College and Department Profiles Glossary

The Office of Institutional Research produces annual college and department profiles. These profiles contain institutional data representing a five-year snapshot of each department and college. These profiles serve to provide high-level summaries of activity and trends in a department or college. This glossary provides a description of the profile information.

**Faculty Headcount (November 1 snapshot)** Faculty headcount is the number of faculty appointed to a department as of the November 1st snapshot. Tenured/tenure-track faculty include instructors, assistant professors, associate professors, and full professors and are typically full-time. Clinical, visiting, lecturer and senior lecturer faculty are not tenured/tenure-track and are typically full-time. Counts of part-time / adjunct faculty are not included in profiles.

**Enrolled Majors (fall semester census snapshot)** Enrolled majors are the total number of majors in a department in which students are enrolled as of fall semester census snapshot. Students enrolled in more than one major are counted more than once (duplicated headcount).

**Student Credit Hours (SCH) (fall semester census snapshot)** Student credit hours are the sum of course credit hours taken by students enrolled in classes offered by a department in the fall semester. Student enrollment data are captured on census snapshot dates. Student credit hours are categorized by course level as:

- Lower Undergraduate course: catalog numbers between 100 and 299
- Upper Undergraduate courses: catalog numbers between 300 and 499
- Graduate courses: catalog numbers 500 and above

**Undergraduate Class Size (fall semester census snapshot)** Undergraduate class size is a categorization of total number of students enrolled in class section(s) offered by a department that meet together as of the census snapshot date. Both lower and upper undergraduate courses are included. Distance learning, internships, practica, labs, discussion sections, and individual instruction such as dissertations, thesis hours, independent studies, and one-on-one readings classes are excluded from this calculation. Each class is counted only once in a department and is not duplicated because of course catalog cross-listings. Total enrollments of cross-listed classes owned by different departments are counted in each department.

**Degrees Awarded (academic year)** Degrees awarded include the total number of degrees awarded to students who graduate with a major offered by a department/college. All majors are included in this count. Students graduating with more than one major offered by a department/college are counted for each major (duplicated degree count). For example, a student who earns a bachelor’s degree with a double major in BIOL and MBBB will be counted twice in the Biology department. These totals will not coincide with the degrees awarded web tables since the web tables are unduplicated counts of degrees. Academic years run from July 1 through June 30.

**Expenditures (fiscal year)** Expenditures are the sum of the dollars spent from state accounts in a department or college during a complete fiscal year (July 1 through June 30). Monies moved from self-support accounts into state accounts prior to expenditure are included in this calculation.

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