Addendum No. 1
On Call Snow Removal
TU-2108

September 15, 2020

Ladies and Gentleman:

The purpose of this addendum is to clarify certain portions of the above-referenced project with all prospective vendors.

Clarification:
C1. Attached via this Addendum #1 is an updated listing of Parking Lot Numbers.

C2. Attached via this Addendum #1 is an updated Map of Area 2.

C3. Clarification to IFB Section IV.B.2.a
The Contractor shall propose fully loaded flat rates for plowing and steps/hand labor for each of the snow fall amounts within each of the five zones. The rates shall include all required labor, equipment, overhead and materials. Contractors shall bill these flat rates in accordance with WeatherWorks totals.

C4. Clarification to IFB Section IV.B.2.c:
Standby rates are meant to compensate for overhead only and should not exceed will be calculated at 50% of fully loaded hourly rates. The Contractor rate shall become chargeable from the time the Contractor mobilization begins on site. Contractors cannot invoice for the drive time to and from Campus.

C5. Remove and replace in its entirety “Bid Worksheet” with “Addendum #1 – Bid Worksheet”.

C6. The Bid Due date is changed to 9/21/20 @ 2:00 PM.

Questions:
Q1. What was the total price for this bid/contract last year? Or can you tell me the hourly price for each piece of equipment?
A2. A copy of the Bid Tab for TU-1417 has been attached to this Addendum #1.

Q2. How will the fully loaded units be applied when the storm is greater than 9”? Is the plan to use the 6-9” lump sum rate then add T&M rates to the storm or will the entire storm be T&M?
A2. The contractor will bill at the 6”-9” flat rate and add the “Above 9” fully loaded hourly rate to snow fall that measure above 9” as verified by WeatherWorks.

Q3. On page 12 of equipment required, Is the request to have at least one of each equipment type for all five zones. Will the requirement be to have 5 ATV machines, 5 Loaders, etc.? Is it the university’s intent to supplement the sidewalk clearing operations with the ATV machines?

A3. The requirement is to have all equipment necessary to complete all five zones as necessary. The intent of the University is to have all sidewalks cleared by TU staff equipment. In the event that TU requires the Contractor to supplement sidewalk clearing operations, the Contractor shall bill at the applicable fully loaded hourly rate.

Q4. Working 8 lots simultaneously, are the four parking garage roofs in addition to this requirement. Is the expectation to work 12 lots simultaneously? Also are main roads to be considered for simultaneous operations?

A4. The expectation is that the entire campus be worked on simultaneously, which includes the 8 parking lots and 4 garages and all drive lanes, included Cross Campus Drive.

Q5. Is it expected that a call out will consist at a minimum, all zones being cleared at the “dusting to 1” rate?

A5. There are no guaranteed minimums on this contract. There are times when the storm is less than expected. The standby rates would apply in this situation and are there to help minimize any loss to the contractor for a non-event.

Q6. With lump sum units for each depth of snow, will it be acceptable to wait until the snowfall stops prior to cleaning each zone. If this is acceptable, how will this work with the challenge to have the lots clean in time for school to open. If this not acceptable, is the expectation the contractor will be clearing the zones during the storm and come back and repeat the clearing after the storm is completed. Will the unit be charged once or multiple times if the storm starts and stops.

A6. No, it is not acceptable to wait until the snowfall stops prior to cleaning each zone. Contractors shall charge the Flat Rate per the amended language in C3.

Q7. The spreadsheet does not include the standby rates, is it assumed that the fully loaded rate will be applied at a 50% rate?

A7. Yes – please see updated pricing sheet attached via this Addendum #1 and C4.

Q8. Will the university clear the sidewalks prior to contractor clearing the lots or will contractor have to go back and clear snow that is pushed off into the parking lot areas.

A8. The university will clear the sidewalks while the contractors are clearing the parking lots.
Q9. The impact of Covid has reduced the number of students and large events on campus will this reduce the amount of snow removal required. This would be similar to when school is not in session and parking lots would remain not plowed to melt normally.

A9. TU reserves the right to scale the level of service required to meet changing needs of the University.

Q10. Is all ice melt provided by TU for the entire season for sidewalk, garages and roadways?

A10. Yes, all ice melt will be provided by TU for the entire season. Contractor is only expected to apply to steps, bridges and sidewalks as needed in accordance with the type of storm.

Q11. Are all ice melt applications billed at T&M rates, pre-treatment, during storm treating, post storm treatment and icing events?

