



**Questions and Answers No. 1  
TU Magazine Spring 2024  
Project No. TU-2424**

February 1, 2024

**Procurement**

8000 York Road  
Towson, MD 21252-0001

Ladies and Gentlemen:

Below are questions and responses to aforementioned solicitation. Any response resulting in a revision to the solicitation will be included in an Addendum.

**Questions:**

**Q1.** Could you provide the PDF file of the last issue?

**A1. PDFs of past issues of the TU magazine are available at <https://www.towson.edu/magazine/past-issues.html>**

**Q2.** Could you kindly confirm whether this opportunity requires any bonds for participation?

**A2. There are no bonding requirements.**

**Q3.** Should a set of hard copy contract color proofs be included for each page, or will Towson University approve via soft proofs?

**A3. Yes, a set of hard copy contract color proofs should be included along with the soft proofs. See Addendum 1.**

**Q4.** Should a set of digital laser proofs be included for each page, or will Towson University approve via soft proofs?

**A4. Yes, we also need a laser mockup along with the digital laser proofs and soft proofs. See Addendum 1.**

**Q5.** Should a cover coating, such as a UV coating be included on Cover 1 and Cover 4?

**A5. No coating is needed.**

Issued by: Bindu Balakrishna  
Procurement Officer Representative