Operational Communications Internship – Summer 2020 - Stipend Eligible

Title – Intern, Operational Communications

Company – MedStar Health

Industry – Health Care

Timeframe – Fall, Spring, or Summer (10-16 weeks)

Hours – 8-16 hours per week

Stipend – Students are eligible for a stipend upon successful completion of the internship

Location – Columbia, MD

About MedStar Health – MedStar Health is a $5.6 billion, not-for-profit, regional healthcare system based in Columbia, Maryland. Our more than 30,000 associates and 4,700 affiliated physicians support MedStar Health’s patient-first philosophy that combines care, compassion, and clinical excellence with an emphasis on customer service

Job Description – This academic internship provides an opportunity for a junior or senior college student to be embedded for approximately 12 to 16 weeks in the Operational Communications department serving leaders and associates within one of the area’s largest employers. This intern will report to two of Operational Communications managers and assist the department with strategic communications functions, including: writing/editing, intranet support and auditing, publication articles and research, and meeting and event support. The intern should be flexible and able to accommodate shifting responsibilities based on the needs of the department. This internship strives to be responsive to the student’s particular interests and skills. This is a stipend-eligible internship. If performed for academic credit, this internship program works in conjunction with academic rules and needs.

Requirements – Applicants should be currently enrolled as a college junior or senior with a major in journalism, business, public affairs/relations, English, organizational development, health administration, or communications. Interested applicants must have strong writing and oral communication skills, as well as be proficient in Microsoft Office software, such as Word, Excel and PowerPoint. Ideal candidates will hold a minimum of a 3.0 GPA and demonstrate flexibility, organization, professionalism and the ability to multitask.

To Apply – Submit cover letter, resume and up to three writing or work samples to:

Lori Farmer
Attn: Operational Communications
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