University Review Process

**Direct Reporting Options**
- Call TUPD at 410.704.4444
- Online at [http://www.towson.edu/notattu.html](http://www.towson.edu/notattu.html)

**On Campus Housing Reporting Options**
- Any hate crime or bias incident reported to Housing & Residence Life staff will be reported to the Office of Inclusion

**Alleged hate crime or bias incident is reported to the Office of Inclusion**

**Office of Inclusion acknowledges receipt within two business days**

**Appropriate office will follow-up within five (5) business of receipt of incident.**

**Office of Inclusion refers complaint appropriately**

Possible Violation of University Policies?

**Student?**
- Office of Student Conduct and Civility Education (OSCCE) conducts preliminary review

**Staff/Faculty?**
- Office of Institutional Equity (OIE) conducts preliminary review

**Possible Criminal Incident?**

Towson University Police Department (TUPD) receives complaint & conducts preliminary investigation

**Not Criminal?**
- TUPD suspends further investigation - apprises the Office of Inclusion

**Criminal?**
- TUPD conducts criminal process as appropriate to the crime - apprises Office of Inclusion

**Complaint is filed in database, but can be considered as part of any future complaint against the same person/group or if no entity is identified, will be filed as data for similar descriptions.**

**Possible Violation of University Policies?**

**Student?**
- Office of Student Conduct and Civility Education (OSCCE) conducts full investigation; hearing board convened to hear evidence for violation decision; apprises the Office of Inclusion

**Staff/Faculty?**
- Office of Institutional Equity conducts full investigation; interviews conducted (depending on the incident, additional parties, i.e., Office of Human Resources (OHR) may participate); apprises the Office of Inclusion

**Actions violate TU policy & require disciplinary action**

**No parties identified or anonymous report**

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