

How to Run the Budget vs Actuals Parent Budget Summary

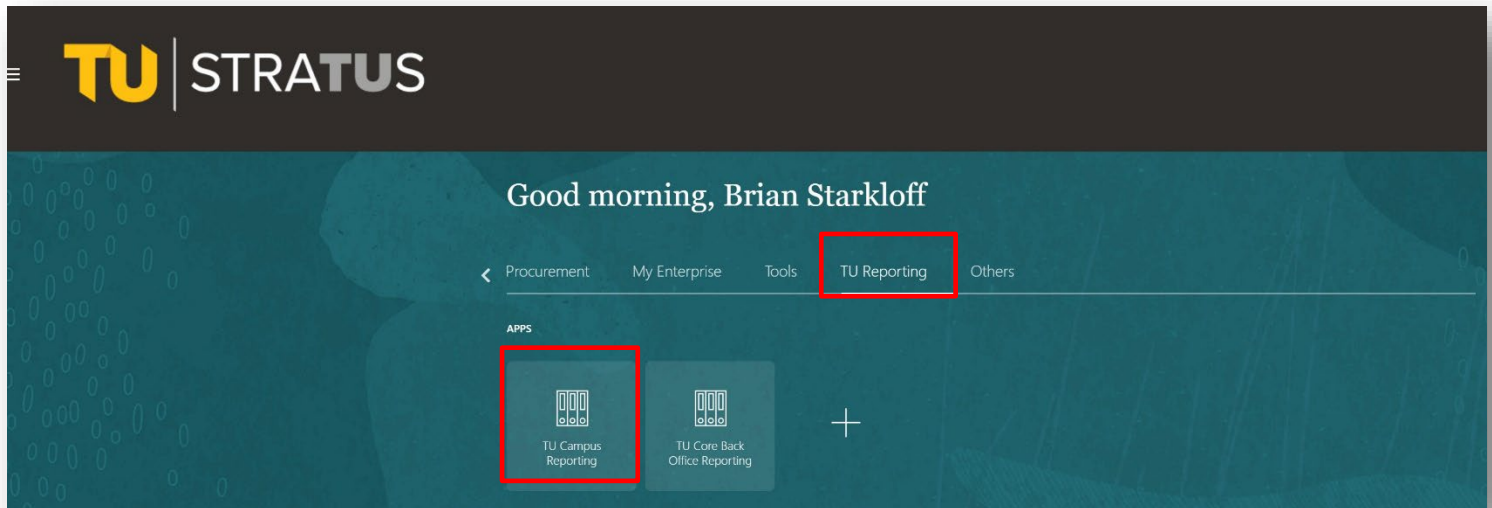
TU_BC_DeptCC_Parent_Bdgt_DPL,

TU_BC_GrantCC_Parent_Bdgt_DPL,

TU_BC_ProjectCC_Parent_Bdgt_DPL

Note: This report replaces the PeopleSoft DPL parent budget summary report.

Navigate to TU Reporting, then select the TU Campus Reporting app.



Select either the Dept, Grant, or Project cost center budget summary by Parent account

