

APPENDIX A

Honors Thesis Committee and
Proposal Approval Form

Honors Thesis Format Review Form

Honors Thesis Colloquium
Announcement Form

Towson University
Honors Thesis Committee and Proposal Approval Form

Student Name:

Local Address:

Phone Number: E-mail:

Student ID Number:

Credit Hours completed at TU: GPA in Major: Overall GPA:

Expected Date of Graduation:

Sponsoring Department: Major at Towson:

Thesis Faculty Advisor:

Department Faculty member:

Department Faculty member:

Visiting Honors College representative:

Department Chairperson:

Dean, The Honors College:

NOTE: It is the responsibility of the student to obtain all signatures *before beginning the proposal.*

Attach a copy of your honors thesis proposal and deliver to The Honors College Office:

The Honors College
Towson University
8000 York Road
Cook Library, Room 524
Towson, MD 21252
410-704-4677

Towson University

Honors Thesis Format Review

To: Dean, The Honors College

From: Name:

Telephone:

E-mail:

Enclosed is a copy of my Honors Thesis. This thesis was presented successfully on (date). The format of this thesis has been approved by my Thesis Advisor. I am now asking for final approval of the format from The Honors College. After making any corrections, The Honors College requires, I will deliver two (2) copies of the appropriate paper.

Areas reviewed by the Honors College

- | | | |
|--|------------------------------|-----------------------------|
| 1. Quality of the paper (25% rag) | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 2. Appropriate Margin Spacing in Text | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 3. Correct Positioning of Page Numbers | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 4. Correct Page Numbers in Table of Contents | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 5. Correct Font Style and Size | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 6. Correct Line Spacing in Text | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 7. Correct Ordering of the Preliminary Pages | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

Areas reviews by the Thesis advisor

- | | | |
|---|------------------------------|-----------------------------|
| 1. Appropriate Reference Style used in Text | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 2. Correct Table Names | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 3. Correct Figure Names | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 4. Correct Reference Style in Bibliography | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 5. Correct Headers and Chapter Titles | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

Thesis Advisor:

Date:

Chair telephone number:

E-mail:

Towson University

Honors Thesis Colloquium Announcement Form

Student's Name:

Department / Program:

Thesis Advisor:

Title of Thesis:

Date of presentation:

Time of presentation:

Location: