

Leave Type	Eligibility for Leave	How Leave is Earned and Carry-Over Provision
Sick and Safe Leave	<ul style="list-style-type: none"> Earn up to 12.5 days per year Regular part-time faculty, 50% or more FTE, earn pro-rated leave based upon percentage employed. Consult the Faculty Sick and Safe Leave Policy 	<ul style="list-style-type: none"> 4.762 hours earned per pay period Accrued sick leave can be carried over each calendar year
Collegial Sick Leave	<ul style="list-style-type: none"> May be approved for up to 25 work days in a fiscal year covered by a colleague on a voluntary basis. Consult the Faculty Sick and Safe Leave Policy 	Collegial sick leave is not earned. It is granted, subject to approval from the department.
Holiday	<ul style="list-style-type: none"> Earn up to 9 days per year - New Year's Day, Martin Luther King Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Thanksgiving Day, the Friday after Thanksgiving Day, and Christmas Day Regular part-time faculty, 50% or more FTE, earn pro-rated leave based upon percentage employed. 	<ul style="list-style-type: none"> No carry-over provision to the next calendar year Consult the Significant Date Calendar for more information
Other	Other types of leave are granted subject to faculty eligibility and policy provisions. Please consult the policies below for more details: Accident Leave Policy Community Service Policy Family and Medical Leave Policy Jury Service Policy Parental Leave Policy Parental Bereavement Leave Policy Organ Donation Leave Policy	

This document is intended as a summary of leave available to regular faculty. If there is a discrepancy between this summary and the applicable policy, the policy will govern.