Present: Bob Tappan (PHIL/RLST), Joseph Clark (POSC), Miho Iwata (SOAN/CJ), Alhena Gadotti (HIST), Alan Marcus (GEOG), Maureen Todd (FMST), Kate Wilkinson (WMST), Adam Jabbur (ENGL), Bethany Brand (PSYC), Isobel Castro-Vazquez (FORL), Carol Caronna (IDST), Alan Leigh (PSYC MA student), Terry Cooney (Dean)

Absent:

Guests: Karen Eskow (Associate Dean)

1. Review of April 5, 2018 minutes
   • Decision: Approved

2. CLACC chair for 2018-2019 discussion
   • Current Chair, Robert Tappan’s teaching schedule precludes him from serving as CLACC chair for the Fall 18 term.
   • Decision: Alhena Gadotti has agreed to serve as convener so that an official vote for a new chair can take place at the first Fall 18 meeting.

3. Combined BA/MA degree programs proposal
   • Karen Eskow presented this information and solicited feedback as it is not an official proposal nor is it in CIM.

4. Combined Minor—Master’s in Geography and Environmental Planning
   • Please add to the rationale what the minor entails for informational purposes
   • Please add how the three graduate courses would count towards the minor
   • Decision: Approved with requested revisions

5. ENGL 326: Literature of the British Romantic Period
   • Decision: Approved

6. ENGL 371: Women Poets: Themes and Images
   • Decision: Approved
7. ENGL 414: Editing the Literary Magazine I  
   • Decision: Approved  
   COURSE CHANGE 

8. ENGL 415: Editing the Literary Magazine II  
   • Decision: Approved  
   COURSE CHANGE 

9. ENGL 442: Modern Fiction Since World War II  
   • Decision: Approved  
   COURSE CHANGE 

10. FMSCMA-BA: Combined BS/MS in Family Science  
    with Leadership in Jewish Education & Communal Service  
    • Some confusion with the distinction between BA/MA and BS/MS was noted. Perhaps clarify this discrepancy for informational purposes.  
    • Decision: Approved with requested revisions  
    PROGRAM CHANGE 

11. FMST 297: Preparing Human Service Workers:  
    Pre-Internship  
    • Decision: Approved  
    COURSE CHANGE 

12. FMST 497: Advanced Internship in Family Studies and Community Development  
    • Decision: Approved  
    COURSE CHANGE 

13. FMSTMA-BA: Combined BA in Family & Human Services/Services to Children & Youth and MA in Leadership in Jewish Education & Communal Service  
    • Decision: Approved  
    PROGRAM CHANGE 

14. FMSTMS-BS: Combined BS/MS in Family & Human Services with Child Life, Admin & Family Collaboration  
    • Decision: Approved  
    PROGRAM CHANGE 

15. FORL 520: Language Acquisition  
    • Please add how 500 level and 300 level courses are distinct in rationale  
    • Please add an overlap statement  
    • Class participation and attendance: Consider adding a point system to this section to clarify how this will impact overall grade  
    • Class participation and attendance: FORL 3XX is referenced, please revise  
    NEW COURSE
• Please clarify that only unexcused absences cannot be made up
• Please clarify absence policy to reflect university excused absences
• DSS: It is not in line with TU policy to state that a DSS memo must be presented in the first two weeks of class. Please revise.
• In both CIM and Syllabus: Please remove the course repeat information from the catalogue description
• Decision: Approved with suggested revisions

17. JWED-PBC: Jewish Education
   PROGRAM CHANGE
   • Decision: Approved

18. POSC 485: Seminar in Political Theory
   COURSE CHANGE
   • Decision: Approved

19. POSC 493: Internship
   COURSE CHANGE
   • It is unclear to the committee if it should be taken three times or three units at a time? Meaning, is it meant that students will have a full semester in Washington, or four semesters of internship? Please clarify.
   • Decision: Table proposal

20. RLST 310: Jewish Law and Ethics
    COURSE CHANGE
    • Consider removing or revamping pre-requisites as Core Courses should be available to students campus wide, and thus have no pre-requisites.
    • Assessment section: Please clarify how student participation grades are impacted by university excused absences
    • A policy of 15+ unexcused absences automatically failing does not fall in line with University policy. Consider making this point based.
    • Make-up policy: consider changing to “one week of returning to campus” to deal with unforeseen circumstances or health concerns.
    • Technology policy: Please add a DSS exception.
    • Decision: Approve with suggested revisions

21. WMST 586: Women’s Spiritual Practices
    NEW COURSE
    • Grading scale: Please change to the graduate grading scale which does not include a C+.
    • Please include a course description on the syllabus as opposed to the catalogue description
    • Absences: Please remove the letter grade language and work within a point system.
    • Please add some additional information about theory and methods review assignments
• Consider add information related to how specific assignments are related to course objectives as it is possible the grad committee with ask for this material.
  • **Decision: Approve with suggested revisions**

22. WMST-BS: Women’s & Gender Studies Major  PROGRAM CHANGE

• Please add written communication from the chair of Philosophy and Religious studies and Communication stating that they approve the specified changes to the major.
  • **Decision: Approve with suggested revisions**

**Minutes completed by Maureen Todd**