

Off-street Department Guest Instructions

Department guest permits must be obtained through Off-Street's online reservation system.

If you elect to have your guest obtain their own permit, please provide them with the department parking code & direct them to the below unique web link:

- Main Campus Department Guest

Information for guests regarding Off-Street permits:

- Go to the web link provided by your department contact to obtain your department guest permit. It cannot be accessed through the ParkMobile app.

Please note: You do not have to create an account to process and/or obtain a department guest permit, but an access code will be required.

- Use the code provided by the department when asked for the "Access Code" and provide an email address to receive your permit confirmation.

Instructions to reserve/obtain parking for your guest through Off-Street:

1. Click or type in the applicable department guest permit links provided by the department rep.
2. Follow the prompts for permit information.
3. Enter the guest **License Plate Number** and **State** and click "**Next.**"
4. Enter **the Access Code** provided by the department rep and click "**Next.**"
5. Select the **Date** the permit will need to be valid for guests to park on campus and click "**Park.**"
6. The email address portion is optional, but you encouraged guests to receive a confirmation and a reminder email 24 hours before arrival on campus.



[Park](#)
[Code Check](#)
[Session Lookup](#)
[Contact](#)

Parking Services

Towson, Maryland

LOCATION SUPPORT

To dispute a parking violation or for parking operations questions, please contact the following:

✉ UPARK@towson.edu

☎ +1 (410) 704-7275

Department Guest permits are valid in designated "Department Guests" spaces, General Visitor areas, and Overflow areas (Stadium Lots near Unitas Stadium/TU Arena or West Village Garage part of Level 2 & 3).

For app support or reporting bugs, email: [Contact Us](#)

PARKING REGISTRATION



Enter license plate number

License Plate Number
PARKTEST

License Plate State / Province
Maryland

☐ Remember my plate?




Dept Guests & Visitor Spaces
 Parking Services
[Get Directions](#)

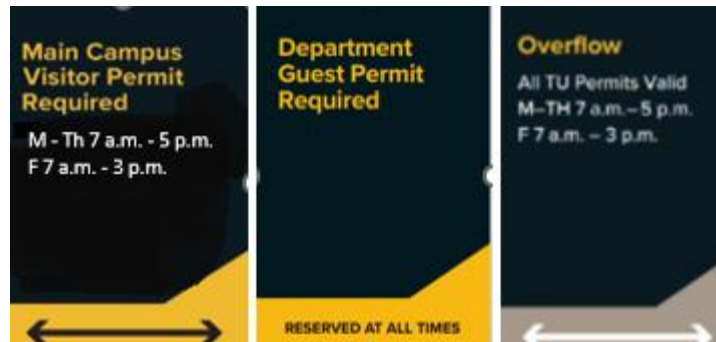
[BACK](#)
[NEXT](#)

The image displays two sequential screens from the Towson University Parking Registration app. The first screen, titled 'PARKING REGISTRATION', shows the Towson University logo and an 'Access Code' field with a masked code (*****). Below the code field is a yellow arrow pointing up, and below that, a green button labeled 'NEXT'. The second screen, also titled 'PARKING REGISTRATION', shows the 'Select Start Date' screen. It features a date picker set to 'Thu, May 23' and a time field set to '8:00 am'. Below these fields, it displays 'Start: 6:00 am May 23, 2024' and 'Expiry: 8:00 pm May 23, 2024'. At the bottom, there is a green button labeled 'PARK'.

Frequently Asked Questions

Where is my permit valid?

- Your Off-Street parking permit is valid at any **visitor** space, including those restricted to visitors with a "Code," in the Union, Glen, Towsontown, and West Village Garages. It is also valid in **overflow** spaces at the Stadium Lots (Lots 4, 5, 6, 7, and 8).



Below is posted signage where the dept guest may park on campus:

What about parking for accessibility (handicap) plate/placard holders?

- You may park in any accessible parking space on campus. Please consult a campus map (www.towson.edu/maps)

What if I bring another vehicle to campus instead of what I registered through Off-Street?

- If you must bring another vehicle to campus instead of the one you registered through Off-Street, contact the Parking Services Office at upark@towson.edu to cancel the previous reservation. Please provide the vehicle license information or confirmation number. Do not attempt to park a car on campus that is not registered. This could result in a citation.

For more information, please visit <https://www.towson.edu/parking/visitors/> or call 410-704-PARK (7275) using option #1.