Reporting Dashboard

- Budget Summary Reports**
 - Cost Center Reports (Formatted Report)**
 - Multiple Cost center prompts separated with commas (,)
 - Dept Cost Center Budget Summary by Account
 - Dept Cost Center Budget Summary by Parent Account**
 - Grant Cost Center Budget Summary by Account through FY26
 - Grant Cost Center Budget Summary by Account through FY25
 - Grant Cost Center Budget Summary by Account through FY24
 - Grant Cost Center Budget Summary by Parent Account through FY26
 - Grant Cost Center Budget Summary by Parent Account through FY25
 - Grant Cost Center Budget Summary by Parent Account through FY24
 - Project Cost Center Budget Summary by Account through FY26
 - Project Cost Center Budget Summary by Account through FY25
 - Project Cost Center Budget Summary by Account through FY24
 - Project Cost Center Budget Summary by Parent Account through FY26
 - Project Cost Center Budget Summary by Parent Account through FY25
 - Project Cost Center Budget Summary by Parent Account through FY24
 - Dept Budget Balance Reports (Data Exports)**
 - Multiple Cost center prompts separated with a semi colon (;)
 - Department Budget Balance Child Account Report
 - Department Budget Balance Parent Account Report
 - Divisional Summary Rollups**
 - Divisional Summary Rollups**
 - Divisional Self Support Fund Detailed Summary (NAT)
 - Divisional Self Support Parent Budget Summary
 - Divisional State Fund Detailed Summary (NAT)
 - Divisional State Fund Parent Budget Summary
 - Divisional Agency Fund Detailed Summary (NAT)
 - Divisional Agency Fund Parent Budget Summary
 - Divisional Auxiliary Fund Detailed Summary (NAT)
 - Divisional Auxiliary Fund Parent Budget Summary
 - Divisional Grants Fund Detailed Summary (NAT) through FY26
 - Divisional Grants Fund Detailed Summary (NAT) through FY25
 - Divisional Grants Fund Detailed Summary (NAT) through FY24
 - Divisional Grants Fund Parent Budget Summary through FY26
 - Divisional Grants Fund Parent Budget Summary through FY25
 - Divisional Grants Fund Parent Budget Summary through FY24
 - Divisional Grants Fund Parent Budget Summary through FY23
 - Account Summary by Div and Cost Center Rollups**
 - Account Summary by Div and Dept Cost Center
 - Account Summary by Div and Grant Cost Center
 - Account Summary by Div and Grant Cost Center LTD
 - Account Summary by Div and Project Cost Center
 - Account Summary by Div and Project Cost Center LTD
- Transaction Details Reports**
 - PCARD Expense Reports**
 - Multiple Cost center prompts separated with a semi colon (;)
 - Pcard Expense Report Completed
 - Pcard Expense Report Pending
 - Pcard not on Expense report
 - Travel Expense Reports**
 - Multiple Cost center prompts separated with a semi colon (;)
 - Travel Expense Report Completed
 - Travel Expense Report Pending
 - TU Travel Mileage Report
 - TU Travel Authorization Campus Version
 - General Transaction Reports**
 - Multiple Cost center prompts separated with a semi colon (;)
 - Revenue Expenses All Transactional Details Report
 - Revenue Expense Summary Transaction
 - Invoices Pending Report
 - Invoice Expense List Report
 - Budget Adjustments Report
 - Transactional Reports Dashboard
 - AP Invoice Account Coding Approval Status Report
 - Requisition/PO Reporting**
 - Multiple Cost center prompts separated with a semi colon (;)
 - PO Listing Report
 - Requisition Purchase Order Listing
 - Requisitions listing campus report
 - Requisitions not on PO (All statuses campus)
 - Requisitions not on PO Workflow
 - Preview Draft Requisitions
 - Foundation Reimbursement**
 - Foundation Payroll Reimbursement Report
 - Foundation Operation Reimbursement Report
 - Student Financials**
 - Student Financials Details by Cost Center
 - Fund Balance Reports**
 - Multiple Source code prompts separated with commas (,)
 - Fund Balance by Source Code
- Campus OSPR_Business & Public Engagement Grant Reporting**
 - Multiple Cost center prompts separated with a semi colon (;)
 - *Separated with comma
 - Grant Balances for closing Grant
 - Grant Budget Journal Listing
 - Grant Cost Center FY BDGT Bal by Acct
 - Grant Cost Center FY Expense BDGT Bal
 - Grant Cost Center Listing
 - Grant Cost Center PTD BDGT Bal by Acct
 - Grant Cost Center PTD BDGT Bal by Parent Acct
 - Grant Cost Center PTD BDGT Bal NoAcct
 - Grant Rev & Exp Journal by Cost Center Range
 - Grants Expense summary with budget revisions (Year)
 - Grant Cost Center Summary P Report PriorYr *
- COA Reports (Data Exports)**
 - Cost Center Report-Campus
 - Natural Account Report-Campus
 - Initiative Report
 - Source Report Campus
- Accounts Receivable**
 - TU AR Memo Lines by Department
 - TU Customer Details Report
 - AR Transaction Detail**
 - AR Find Unapplied Payments Report
 - AR Transaction Balance with DD by Customer
 - AR Transaction Balance with DD by Transaction Source
 - AR Transaction Balance with DD BPE
- Payroll**
 - STRATUS DPR

