

## **Towson University Retired Faculty Association (TURFA)**

### **Application for Support for Scholarly Activities for Retired Faculty**

One of the stated goals of TURFA is to foster the goals and aspirations of retired faculty to continue the process of ‘lifelong learning’ in an organization that is part of a national network and with formal ties to the University.

To that end, we have secured a modest amount of money that we can use to fund grants to support TURFA members’ scholarly activities.<sup>1</sup> Funds are available on an annual basis from July 1<sup>st</sup> to June 30<sup>th</sup>. Applications can be submitted at any time in any fiscal year. As funds are limited, it is recommended that applicants check with the Chair of the Outreach Committee as to the availability of funds before submitting an application. The review and funding decision will be made within 60 days. These grants will normally not exceed five hundred dollars (\$500).

Awards may be used to cover project-specific reimbursable, state-allowed expenses (i.e., akin to those allowed by the Towson University Faculty Development and Research Committee for active faculty). These expenses can be for anticipated expenses, i.e., expected to be incurred during the next 90 days, or to reimburse eligible expenses already paid by the applicant during the past 60 days.<sup>2</sup> Examples of expenses eligible for reimbursements include:

- Submissions or publication fees, page costs or other expenses incurred in publishing research articles in a peer-reviewed journal,
- Registration fees, travel, and related expenses to attend a conference where a paper or the scholarly activity is being presented,
- Expenses that will be incurred to execute a scholarly project, such as services (e.g., data collection costs, fees for access to secondary databases), materials, equipment (as appropriate), and student wages.

Applicants are encouraged to involve past or current Towson University students and/or faculty members in their projects whenever this is feasible.<sup>3</sup> At the completion of the project, grantees are required to submit a Final Report to the Research and Scholarship Committee. The report should summarize the scholarly contribution that it represents and should include copies of receipts for expenditures (if not submitted along with the application). It should not exceed one page in length.

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<sup>1</sup> The definition of what constitutes an eligible scholarly project varies by discipline. Generally, these will parallel those that would have been recognized on a Faculty Annual Report when you were a full-time faculty member of Towson University.

<sup>2</sup> If applying for reimbursement, copies of receipts for eligible expenses must accompany your application.

<sup>3</sup> The applicant may use other funding sources in addition to the TURFA grant. However, total reimbursements over all funding sources may not exceed the expenses that are actually incurred.

More than the money, the real value may lie in the fact that the University continues to recognize the quality of the retiree, as well as his/her ability to continue to contribute to the University and the society at large.

The application form is attached for your convenience. Please note: You must be an official (dues-paying) member of TURFA in order to be eligible for an award.

Applications and Final Reports should be sent by e-mail to the current Chair of the Outreach Committee. (Please see the TURFA website for the current Chair of the Outreach Committee and e-mail address).

(Revised August 2023)