consider elevating the course number to the 600 level.

7. HUMA 513: Disease, Life, and Death new course proposal
• Decision: approved with requested revisions.
• Remove grade of “D” and add “B” and “F.”
• Remove any verb(s) from the catalog description.
• Use a uniform font throughout the syllabus.
• Revise “grammar matter” to read “grammar matters.”
• Add the lower-level option to the course number: 313/513 or 413/613.
• Consider elevating the course number to the 600 level.
8. HUMA 514: Translation
   new course proposal
   • Decision: approved with requested revisions
   • Revise the attendance policy to align with university policy on excused absences.
   • Because participation will count for more than 10% of the total grade, the syllabus
     must indicate how participation will be measured and assessed.
   • Add the lower-level option to the course number: 314/514 or 414/614.
   • Consider elevating the course number to the 600 level.

9. HUMA 515: Power
   new course proposal
   • Decision: approved with requested revisions.
   • Remove any verb(s) from the catalog description.
   • Use a uniform font and uniform spacing throughout the syllabus.
   • Add the lower-level option to the course number: 315/515 or 415/615.
   • Consider elevating the course number to the 600 level.

10. HUMA-MA: Global Humanities
    reactivation proposal
    • Decision: approved pending consultation and revision.
    • Consider elevating several 500-level courses to the 600 level. (Graduate students
      are limited to three 500-level courses.)
    • The section titled “Interdisciplinary Thematic Seminars” requires at least one
      additional 600-level course.
    • Add the lower-level options to the course numbers: 3xx/5xx; 4xx/6xx.
    • Revise or consider dropping the combined undergrad/grad program.

11. IDIS-BS-AMST: American Studies Concentration
    program change
    • Decision: approved as written

12. IDIS-BS-ANBR: Animal Behavior Concentration
    program change
    • Decision: approved with requested statement
    • Statement of support from Biology Department chair

13. IDIS-BS-ASST: Asian Studies Concentration
    program change
    • Decision: approved with requested statements
    • Statements of support from department chairs whose courses are being added to
      the Asian Studies Concentration.

14. SOAN-BS-ANTH: Anthropology Concentration
    program change
    • Decision: approved with requested revisions
• Courses that have not yet completed the curriculum review process may not be added to the Anthropology Concentration.

15. TSEM 10X: Towson Seminar [Exercise and the Brain] new course proposal

- **Decision:** approved with requested revisions
- Replace “Towson Seminar” with “Catalog Description.”
- Under course policies, change “expect” to “except.”
- Indicate which course objectives will be met by each assignment.
- Under the academic integrity policy, consider adding a consequence for “disrespectful behavior.” Consider citing the university code of conduct: e.g., “consequences consistent with the university code of conduct policy.”

16. TSEM 10Y: Towson Seminar [Caregiving Across the Lifespan] new course proposal

- **Decision:** approved with requested revisions
- Replace “Towson Seminar” with “Catalog Description.”
- Under the academic integrity policy, consider adding a consequence for “disrespectful behavior.” Consider citing the university code of conduct: e.g., “consequences consistent with the university code of conduct policy.”
- Consider filling the .5 gaps in the grade percentages.
- Clarify how grade deductions will be made for students’ failure to participate.