- Campus Divisional Budget Officers**
- Facilities Management**
 - Multiple Cost centers separated with a comma (,)
 - Project Cost Center Summary P Report PriorYr
 - Fund Balance by Self/Aux Source Reports**
 - *Has additional Subdivision prompt
 - Fund Balance by Self/Aux Source Division 01
 - Fund Balance by Self/Aux Source Division 02*
 - Fund Balance by Self/Aux Source Division 03
 - Fund Balance by Self/Aux Source Division 04*
 - Fund Balance by Self/Aux Source Division 05*
 - Fund Balance by Self/Aux Source Division 06
 - Fund Balance by Self/Aux Source Division 08
 - Fund Balance by Self/Aux Source Division 09
 - Fund Balance by Self/Aux Source Division 10
 - Fund Balance by Self/Aux Source Division 13*
 - Fund Balance by Self/Aux Source Division 15
- Campus Inventory Coordinator**
 - FA Active Asset Detail Campus Version Report
 - FA Retired Asset Detail CampusVersion Report
- BPA Committee**
 - AP Invoice Account Coding Approval Status Report
 - Parent Budget vs Actual By Cost Center and Div
 - Accounts Payable Turnover Metric Summary report
 - Accounts Payable Turnover Metric detailed report
 - Expense report Turnover rate metric report

Budget summary reports are available for FY21-22 with summarized transactional activity available via drill-down FY23 and forward with all transactional details are available via drill-down

When prompted, enter the accounting period. The accounting period is in a month-calendar year format. For example if you are looking to run this report for March of 2023, you would enter MAR-23 in this box.

You can either enter the accounting period manually or select the icon to the right of the box and select it from a list. Next enter the cost center(s). If entering multiple cost centers, separate them with a comma.

Click OK at the bottom right.

The following prompts have been defined in the report. You may use the default values shown, or select other members.

Respond to Prompts at Report Level ▾

Prompt	Selection	Type	Source
Enter AccountingPeriod:	MAR-23	Type Report	Report: TU_BC_DeptCC_Parent_Bdgt_DPL Grid: All
Enter Cost Center:	41320	Report	Report: TU_BC_DeptCC_Parent_Bdgt_DPL Grid: Grd1

Help OK Cancel Reset

The report will be generated. To export the report to Excel or PDF, select the drop down next to HTML Preview. If you have ran multiple reports, you can select them from the page drop down.

TU_BC_DeptCC_Parent_Bdgt_DPL Open in new window **Done**

HTML Preview

Towson University

TU_BC_DeptCC_Parent_Bdgt_DPL

For The Period Mar-23

As of Tuesday, March 21, 2023 AD time: 9:22:02 AM Eastern Daylight Time

Run By: BSTARKLOFF

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All Source Values All Initiative Values All Objective Values All FutureUse Values All Interfund Values



