

Internship Requirements and Approval Process

To be eligible to enroll in FMST 397 Internship in Family Studies, a student must meet certain academic requirements.

Requirements

Student must enroll in and successfully complete FMST 297 during the semester prior to the one in which the student intends to enroll in FMST 397.

Student must receive the consent of the department chair and have completed 21 units of FMST course work, including FMST 297 Preparing Human Service Workers: Pre-internship and FMST 387 Community Services for Families. A minimum grade of "C" is required in all FMST courses.

Student must receive pre-approval from the course instructor of FMST 297 to take FMST 397. This process and the documents that pertain to pre-approval are part of the course requirements for FMST 297. Also, receiving a failing grade in FMST 297 or any other FMST field-based course, including but not limited to FMST 340, FMST 350, FMST 355, FMST 387, FMST 397, and FMST 497, will typically preclude permission being given to enroll in other FMST field-based courses.

Final Approval for Internships

Final approval for all internships is granted by the department chair. This approval is based on, but not limited to, review of pre-internship documentation, the student's knowledge of and ability to apply ethical guidelines as evidenced in FMST 297 coursework, the student's academic record and advising file, and student performance in prior service learning classes.

Student meetings for final approval for the spring semester are held in December. Student meetings for final approval for summer and fall internships are held in May. At this time, the student will present their plan for internship classes by submitting the completed Internship Plan Form. Once the student has committed to their plan for internships, any changes to the plan will require the student to submit a petition.

If a student is issued a permit for FMST 397 and subsequently does not meet the prerequisites as stated above, that student will be removed from the course.

In preparation for internship, students are encouraged to assess time and financial demands including work schedules, use of financial aid, family commitments and extracurricular activities.

Students who are applying for FMST 497 Advanced Internship in Family Studies must follow the process outlined for the Advanced Internship Requirements and Approval Process.