Nuisance Flood Plan Intern
Part-Time; $14.00 - $17.50/hour
Hourly rate commensurate with experience

The City of Baltimore Department of Planning Office of Sustainability serves as a resource, a catalyst, and an advocate for a healthy, resilient Baltimore. The Office offers innovative, sustainable solutions to Baltimore’s opportunities and challenges while engaging people throughout the city, region, and country. The Baltimore Office of Sustainability (BoS) focuses on energy efficiency, renewable energy, waste reduction, recycling, composting, clean air, clean water, local, sustainable food systems, education, outreach and alternative transportation - all in support of environmental justice and social equity.

We are seeking a part-time (6-8 hours/week) intern to help with the development of a Nuisance Flood Plan. Nuisance floods, also known as sunny day floods, are becoming more frequent over the past years and the State of Maryland has mandated coastal jurisdictions across the state to develop Nuisance Flood Plans to identify areas that are vulnerable to such events, the causes of the flooding, the range of impacts, and ways to mitigate its impacts. The intern will be expected to devote 6 to 8 hours per week to the project through June 2020.

**Essential Responsibilities**

- Review guidance provided by MD-DNR and help develop the Nuisance Flood Plan’s framework;
- Assist in identifying ways to determine historic nuisance flood events;
- Assist in developing a survey aimed to identify areas that experience nuisance flooding;
- Assist staff with identifying the causes of historic nuisance flood events based on existing data from USGS, NOAA, MD-DNR, among other sources.

**Required Knowledge, Skills, and Abilities**

- Strong verbal, written and research skills.
- Demonstrated organizational skills.
- Willingness to take the initiative and work independently to solve problems or address challenges as they arise.
- A willingness to learn new skills, nimble and a team player.
- Knowledge of ArcMap, Excel, Word and project management is desired, but not required.

**Minimum Education and Experience**

- Currently enrolled in Bachelor’s or Master’s program.
- The ideal candidate will major in environmental science, engineering, public policy or a related field.
HOW TO APPLY

Qualified individuals must email a cover letter and resume to planningjob@baltimorecity.gov. Please specify “Nuisance Flood Plan Intern” in the subject line of your email.

Your cover letter should specifically address your qualifications relevant to this position and must also include your response to the following questions: “Why do you feel you are the ideal candidate for this position?”

FOR QUESTIONS ABOUT THIS RECRUITMENT CONTACT:

Nordia C. Malcolm
Human Resources
Department of Planning
410-396-2998 (t)

CLOSING DATE: October 23, 2019 @ 11:59 p.m.

BENEFITS: Not included.

Baltimore City Government is an Equal Opportunity Employer
The Department of Planning is committed to maintaining a diverse and inclusive environment. We welcome all applicants regardless of age, race, color, religion, sexual orientation, marital status, national origin, physical and mental disability or any other protected class.