STUDENT STUDIO PROJECT IN THE MARDER THEATRE
TECHNICAL ELEMENTS

1. All scenery will be from stock:
   a. There will be a compliment of 8 4’x8’ Hollywood flats, 2 of which shall be door frames that can be modified to be closed wall units
   b. There will be a compliment of aluminum and plastic rehearsal style furniture
      i. This will include: 8 cubes, 8 chairs, 2 benches, 2 tables
      ii. This will include 2 sets of plastic cubes and 2 plastic flip-form stair units

2. All lighting will be based on the rep plot
   a. This will include allowances for 8 specials
   b. There will be no use of intelligent fixtures, with the exception of the inventory of the space

3. Sound will be limited to the following
   a. 2 pre-hung speakers
   b. 1 mixer
   c. 2 CD players
   d. 1 SFX or Q-Lab console
   e. No wired or wireless mics shall be used
   f. The above is negotiable on a limited basis

4. Props will be limited to those which can be pulled from storage
   a. This does not include set props
   b. Hand props will be allowed
   c. Set dressing will be allowed with limitations

5. Costumes will be limited to the following
   a. Clothes pulled from the script library
   b. Or clothes provided by the actors in the piece, from their own wardrobe, not purchased for the production
   c. Specific costume needs could be addressed with the costume shop.

6. Dressing rooms will be assigned to all productions
   a. You must see the costume shop for your assigned dressing room at least one week prior to occupation
   b. Keys to dressing rooms will be issued with keys to the performance venue
   c. NO EATING OR DRINKING IN THE DRESSING ROOM. The room needs to be cleaned out by the Monday after closing.

7. As always all regulations regarding safety must be adhered to.

8. Seating may not be re-configured with the exception of adding a row to the floor

9. Painting may be done
a. The floor may be painted  
b. The walls and furniture may be painted  
c. All painting must be restored to neutral black upon strike

10. On very limited instances a special set piece may be created for the show, however this piece must be demonstrated to be essential to the piece and it must be impossible to re-create given the above conditions. This piece must be approved by the TD for the space and the Staff TD.

11. The technical staff supplied from the student D&P track pool will provide the following  
a. Master Electrician- for hang and focus purposes  
b. Sound Tech to assist with basic concepts  
c. Technical Director for custom piece construction and minor modifications  
d. Scenic Designer for planning space and painting  
e. Costume Production person for facilitating pulled costumes  
f. The provided staff will be responsible for implementation of the show but not for the running of the show

12. The Load in and Tech process will be increased from one week to two weeks. This calendar will be created in conjunction with the departmental production calendar to create the optimum set of dates.

   a. Each production will be given a run crew from Theatre 497  
b. Cast and crew should be prepared to help load in and out when necessary

13. The staff ATD/ME will assume the responsibility of Production Manager for the space.  
a. Regular meetings should be scheduled with this person  
b. This person has approval power over all technical elements of each production  
c. This calendar will include both preliminary and final due dates for all technical paperwork  
d. This calendar will include build/load in schedules.