

To: CSM Electorate

Members of the CSM College Council:

Dean: Gerald Intemann; **Associate Dean:** Katherine Denniston; **Biology:** Sarah Haines, Vonnie Shields; **Chemistry:** Ryan Casey, Tim Dwyer; **Computer Science:** Songchul Hong, Rajesh Srivastava; **Mathematics:** Wei Sun, Xiaoyin Wang; **Physics, Astronomy, & Geosciences:** Steve Lev, Cody Sandifer; **At Large:** Howard Kaplon (MATH), Jay Nelson (BIOL); **Students:** Erica Escamilla (BIOL), Steve Tse (CHEM)

CSM Department Chairs

CSM Secretaries - Please post one copy

Member-at-Large of the University Senate: Debra Berlanstein (Library)

MINUTES OF THE CSM COLLEGE COUNCIL MEETING

September 3, 2004

The CSM College Council met in SM 306, at 1:30 PM., Tim Dwyer, Council Chairperson presiding.

Attendance: Casey, Dwyer, Haines, Hong, Kaplon, Lev, Nelson, Sandifer, Shields, Srivastava, Wang,

Notified Chair of Absence: Intemann

Absent: Sun

Visitors: Kate Denniston (Assoc. Dean), Jim Saunders (MB3 Director)

1. The Minutes of the May 7 Meeting were approved as submitted (by Tom Krause)
2. Announcements from the Dean
 - Dean Intemann was absent due to illness, so announcements were given by Associate Dean Denniston
 - Funds for travel formerly administered by Faculty Development have been distributed to the Colleges and are now being administered by the Deans. Funds were allocated to the Colleges based on the number of faculty in each college and historical levels of travel funding awarded by Faculty Development in recent years.
 - Reserve funds have been frozen by the administration (such as indirect cost return accounts and monies generated through the Towson Learning Network) in order to address fund balance issues within the University.
 - College budgets are currently flat, but some additional monies may be added in the current year.
 - The following new faculty positions were added for the coming fiscal year:
 - 1 in Biological Sciences (Anatomy and Physiology)
 - 2 in Computer Information Systems
 - 1 in Mathematics (Math Ed)
 - Lecturers: 2 in Computer Science and 1 in Biological Sciences

3. Announcements from the Council Chair:

- President Caret will deliver his fall address on Sept. 8 at 4:00.
- Provost Brennan will be speaking at a University Colloquium later in the semester. This will be followed by forums on specific topics.
- Nominations for a CSM representative to the University Senate have been solicited and the election of a representative is expected to occur soon.

4. Discussion items:

- Facilities issues. The Council would like to address the issue of facilities at a future meeting and to that end requests that departments forward specific needs to the Council. It was mentioned that PAGS has developed a department master plan and that was suggested as a possible strategy for other departments to prioritize their facilities needs.
- Electronic elections. The Dean would like the College to move toward electronic elections. Since the Senate does this already, Tim Dwyer said he would contact Jay Zimmerman to see how they do it. It was also suggested that a Blackboard account could be set up for elections. Faculty could then log in to complete a ballot.
- Potential Issues for Future Meetings
 - Startup funding. The amount of startup offered to faculty in CSM may not be enough to attract qualified candidates who are capable of carrying out a University mission in which the prominence of research continues to increase.
 - Plus/minus grading. Many faculty do not favor the mandatory use of plus/minus grading. It was suggested that the Council may want to request that the Senate review this issue and restore the option of not using plus/minus grades.
 - Educational issues. Cody Sandifer noted that such issues seldom occur on the Council agenda and solicited ideas for educational issues that might be appropriately addressed by the Council.
 - Improving industrial contacts. It was suggested that department representatives be invited to discuss industrial interactions in their departments with the goal of improving overall industrial contacts in the College.

The meeting was adjourned at 2:45 PM.

Respectfully submitted,

Ryan Casey, Recording Secretary
CSM College Council