WORK STUDY ON CAMPUS TIME SHEET

SS# ________________________________________________ Dept. Name ______________________________________
Name _____________________________________________ Funding Dept or Grant # ________________________

Pay Period Ending Date: __________________________________________

<table>
<thead>
<tr>
<th>Date</th>
<th>Sat</th>
<th>Sun</th>
<th>Mon</th>
<th>Tue</th>
<th>Wed</th>
<th>Thur</th>
<th>Fri</th>
<th>Total Wk 1</th>
<th>Sat</th>
<th>Sun</th>
<th>Mon</th>
<th>Tue</th>
<th>Wed</th>
<th>Thur</th>
<th>Fri</th>
<th>Total Wk 2</th>
<th>Grand Total Hours</th>
</tr>
</thead>
</table>

Start Time

Time Out

Time In

Stop Time

Total Hours

Audited

__________________________      _______________     ____________________       ____________________    ___________________
Employee Signature          Timekeeper Initials         Supervisor Printed Name         Supervisor Signature         Supervisor Telephone #

- Contingent time sheets are due in the Payroll Office on Friday by 10:00 am on the Contingent Pay Period Closing Date.
- Late time sheets may not be processed due to the time element of Central Payroll Bureau reporting.
- This form is to be used on an exception basis only when the web timesheet is not available

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Hours prior: ___________ Hours used: ___________ Hours remaining: __________

Revised 07/2008