A11. Pre-treatment will be done by TU via liquid applications as needed. Post storm call backs/ice checks will be billed at fully loaded hourly rates unless call back was for items that should have been addressed during the event. During the event, Contractors shall bill the flat rate snow removal rate on bridges and steps and the fully loaded de-icing rate to apply TU provided ice melt to cleared areas. Pricing needs to reflect keeping said areas cleaned and deiced for the duration of the event.

Q12. There is no bulk truck hourly rate for spreading bulk roadway salt, should there be? If not who would be applying bulk salt?

A12. TU applies all bulk salt on roadways with in house equipment

Q13. Is TU open to brine treatments, can there be a location to provide additional optional service rates?

A13. TU is responsible for any liquid applications needed on campus

Q14. Are pre-treatments performed each event when weather merits the need? (what is the approval process?)

A14. TU will do all pre-treatments as needed.

Q15. For a snow fall event over 9 inches, is the 6-9" pricing billed and then services after 9 inches of snowfall are measured are billed at hourly rates or is the entire event from start to finish billed at hourly rates?

A15. See A2.

Q16. Who is required to provide and cover costs for the snow stakes for the seasonal installation? Are hourly rates permitted for installing snow stakes?

A16. The snow stakes will be provided by TU. The Contractor is responsible for providing the installation.

Q17. What size snow push box are required or to be priced on the wheel loaders for the hourly rates?
A17. A 10' push box is required. Refer to Addendum #1- Bid Worksheet incorporated via this Addendum.

Q18. Regarding standby rates, there is no location to input pricing so is it agreed for 50% of hourly rates?
A18. Confirmed – standby rates are to be billed at 50% of the fully loaded hourly rates – please refer to Addendum #1- Bid Worksheet

Q19. What is the current fiscal year budget for snow removal?
A19. At this time, TU does not intend to release the budget for snow removal for the current fiscal year.

Q20. What is the value of the most recent previous contract for On-Call snow removal services?
A20. The value of the 2019-2020 season was approximately $60,000.

Q21. When was the most recent contract for On-Call Snow Removal Services?
A21. The most recent solicitation for On-Call Snow Removal Services was TU-1417

Q22. What contractor is the prior season provider and how long have they been awarded the contract?
A22. Highlander Contracting Co., LLC. was the awarded vendor off of TU-1417 which was awarded in 2013.

Q23. Are there vehicle/equipment weight restrictions on any of the garage decks? If so, which ones and how much?
A23. Garages are restricted to 50 PSF.

Q24. Please provide greater detail on what is meant in SECTION IV. SPECIFICATIONS, A., SCOPE by, “Work shall be completed in a manner satisfactory to the Landscape Services Manager.”
A24. The contractor will not be released from duty until final inspection done by Landscape Services Manager, on duty.

Q25. What is the criteria on which option years will be exercised?
A25. TU shall exercise renewal options at its’ sole discretion.

Q26. On what criteria will the contractors personnel be released by the Landscape Manager? Will the release be by zone?
A26. Yes, Contractors personnel will be released by Zone by the Landscape Manager.

Q27. SECTION IV. SPECIFICATIONS, D., OPERATING SPECIFICATIONS,3. Operational Zones, out of a. through e., only d. specifies an application of ice melt. Is ice melt or bulk salt to be applied by the contractor on a., parking lots, b., Roadways, c., Garages, e., Loading Docks, Bus Stops?
A27. TU is responsible for all bulk salt and ice melt to roof decks, roadways, loading docks. Pull up area for Bus Stops will be done by TU but Bus Shelters and surrounding sidewalks, extending out no less than
10' from shelter in each direction, are to be done by contractor (snow/ice removal and ice melt applies)

All addenda will be incorporated into the final contract documents and will be binding on all vendors responding to this solicitation. Each vendor submitting a bid/proposal must acknowledge receipt of all addenda by completing and forwarding Exhibit K (included in the bid package) with the bid response; failure to acknowledge addenda may result in bid/proposal rejection.

If you have any questions regarding this addendum, please contact me at (410) 704-2050 or email me at MLCompton@towson.edu.

Sincerely,

Michelle Compton

Attachments:
Updated Parking Lot Numbers
Updated Map of Area 2
TU-1417 Bid Tab
Addendum #1 – Bid Worksheet (Excel)
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TABULATION OF BIDS

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PROJECT NAME: Snow Removal Services
BID OPENING DATE AND TIME: 10/28/13 @ 2:00 pm
PROCUREMENT OFFICER: Barbara Hufnagel

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OPENED BY: [Signature] 10/28/13
RECORDED BY: [Signature] 10-27-13