HOW TO REGISTER FOR CLASSES

1. Open your internet browser and type https://mytu.towson.edu/
2. Select StudentApps then Towson Online Services Student Dashboard
3. Login with your NetID and password

4. Click on the drop-down arrow next to “Enrollment”
5. Next select “Add Class/Shopping Cart”

6. On the “Add Class/Shopping Cart” page select “Add Class” in the upper right-hand corner and then “class search”

7. Verify the correct term and click on the drop-down arrow next to “subject” to search for a subject or enter a class subject code to choose a subject area (Ex. ENGL)
8. Students can also search for classes in the Core Curriculum by choosing “Core/Honors”
9. Students can narrow their search even further using the “More Filters” button
10. Make sure the “Show Open Classes Only” button is selected to filter out closed sections
11. When finished selecting search criteria, click on the search button
12. Class options will appear on the screen in one of two ways:
   a. If the course number was used in the search, the class will appear in a detailed list
   b. If the course number was not used, classes will appear in a list and details can be viewed by clicking the arrow next to the class section.

13. Select the desired course section; open classes will be noted by a green dot under “status”
   a. The number of seats available is also under “status”
      i. example: if a course shows 21/21 that means there are 21 seats left out of 21 total. If the status shows 6/21, that means 6 seats are left out of 21 total.
   b. Click “select” to select the class
   c. Check to confirm class selection and hit the three vertical dots to the right of the class box
   d. Select “add to cart”
   e. A box will appear, select “wait list if class is full” if you’d like to automatically be placed on the wait list.
   f. Select “save”
   g. To search and select additional classes, repeat steps 7-12
   h. When finished adding classes, view selected classes in the shopping cart (shopping cart is under the “enrollment” link

14. To finalize enrollment:
   a. Select the boxes next to the classes
   b. Click “enroll”, confirm classes, and click “finish enrolling”
   c. Enrollment success will be verified by a green checkmark
15. You’ll receive an enrollment confirmation message.