

Towson University Contingent Payroll Schedule - Fiscal Year 2024

	PeopleSoft	Pay Period	Pay Period	Pay
Payroll #'s	Payroll ID	Start Date	End Date	Date
1	C063023	06/17/23	06/30/23	07/12/23
2	C071423	07/01/23	07/14/23	07/26/23
3	C072823	07/15/23	07/28/23	08/09/23
4	C081123	07/29/23	08/11/23	08/23/23
Contingent Lecturer contracts paid 21 pays (9/06/23- 6/12/24)				
5	C082523	08/12/23	8/25/23*	09/06/23
6	C090823	08/26/23	09/08/23	09/20/23
7	C092223	09/09/23	09/22/23	10/04/23
8	C100623	09/23/23	10/06/23	10/18/23
9	C102023	10/07/23	10/20/23	11/01/23
10	C110323	10/21/23	11/3/23*	11/15/23
11	C111723	11/04/23	11/17/23**	11/29/23
12	C120123	11/18/23	12/01/23	12/13/23
13	C121523	12/02/23	12/15/23*	12/27/23
14	C122923	12/16/23	12/29/23	01/10/24
15	C011224	12/30/23	01/12/24	01/24/24
16	C012624	01/13/24	01/26/24	02/07/24
17	C020924	01/27/24	2/09/24*	02/21/24
18	C022324	02/10/24	02/23/24	03/06/24
19	C030824	02/24/24	03/08/24	03/20/24
20	C032224	03/09/24	03/22/24	04/03/24
21	C040524	03/23/24	04/05/24	04/17/24
22	C041924	04/06/24	04/19/24	05/01/24
23	C050324	04/20/24	05/03/24	05/15/24
24	C051724	05/04/24	5/17/24*	05/29/24
25	C053124	05/18/24	05/31/24	06/12/24
26	C061424	06/01/24	06/14/24	06/26/24
LAST FULL PAYROLL PAID FROM FY2023 FUNDS				
1	C062824	06/15/24	06/28/24	07/10/24

* Timesheets are due **one** day early due to upcoming State holiday

** Timesheets are due **two** days early due to upcoming State holiday

Timesheets must be approved by both employees and supervisors by 10:00 a.m. on the pay period end date.

(*/** unless noted for early submission) Only approved timesheets will be paid in the current payroll.

Late time sheets may not be processed until the following payroll due to deadlines imposed by Central Payroll Bureau.

Do not approve timesheets with zero hours.

Paychecks are mailed directly from Central Payroll Bureau

Pay information available to employees via POSC (Payroll Online Service Center)

Adjunct Faculty Pay Dates - Second Pay Date of Month (shaded above)

Fall 2023 = 9/20; 10/04; 10/18; 11/01; 11/15; 11/29; 12/13; 12/27

Minimester 2024 = 1/24/24

Spring 2024= 2/21; 03/06; 3/20; 04/03; 4/17; 05/01; 5/15; 05/29

Lecturer Contingent Faculty paid over 21 pays

Fall start date 8/12/23 - first pay 9/06/23 Fall only end date 1/05/24 - last pay 1/24/24

Spring start date 1/06/24 - first pay 1/24/24 Spring & Full Academic Year end date 5/31/24 - last pay 6/12/24