***Request for Authorization Form (use for Department of Music Classes Only) – Spring 2021***

Complete this form for music classes, lessons, degree recitals, and ensembles that require department consent. LIST ONLY MUSIC OFFERINGS ON THIS SHEET.

**Undergraduate students will NOT be authorized for lessons, music courses, or ensembles unless a copy of their "Advising Record/Verification form (must be submitted by their music department advisor) accompanies this sheet. Failure to attend an advising session with your advisor will prevent you from registering for MUSC, MUED or MUSA courses.**

Prerequisites will be checked before you are granted authorization for courses. **Authorization for department consent courses will expire at 11:59 pm on Monday, December 14, 2020**. Read the posted ***Procedures and Deadlines*** completely. Do not rely on the number of seats that appear to be open when you check the online schedule. Seats are assigned based on enrollment capacity, and often a course will be "full" because students have been authorized but they have not yet registered. REMEMBER, you must register for your courses and enroll for the correct number of units for lessons. This form is to obtain authorization to enroll in music courses.

Name: _____ TU Student ID No. _____

Enter your "enrollment date" (see online Student Center Page for the date/time you can begin registering for classes) _____

| ***SUBJECT AREA*** | ***CATALOG #*** | ***SECTION #*** | ***CLASS NUMBER*** | ***UNIT HOURS*** | ***DAYS*** | ***TIMES*** |
|---|---|---|---|---|---|---|
| ***Example: HIST*** | ***145*** | ***001*** | ***1234*** | ***3*** | ***MWF*** | ***8-8:50 a.m.*** |
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***For applied lessons**: MUSA _____ Section _____ Applied Faculty Name: _____*

*MUSA _____ Section _____ Applied Faculty Name: _____*

*MUSA _____ Section _____ Applied Faculty Name: _____*

**It is the student's responsibility to enroll for the proper number of units for lessons. The system defaults at one (1) unit. If you plan to enroll for more than one (1) unit, you must manually type in the number when registering online**.

DO ANY COURSES LISTED ABOVE "CONFLICT," AND IF SO PLEASE LIST THEM BELOW:

_____

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_____

STUDENT OR ADVISOR COMMENTS (if applicable) __ _____

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