ADDENDUM NO. 1  
TOWSON CENTER ELEVATOR CAB REPLACEMENT  
PROJECT NUMBER TU-1916  

8/23/18  

Ladies and Gentlemen:  

The purpose of this addendum is to clarify certain portions of the above-referenced project with all prospective vendors.  

UPDATES:  
1) A third site visit has been scheduled for September 19, 2018 at 10:00 AM. Attendees should meet in the first floor lobby of the Administration Building.  
2) The Deadline for Questions has been extended to October 12, 2018 at 4:30 PM.  
3) The Bid Due date has been extended to November 1, 2018 at 2:00 PM.  
4) The Contract term has been updated as follows: Work shall begin 6/17/19 and be complete by 7/31/19.  
5) Changes to Section I.K Duration of Bid Offer:  
   a. Bids submitted are irrevocable through July 31, 2019. This period may be extended by mutual written agreement between the bidder and the University.  
6) Changes to Scope of Work:  
   a. Duration: It is the intent of the University to have the existing elevator taken out of service on or about June 17, 2019 and be returned to full operational with all new work accomplished no later than July 31, 2019. It’s the intent of the University to issue the award in November of 2018.  

All addenda will be incorporated into the final contract documents and will be binding on all vendors responding to this solicitation. Each vendor submitting a bid/proposal must acknowledge receipt of all addenda by completing and forwarding Exhibit K (included in the bid package) with the bid response; failure to acknowledge addenda may result in bid/proposal rejection.  

If you have any questions regarding this addendum, please contact me at (410) 704-2050 or email me at MLCompton@towson.edu.  

Sincerely,  

Michelle Compton  
Procurement Officer Representative