Page: 41320-ECS-Admin


	Orig Budget	Rev Budget	Cur Mth Act	Fiscal YTD	Prior YTD	Pre-Encumb	Encumbr	Avail Bal	% Remaining
Revenues									
▶ RTF001-Tuition and Fees Bdgt Parent3	3,010,320.00	3,010,320.00	0.00	1,505,160.00	1,366,244.00	0.00	0.00	1,505,160.00	50.00%
▶ RV5001-Revenue Non Tuition and Fee	0.00	0.00	0.00	0.00	(125.00)	0.00	0.00	0.00	0.00%
▶ RVX001-Auxiliary Revenues	697,771.00	0.00	0.00	135,619.36	69,590.67	0.00	0.00	(135,619.36)	0.00%
▶ RY001-Other Revenue Sources	0.00	0.00	(728,696.15)	(359,506.46)	(436,501.61)	0.00	0.00	959,506.46	0.00%
Total Revenues	3,708,091.00	3,010,320.00	728,696.15	681,272.90	999,208.06	0.00	0.00	2,329,047.10	77.37
Expenses									
▶ XP1000-Reg Salary, Wages Budget Checking	1,004,580.44	1,004,580.44	0.00	566,286.09	661,160.25	0.00	0.00	438,294.35	43.63%
▶ XP1100-Reg Fringe Budget Checking	419,314.56	419,314.56	0.00	259,283.21	337,153.06	0.00	0.00	160,031.35	38.16%
▶ XP1600-Overtime Budget Checking	4,000.00	4,000.00	0.00	1,409.97	415.70	0.00	0.00	2,590.03	64.75%
▶ XP1800-Regular Tuition Waivers Budget									


To expand a Parent budget to show the child budget levels, click on the arrow(s) to the left of the Expense line. You can expand the parent budget down to your desired location.

Expenses									
▶ XP1000-Reg Salary, Wages Budget Checking	1,004,580.44	1,004,580.44	0.00	566,286.09	661,160.25	0.00	0.00	438,294.35	43.63%
▶ XP1100-Reg Fringe Budget Checking	419,314.56	419,314.56	0.00	259,283.21	337,153.06	0.00	0.00	160,031.35	38.16%
▶ XP1600-Overtime Budget Checking	4,000.00	4,000.00	0.00	1,409.97	415.70	0.00	0.00	2,590.03	64.75%
▶ XP1800-Regular Tuition Waivers Budget Checking	11,904.00	11,904.00	0.00	0.00	4,462.00	0.00	0.00	11,904.00	100.00%
▶ XP2000-Contractual Salary Budget Checking	129,521.00	129,521.00	0.00	53,498.20	51,657.03	0.00	0.00	76,022.80	58.70%
▶ XP2200-Contractual Fringe Budget Checking	24,328.00	24,328.00	0.00	13,086.53	4,401.00	0.00	0.00	11,241.47	46.21%
▶ XP2300-Tuition Waiver Contractual Budget Checking	0.00	0.00	0.00	0.00	3,468.00	0.00	0.00	0.00	0.00%
▶ XP2600-Regular Student Help Budget Checking	498,340.00	498,340.00	0.00	211,979.27	91,989.35	0.00	0.00	286,360.73	57.46%
▶ XP2700-Grad Assistant Budget Checking	7,000.00	7,000.00	0.00	0.00	0.00	0.00	0.00	7,000.00	100.00%
▶ P6030-Budget Check Communications	14,600.00	14,600.00	0.00	7,057.48	7,881.58	0.00	0.00	7,542.52	51.66%
▶ R6030-Postage	800.00	800.00	0.00	3.39	3.47	0.00	0.00	796.61	99.58%
603003-Postage-Regular	500.00	500.00	0.00	3.39	3.47	0.00	0.00	496.61	99.32%
603009-Postage-Express Mail UPS FED EX	300.00	300.00	0.00	0.00	0.00	0.00	0.00	300.00	100.00%
▶ XR6031-Telephones	13,800.00	13,800.00	0.00	7,054.09	7,878.11	0.00	0.00	6,745.91	48.88%
▶ XPOPER-Budget Check Operating 4-14	2,528,706.00	1,088,697.00	4,289.92	1,187,732.46	271,219.03	5,080.00	300,978.23	(405,093.69)	-37.21%
Total Expenses	4,642,294.00	3,202,285.00	4,289.92	2,300,333.21	1,433,807.00	5,080.00	300,978.23	595,893.56	18.61%
Total Revenue - Expenses	(934,203.00)	(191,965.00)	(732,986.07)	(1,619,060.31)	(434,598.94)	(5,080.00)	(300,978.23)	1,733,153.54	-902.85%

You can also choose to Expand All and that will show you all the lines that are on the DAT Report.

