

Students may earn credit toward the Honors Experiential and Advanced Learning curriculum category through a number of course options, including:

- Honors Thesis (HONR 499)
- Honors Independent Study (HONR 379)
- Honors Directed Readings (used for the first phase of thesis or research projects HONR 495)
- Honors Independent Investigations (also used for thesis projects HONR 497)
- Approved Upper-level Service-Learning courses
- Honors Internships (HONR 493)
- Honors Capstones and Department versions of these courses with prior approval from the Honors College.
- Study Abroad courses (*Please use the separate Study Abroad Form*)

*Note:* If you are taking an upper-level Honors seminar (e.g. HONR 370) you do **not** need to submit this form.

**EXPERIENTIAL AND ADVANCED LEARNING APPLICATION PROCESS INSTRUCTIONS**  
**(EFFECTIVE 11/1/2021)**

Syllabus templates and the Service-Learning Agreement are available at: <https://www.towson.edu/honors/resources.html>

In order to receive credit toward the completion of your Honors College requirements through any of the preceding options you **must** submit this form first, including all required documents, and follow all subsequent timelines for the completion of these options before you commit to the course.

**DEADLINES:** Submit via DocuSign by **5:00 pm on the last day of the Change of Schedule period** for fall, minimester, spring and summer enrollment. Proposals submitted after the deadline will normally not be accepted.

**Step 1:** The DocuSign (DocuSign link: [Experiential and Advanced Learning Approval](#)) process must be started by the student for ALL Experiential and Advanced Learning opportunities (other than Upper-Level Honors Seminars). Completed syllabus and annotated bibliography should be attached as a .doc or PDF.

**Step 2:** DocuSign will be automatically routed to student's Instructor for review and approval

**Step 3:** DocuSign is routed to the Honors Faculty Director for review and approval/decline. *Students will be automatically notified of the decision via the DocuSign form via their student email. This document will usually be processed within two weeks of receipt during the regular school year.*

Students are normally required to present their work in the semester immediately following the course(s). If you are graduating in the same semester that you are taking the course you must present at CSL in your final semester. Please contact the HC Faculty Director, Dr. Alison McCartney ([amccartney@towson.edu](mailto:amccartney@towson.edu)) to discuss that situation. Please confirm the term in which you are presenting your Honors Experiential and Advanced Learning experience at the Celebration of Scholarship & Learning (CSL) event.

***The course will NOT count for HC Experiential & Advanced Learning credit until the oral presentation and poster are satisfactorily completed at the Honors College CSL Event. A block will be placed on your record and graduation clearance until this component is fulfilled.***