Understanding CAEP Fees & Accreditation Costs

Presenter:
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San Diego, CA
Agenda

I. Background
II. Annual Fees for CAEP educator preparation providers (EPPs)
III. Accreditation Costs
   • Visit Fees
   • Visit Expenses
   • Budgeting for a visit
IV. Q & A
Background

- CAEP is in its third year of operation
- CAEP Annual EPP Fees and Visit Fees approved by CAEP Board
- CAEP Annual EPP Fees increased 3.5%
- CAEP Visit Fee rate of $1,915 per visitor
- CAEP Model – generate sufficient revenues through multiple funding sources to support ongoing CAEP operations
Background – Funding Sources

• Multiple funding sources
  ➢ Donated services valued at over $4.1mm
  ➢ Member Organizations
  ➢ State Partnerships
  ➢ Contributions and Grants
  ➢ Educator Preparation Providers (EPPs)

• Generated revenues provide funding for various programs and all accreditation activities

• EPP annual fees and accreditation visit fees are only part of the overall CAEP revenue and expense structure
Agenda

I. Background

II. **Annual Fees** for CAEP educator preparation providers (EPPs)

III. **Accreditation Costs**
   - Visit Fees
   - Visit Expenses
   - Budgeting for a visit

IV. Q & A
Annual EPP Fees – Legacy Structures

**NCATE**
- Hybrid Structure
  - Based on completers
  - Sustaining fees for non-AACTE members

**TEAC**
- Single Structure
  - Flat rate regardless of completers
Annual EPP Fees – CAEP Structure

CAEP Annual EPP Fees

• Single structure
• Elimination of sustaining fees
• Based on completers

98% CAEP EPPs HAVE LOWER OR SIMILAR FEES
## Annual EPP Fees – CAEP*

<table>
<thead>
<tr>
<th>Completers</th>
<th>2016-17</th>
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<tbody>
<tr>
<td>0-50</td>
<td>$2,475</td>
</tr>
<tr>
<td>51-150</td>
<td>$2,745</td>
</tr>
<tr>
<td>151-300</td>
<td>$3,130</td>
</tr>
<tr>
<td>301-500</td>
<td>$3,625</td>
</tr>
<tr>
<td>501-1000</td>
<td>$4,775</td>
</tr>
<tr>
<td>1000+</td>
<td>$5,550</td>
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* Subject to approval by CAEP Board of Directors
Annual EPP Fees – CAEP

What is the definition of a completer?

Any candidate who exited a preparation program by successfully satisfying the requirements of the Educator Preparation Provider (EPP)

Which school-year’s data is used by CAEP?

Previous school year or latest available

Where does CAEP obtain this information?

Annual Report submitted by the EPP
Annual EPP Fees – Invoicing

What: CAEP EPPs will be invoiced annual fees as: “CAEP Annual EPP Fees”

When: Fees invoiced in May/June and due upon receipt

Why: Provides EPPs and CAEP most flexibility in the budgeting and managing of fiscal-year budgets
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Accreditation Visit Fees

- Accreditation visit fees are similar under all three pathway visits*
- Aim to reduce financial considerations in choosing which pathway to pursue
- Visit Fees are based on the size of the visiting team
- Visit Fees rate is **$1,915 per visitor**

* Under IB Pathway, there’s a $2,100 charge per program reviewed.
Visiting Team Size

For SI and TI Pathway Visit
- CAEP automatically assigns 5 visitors

For IB Pathway Visit
- CAEP automatically assigns 3 visitors

Team size then might be adjusted based on certain established criteria
Criteria for adjusting visitor team size

Additional visitors **might** be assigned if:

- The EPP enrolls 500 or more candidates
- The EPP has more than 20 programs (licensure areas)
- The EPP offers the program at multiple levels (initial / advance (SI/TL) or undergraduate/graduate (IB))
- The EPP offers the program at multiple sites
- The EPP is having the first accreditation visit

Fewer visitors **might** be assigned if:

- The EPP has fewer than 10 programs (licensure areas)
- The review covers only one of the preparation levels
- The EPP is having a focused visit
Visit Expenses

Travel & Incidental Expenses

- Pre-Paid by CAEP
- Invoiced to EPPs
- Directly Arranged & Paid by EPPs

Onsite Expenses

- CAEP will pre-invoice travel and incidental expenses of $800 per visitor along with the accreditation visit fees.
- Visit expense rate, based on previous actual averages, has been lowered for the last 4 consecutive semesters.
- Pre-invoicing eliminates any surprises due to an unexpected increase in airfares and/or expenses.
- EPPs do have the option of directly arranging and paying for travel and incidental expenses.
Accreditation Visit Fees & Visit Expenses - Invoicing

What: All pathway visits will be invoiced as:

“CAEP Accreditation Visit Fees & Visit Expenses”

When: Fees invoiced before each accreditation cycle

Fall visits: Aug/Sep
Spring visits: Dec/Jan
Due before actual visit date

Why: Provides EPPs more flexibility in the budgeting and managing of visit expenses
**Budgeting**

Cost of a typical CAEP Accreditation Visit in 2016 – 17

<table>
<thead>
<tr>
<th></th>
<th>SI or TI Visit</th>
<th>IB Visit</th>
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<tbody>
<tr>
<td>Example Team Size</td>
<td>4</td>
<td>3</td>
</tr>
<tr>
<td>2016 - 2017 visit fees</td>
<td>$7,660</td>
<td>$7,845</td>
</tr>
<tr>
<td>Visit expenses</td>
<td>$3,200</td>
<td>$2,400</td>
</tr>
<tr>
<td><strong>Total Cost</strong></td>
<td>$10,860</td>
<td>$10,245</td>
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**Onsite Expenses**

EPP’s Responsibility
CAEP Consultation Prior to Accreditation Visit

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<tr>
<th>Virtual Pre-visit</th>
<th>Required - SI &amp; TI</th>
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<tr>
<td>In-Person Pre-visit</td>
<td>Encouraged - IB</td>
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(1) EPPs do have the option to request an in-person pre-visit under SI or TI Pathway.

(2) All expenses associated with an in-person pre-visit must be pre-arranged and directly reimbursed to the lead visitor.
Agenda

I. **Background**

II. **Annual Fees** for CAEP member educator preparation providers (EPPs)

III. **Accreditation Visit Fees**
- Fee Structure
- Fee Schedule
- Budgeting for a visit

IV. **Q & A**
Q & A

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Thank you for your time