TU_BC_DeptCC_Parent_Bdgt_DPL  

HTML Preview 



Towson University


TU BC DeptCC Parent Bdgt DPL

For The Period Mar-23

As of Tuesday, March 21, 2023 AD time: 11:59:17 AM Eastern Daylight Time


Run By: BSTARKLOFF

All Source Values All Initiative Values All Objective Values All FutureUse Values

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	Orig Budget	Rev Budget	Cur Mth Act	Fiscal YTD	Prior YTD
Revenues					
▶ RTF001-Tuition and Fees Bdgt Parent3	3,010,320.00	3,010,320.00	0.00	1,505,160.00	1,366,244.00
▶ RVS001-Revenue Non Tuition and Fee	0.00	0.00	0.00	0.00	(125.00)
▶ RVX001-Auxiliary Revenues	697,771.00	0.00	0.00	135,619.36	69,590.67
▶ RUY001-Other Revenue Sources	0.00	0.00	(728,696.15)	(959,506.46)	(436,501.61)
Total Revenues	3,708,091.00	3,010,320.00	728,696.15	681,272.90	999.00

Expand All


 **TU BC DeptCC Parent Bdgt DPL** Page 1 of 1

For The Period Mar-23

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Collapse All Page: 41320-ECS-Admin 

	Orig Budget	Rev Budget	Cur Mth Act	Fiscal YTD	Prior YTD	Pre-Encumb	Encumbr	Avail Bal	% Remaining
Revenues									
▼ RTF001-Tuition and Fees Bdgt Parent3	3,010,320.00	3,010,320.00	0.00	1,505,160.00	1,366,244.00	0.00	0.00	1,505,160.00	50.00%
▼ R2F001-All Fees	3,010,320.00	3,010,320.00	0.00	1,505,160.00	1,366,244.00	0.00	0.00	1,505,160.00	50.00%
▼ R2F010-Educational Fees	3,010,320.00	3,010,320.00	0.00	1,505,160.00	1,366,244.00	0.00	0.00	1,505,160.00	50.00%
420629-Univ Fee Transfer	3,010,320.00	3,010,320.00	0.00	1,505,160.00	1,366,244.00	0.00	0.00	1,505,160.00	50.00%
▼ RVS001-Revenue Non Tuition and Fee	0.00	0.00	0.00	0.00	(125.00)	0.00	0.00	0.00	0.00%
▼ RVS010-Sales/Services of Educ activities Bdgt Parent2	0.00	0.00	0.00	0.00	(125.00)	0.00	0.00	0.00	0.00%
▼ RVS100-Education and General Revenue	0.00	0.00	0.00	0.00	(125.00)	0.00	0.00	0.00	0.00%
410524-Rental-Bldg/Grounds Educationa	0.00	0.00	0.00	0.00	(125.00)	0.00	0.00	0.00	0.00%
▼ RVX001-Auxiliary Revenues	697,771.00	0.00	0.00	135,619.36	69,590.67	0.00	0.00	(135,619.36)	0.00%
▼ RVX010-Auxiliary Revenue Activites	697,771.00	0.00	0.00	135,619.36	69,590.67	0.00	0.00	(135,619.36)	0.00%
▼ RVX140-Other Auxiliary Revenue	697,771.00	0.00	0.00	135,619.36	69,590.67	0.00	0.00	(135,619.36)	0.00%
440690-Rental-Bldg/Grounds	0.00	0.00	0.00	135,619.36	69,590.67	0.00	0.00	(135,619.36)	0.00%
440738-All Other/Miscellaneous Sales	697,771.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
▼ RUY001-Other Revenue Sources	0.00	0.00	(728,696.15)	(959,506.46)	(436,501.61)	0.00	0.00	959,506.46	0.00%
▼ RUY010-Other Revenue Bdgt Parent2	0.00	0.00	(728,696.15)	(959,506.46)	(436,501.61)	0.00	0.00	959,506.46	0.00%
▼ RUY130-Other non operating revenue(expenses) Parent	0.00	0.00	(728,696.15)	(959,506.46)	(436,501.61)	0.00	0.00	959,506.46	0.00%
499908-Transfers	0.00	0.00	(728,696.15)	(959,506.46)	(436,501.61)	0.00	0.00	959,506.46	0.00%

