

## DEADLINES AND REMINDERS FOR SPRING 2026 & FALL 2026

### APRIL 6, 2026

LAST DAY TO DROP A CLASS WITH A GRADE OF “W” OR TO CHANGE TO THE PASS GRADING OPTION (Pass Option is for classes **not** required of your major or minor). Also last day to select the Audit option (must get approval from the faculty member teaching the class and submit a form (<http://www.towson.edu/registrar/grades/grading-options.html>)).

PASS OPTION FORM can be found at <http://www.towson.edu/registrar/forms.html> and then scroll to “Change of Schedule DocuSign Form – Pass Grading Option. Students get up to 13 credits of PASS option.

### AUGUST 15, 2026

DEADLINE TO FILE FOR FALL GRADUATION. MUSIC CLASSES ACCEPTED FOR TRANSFER BY DEPARTMENT AS WELL AS ANY EXCEPTIONS AND MANUAL CHECK OF ENSEMBLES WILL BE COMPLETED WHEN WE ARE NOTIFIED THAT YOU HAVE FILED FOR GRADUATION. THEY WILL BE POSTED BEFORE THE CHANGE OF SCHEDULE PERIOD FOR FALL 2026.

Transfer students who entered Spring 2026 will get a copy of the Evaluation of Transfer of Music Courses when you meet with your advisor for Fall 2026.

### MAY 5, 2026

LAST DAY TO TURN IN COURSE AUTHORIZATION FORM FOR ALL MUSIC COURSES

### MAY 19, 2026

DEADLINE AT 11:59 PM TO ENROLL IN MUSC, MUSA, MUED CLASSES. AUTHORIZATIONS EXPIRE WITH NO GUARANTEE THAT YOUR SEAT WILL BE AVAILABLE IF YOU REQUEST RE-AUTHORIZATION.

If you plan to take a 50-minute lesson, remember that you must change the default of 1 credit to 2. **You cannot do this from the schedule planner or builder.** You must use the add/drop feature in PeopleSoft.

It may take Mary Ann 3 to 5 BUSINESS DAYS to authorize you for your Music courses. Please plan accordingly. If a class appears open but you have been notified that no seats remain, it is because the student(s) authorized have not yet enrolled. Mary Ann maintains an internal “wait list” for MUSC and MUED courses. DO NOT EMAIL MARY ANN ASKING WHY YOU CANNOT ENROLL. PLEASE READ EMAILS YOU GET FROM YOUR ADVISOR REGARDING FALL 2026 AUTHORIZATIONS.

If there is a “time conflict” with a class (for example, if students are taking 2 different lessons and the master classes conflict, please make a note on the Course Authorization Form so that Mary Ann can prepare a memo that the student must send to the registrar’s office. Students must secure the permission of the applicable instructors to get the memo prepared.

If you plan to take a CORE class at a community college, remember to fill out the “Transfer Petition” form. It is located at <http://www.towson.edu/registrar/grades/transfer.html>. Consult the Transfer Evaluation System (TES) to determine the equivalency of courses at TU with those offered at another institution. **You are expected to complete your last 30 units at Towson.**

Petitions for a Third Attempt – if you are planning to enroll in a course for a third time, you must file a Petition for a Third Attempt before you can enroll or be authorized.

(<http://www.towson.edu/registrar/grades/third-attempt-course.html>)

*More Info is on back of this sheet.*

If you plan to take a summer class at TU, you do not have to meet with your advisor. However, you should let your advisor know your plans.

For the Spring 2026 term -- Finals and Juries begin on May 13 and end on May 19, 2026.

**IMPORTANT FALL 2026 DATES**

Fall classes begin on August 24 and the last day to add or drop a class without a grade of "W," is September 1.

Labor Day Holiday – No Classes – September 7.

October 23 – fall break – no classes

November 2 is the last day to withdraw from full semester courses and to select the Pass Grading option or to Audit a class.

There are several music classes that will be offered on a 7-week basis.

The first 7 weeks run from August 24 through October 13.

The second 7 weeks run from October 14 to December 7.

Add/Withdraw/Drop deadlines differ from full semester classes. August 27 is last day to drop or add first 7-week courses.

The last day to withdraw from first 7-week courses is September 21.

The last day to add/drop second 7-week course is October 19.

Last day to withdraw from 2<sup>nd</sup> 7-week course is November 11.

Thanksgiving Holiday – November 25 through November 29.

Last day of classes and end of 2<sup>nd</sup> 7-2eek courses is December 7.

Final Examinations begin on December 8.

Last day of exams and end of semester is December 14.

**Questions? Contact your assigned Department of Music advisor. If Mary Ann is not your advisor, only contact her as a last resort.**