

To: CSM Electorate

Members of the CSM College Council:

Dean: Gerald Intemann; **Associate Dean:** Katherine Denniston; **Biology:** Sarah Haines, Vonnie Shields; **Chemistry:** Ryan Casey, Tim Dwyer; **Computer Science:** Songchul Hong, Rajesh Srivastava; **Mathematics:** Wei Sun, Xiaoyin Wang; **Physics, Astronomy, & Geosciences:** Steve Lev, Cody Sandifer; **At Large:** Howard Kaplon (MATH), Jay Nelson (BIOL); **Students:** Tory Johnson (BIOL), Steve Tse (CHEM)

CSM Department Chairs

CSM Secretaries - Please post one copy

Member-at-Large of the University Senate: Debra Berlanstein (Library)

MINUTES OF THE CSM COLLEGE COUNCIL MEETING

October 1, 2004

The CSM College Council met in ST 312, at 1:30 PM., Ryan Casey, Council Recording Secretary presiding.

Attendance: Casey, Escamilla, Haines, Hong, Intemann, Lev, Nelson, Sandifer, Shields, Srivastava, Sun, Tse

Notified Chair of Absence: Dwyer, Kaplon

Absent: Wang

Visitors: Elizabeth Goode (MATH), Tory Johnson (BIOL)

1. The Minutes of the Sept. 3 Meeting were approved as submitted.
2. Announcements from the Dean
 - In an update to the reserve funds frozen to address University fund balance issues, some of those funds have been released (approx. \$181,000 of approx. \$402,000 frozen), mostly to cover startup expenses for searches being conducted this year. The Dean clarified that the status of the remaining funds remains frozen; they have not been taken away. An agreement is under development between the College and the Provost for the Provost to cover a portion of startup expenses.
 - Towson is involved in a new curriculum initiative, the Institute on Science Education for New Civic Engagement and Responsibility (SENCER). One potential outcome of this initiative will be the development new 2AII general education course offerings.
 - The current goal for CSM grants and contracts has been set at \$1.9 million. This represents a 10% increase over the average annual award of the past 5 years. The Dean clarified the relationship between grants and contracts and the Promotion and Tenure process. While pursuing grants and contracts is encouraged and rewarded, acquisition of external funding is not required to be competitive for tenure or promotion. Faculty are expected to actively pursue external funding, but receiving external funding is not a substitute for peer-reviewed publications as a demonstration of scholarly ability.

- Unfinished ground floor space in 7800 York Road will be completed as classrooms designed to meet the needs of Mathematics.
- A new MS in Security Risk Assessment is under development, hopefully to be implemented in Fall 2006.

3. Announcements from the Council Chair:

- Members of the Council are requested to solicit facilities issues from their departments so that the Council can help develop strategies to improve the facilities in the College.

4. Tory Johnson (BIOL) was introduced as the new graduate student representative replacing Erica Escamilla.

5. David Vanko (Chair, PAGS) discussed the recommendations of the Senate *ad hoc* Committee on Workloads. They recommended to the Senate that departments be responsible for generating written guidelines for determining annual teaching loads.

4. Discussion items:

- Several options for implementing electronic elections in the College were discussed. The Council felt that we should approach CSM faculty with expertise in computer security to develop an election system through a student project. Several contacts were suggested: Goran Trajkovski and Mike O'Leary.

The meeting was adjourned at 2:45 PM.

Respectfully submitted,

Ryan Casey, Recording Secretary
CSM College Council