

Aerial Platform Frequent Inspection Checklist

Section 1: Personnel Identification		
Employee Name (Print)	TU ID #	Department

Inspections shall be performed only by a person who is qualified (trained) on the specific Aerial Platform model(s) to be inspected. Inspections shall be made every three (3) months or 150 hours of operating time or prior to use if the Aerial Platform has been out of service for a period longer than three (3) months.

ANY AERIAL PLATFORM FOUND TO BE DEFECTIVE SHALL BE TAGGED OUT OF SERVICE IMMEDIATELY (i.e., not used) UNTIL SUCH TIME IT IS REPAIRED. CORRECTION OF ALL MALFUNCTIONS AND PROBLEMS IDENTIFIED AND FURTHER INSPECTION, IF NECESSARY, SHALL BE PERFORMED BEFORE THE AERIAL PLATFORM IS RETURNED TO SERVICE.

The inspection shall include each of the items specified by the manufacturer and shall include, but is not limited to the following:

Section 2: Inspection Checklist			
DEFECT	NO DEFECT	N/A	ITEMS INSPECTED
			ALL FUNCTIONS AND THEIR CONTROL FOR SPEED(S), SMOOTHNESS AND LIMITS OF MOTION
			EMERGENCY LOWERING MECHANISM (Manual Lowering Mechanism)
			ALL CHAIN AND CABLE MECHANISMS FOR ADJUSTMENT AND WORN OR DAMAGED PARTS
			ALL EMERGENCY AND SAFETY DEVICES
			LUBRICATION OF ALL MOVING PARTS
			FILTER ELEMENTS
			HYDRAULIC OIL, ENGINE OIL, AND COOLANT
			STRUCTURAL AND OTHER CRITICAL COMPONENTS, SUCH AS FASTENERS, PINS, SHAFTS, AND LOCKING DEVICES.
			DC MODEL – CHECK BATTERY WATER
			PLACARDS, WARNINGS, AND CONTROL MARKINGS
			ITEMS SPECIFIED BY THE MANUFACTURER (IF ANY, LIST THEM):

Section 3: Applicable Equipment Inspected		
Manufacturer & Model	Serial #	Location (Bldg./Room)

Note: One form may be used to record up to 4 inspections of safe aerial platforms. Each defective aerial platform must be recorded on a separate form; if defect(s) are found, use separate form and identify specific defective aerial platform.

Section 4: Signature	
Supervisor Signature	Date