If you want to return to the Parent level, you can click Collapse All.

TU_BC_DeptCC_Parent_Bdgt_DPL

HTML Preview

Towson University

TU BC DeptCC Parent Bdgt DPL
 For The Period Mar-23
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Page: 41320-ECS-Admin

	Orig Budget	Rev Budget	Cur Mth Act	Fiscal YTD	Prior YTD
Revenues					
▼RTF001-Tuition and Fees Bdgt Parent3	3,010,320.00	3,010,320.00	0.00	1,505,160.00	1,366,000.00
▼R2F001-All Fees	3,010,320.00	3,010,320.00	0.00	1,505,160.00	1,366,000.00
▼R2F010-Educational Fees	3,010,320.00	3,010,320.00	0.00	1,505,160.00	1,366,000.00
420629-Univ Fee Transfer	3,010,320.00	3,010,320.00	0.00	1,505,160.00	1,366,000.00
▼RVS001-Revenue Non Tuition and Fee	0.00	0.00	0.00	0.00	(1,000.00)
▼RVS010-Sales/Services of Educ activities Bdgt Parent2	0.00	0.00	0.00	0.00	(1,000.00)
▼RVS100-Education and General Revenue	0.00	0.00	0.00	0.00	(1,000.00)
410524-Rental-Bldg/Grounds	0.00	0.00	0.00	0.00	(1,000.00)

To drill-down into a dollar amount, click on the amount in blue and you can review additional information.

If you select an amount in the budget column, you can view budget journals.

If you select an amount in the current month actuals, fiscal YTD, or prior YTD, you will get actuals (invoices, journals, deposits, expenses)

Clicking on an amount in the requisitions and purchase orders column will show you those details as well.

For this example, we will select XR6030-Postage. A year to date (YTD) expense account.

▶XP2600-Regular Student Help Budget Checking	498,340.00	498,340.00	0.00	211,979.27	91,989.35	0.00	0.00	286,360.73	57.46%
▶XP2700-Grad Assistant Budget Checking	7,000.00	7,000.00	0.00	0.00	0.00	0.00	0.00	7,000.00	100.00%
▼XP6030-Budget Check Communications	14,600.00	14,600.00	0.00	7,057.48	7,881.58	0.00	0.00	7,542.52	51.66%
▶XR6030-Postage	800.00	800.00	0.00	3.39	3.47	0.00	0.00	796.61	99.58%
▶XR6031-Telephones	13,800.00	13,800.00	0.00	7,054.09	7,878.11	0.00	0.00	6,745.91	48.88%
▶XPOPER-Budget Check Operating 4-14	2,528,706.00	1,088,697.00	4,289.92	1,187,732.46	271,219.03	5,080.00	300,978.23	(405,093.69)	-37.21%
Total Expenses	4,642,294.00	3,202,285.00	4,289.92	2,300,333.21	1,433,807.00	5,080.00	300,978.23	595,893.56	18.61%
Total Revenue - Expenses	(934,203.00)	(191,965.00)	(732,986.07)	(1,619,060.31)	(434,598.94)	(5,080.00)	(300,978.23)	1,733,153.54	-902.85%

