

# 2018

## SIGNIFICANT DATE CALENDAR



### JANUARY

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### FEBRUARY

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

### MARCH

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### APRIL

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### MAY

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### JUNE

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### JULY

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### AUGUST

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### SEPTEMBER

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

### OCTOBER

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### NOVEMBER

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

### DECEMBER

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January 1	<b>New Year's Day (2018)</b> <i>(Earned the last pay of 2017)</i> State Holiday-TU Closed	November 22	<b>Thanksgiving Day</b> State Holiday-TU Closed
January 15	<b>Dr. Martin Luther King, Jr. Day</b> State Holiday-TU Closed	November 23	<b>American Indian Heritage Day</b> State Holiday-TU Closed
February 19	<b>President's Day*</b> <i>*Floating Holiday earned-TU Open</i>	December 24	<b>Winter Break</b> University Holiday-TU Closed
May 28	<b>Memorial Day</b> State Holiday-TU Closed	December 25	<b>Christmas Day</b> State Holiday-TU Closed
July 4	<b>Independence Day</b> State Holiday-TU Closed	December 26	<b>Winter Break</b> University Holiday-TU Closed
September 3	<b>Labor Day</b> State Holiday-TU Closed	December 27	<b>Winter Break*</b> TU Closed
October 8	<b>Columbus Day*</b> <i>*Floating Holiday earned, TU Open</i>	December 28	<b>Winter Break*</b> TU Closed
November 6	<b>Election Day*</b> <i>*Floating Holiday earned, TU Open</i>	December 31	<b>Winter Break*</b> TU Closed
November 12	<b>Veteran's Day*</b> <i>*Floating Holiday earned, TU Open</i>	January 1	<b>New Year's Day (2019)</b> <i>(Earned the last pay of 2018)</i> State Holiday-TU Closed
November 21	<b>Thanksgiving Break</b> University Holiday-TU Closed		

#### Holiday Explanation:

- 10-month Faculty and Contingent II Staff earn the state holidays.
- Regular Staff and 12-month Faculty earn the state, floating, and University holidays.
- Regular Staff and 12-month faculty who earn four floating holidays in 2018 will only need three floating holidays to cover the Winter Break. The additional floating holiday can be used with supervisor approval.
- Regular Staff and 12-month Faculty without earned floating holidays must use accrued personal or annual leave on December 27, 28, 31.
- Staff who do not have enough leave to cover the Winter Break must take leave without pay.
- Employees in 24/7 operations earn one day of holiday leave on the first of each month except for the months of January, July, and November when two days of holiday leave are earned. Employees in 24/7 operations may be required to work when the University is closed.
- All holidays earned in 2018 must be used by January 1, 2019 or they will be forfeited.
- New Year's Day, 2018, is part of the 2017 holiday accrual for employees in non-24/7 operations. This accrual method also applies to New Year's Day, 2019.
- Employees in 24/7 operations earn the 2018 New Year's Day holiday on January 1, 2018 and must use the holiday by January 1, 2019 or it will be forfeited.

■ Holiday—TU Closed

■ Regular Pay Date  
*(Contingent pay date is on alternate Wed.)*

■ Floating Holiday Earned TU Open  
*(Three floating Holidays are needed to cover Winter Break)*

■ Spring and Fall Semesters

■ Winter Minimester and Summer Semester