December 17, 2019

VIA ELECTRONIC MAIL

RE: TU-2035 Solicitation of Interest – Leasing of University Athletic Facilities

Dear Prospective Offeror:

Towson University, a constituent institution of the University System of Maryland (USM), invites discussions with firms experienced in leasing and managing athletic facilities.

Project Goal: Towson University is reviewing the feasibility of leasing its athletic facilities and would like to engage in discussions with firms experienced in managing such a program. Discussions will serve to acclimate internal stakeholders to the concept and determine support for and the feasibility of such a program. Facilities include the SECU Arena, the Towson Center and Unitas Stadium, as well as the University’s NCAA soccer, field hockey and practice fields.

Response: Submit interest in participation to jsutton@towson.edu on or before close of business, January 31, 2020. Direct questions to my attention via e-mail (jsutton@towson.edu) or by phone at 410-704-4453. Please include your firm’s name, contact information, and a brief description of your background and services. At its discretion, the University will contact you to set up a time and place for more detailed discussions.

Schedule: Qualified firms will be scheduled to present an overview of their proposed approach, their firm experience and outline the financial aspects of their proposal.

Contract Formation: If, after review, Towson University determines that this type of program is in its best interest, the University may request a formal proposal.

The University reserves the right to conduct discussions with all qualified or potentially qualified firms, in any matter necessary to serve its best interests. The University also reserves the right to award a contract based upon proposals received, without discussions or negotiations.

Sincerely,

Jeffery Sutton
Procurement Director

JS:mlk