Towson University Retired Faculty Association (TURFA) Executive Committee Meeting

Minutes - April 30, 2015 - Administration Building 244

Attending: Don Forester, Ron Matlon, Ray Castaldi, Fran Bond, David Larkin, Mary T. Casterline, Hillary Livingston

Meeting called to order by President Forester at 3:08 p.m.

Founders Meeting minutes of April 21, 2015 were approved.

Executive Committee minutes of April 21, 2015 were approved.

Motion to adopt a proposed standing committee structure for TURFA made, seconded and approved (see below).

Programs and Events Committee

- Arrange presentations and workshops for TURFA members.
- Arrange TURFA group events on and off campus (fine arts, sports, social).

On-Campus Benefits Committee

- Arrange for the mentoring of students and faculty.
- Arrange for the utilization of campus resources for continued education, scholarship and research for TURFA members.

Publications Committee

- Produce an e-newsletter and distribute to TURFA members.
- Publicize TURFA programs and events.

Scholarship Committee

- Create TURFA scholarships and advertise for scholarship applications with assistance from appropriate University liaisons.
- Make recommendations regarding annual scholarship awards to TURFA's Executive Committee.

Content on the TURFA website discussed.

Content in the letters to be mailed to the Founders meeting attendees discussed.

Discussion of who should be invited to serve as chair of TURFA's standing committees.

- The committee reviewed a list of names collected at the Founders Meeting.
- President Forester will contact the people selected to chair these committees.
- Committee chairpersons should contact as many people as they think appropriate to serve on their committees.
Committees will arrange their own meetings through Mary Casterline or Hillary Livingston in the Provost's office.

Note: After the April 30 meeting, the following people agreed to serve as committee chairs:
- Programs and Events Committee - Florence Newman
- On-Campus Benefits Committee - Peg Benner
- Publications Committee - TBD
- Scholarship Committee - Joe Topping

Discussion about TURFA e-newsletter. Executive Committee recommends that the newsletter come out twice a year and be maintained on the TURFA website.

Discussion about the June 18, 2015 Retired Faculty Association Luncheon.
- Ron Matlon was asked to make a presentation about TURFA and its future plans.
- The Provost’s office will have someone at the luncheon to sign up members and collect dues.
- After the luncheon, standing committees are encouraged to have their own meetings with their newly recruited members.

Discussion about the vacant President-Elect position.
- Several potential candidates were reviewed.
- Note: After the April 30 meeting, Ray Castaldi, acting at Don Forester’s request, asked Annette Chappell if she would serve as President-Elect through June 30, 2016 and then as President from July 1, 2016 - June 30, 2017. Dr. Chappell graciously accepted this appointment.

Discussion about sending a story about TURFA to AROHE for their online newsletter. Mary Casterline has pictures that can accompany the story. This assignment was given to TURFA’s Publications Committee. (Note: To be further discussed at the next Executive Committee meeting.)

TURFA’s Fall program and luncheon meeting:
- It will take place on October 6, 7, or 8, 2015.
- The guest speaker will be Dr. Claire Van Ummerson, Senior Advisor, Division of Leadership Programs, American Council on Education, Washington, D.C.
- Chancellor Robert Caret will be invited to attend by Don Forester. Dr. Caret is to receive an honorary lifetime membership in TURFA.
- At the end of the program, TURFA will have its annual fall business meeting.
- Mary Casterline will arrange a conference call with Dr. Van Ummerson and members of the Executive and Programs and Events Committees in the near future.

The next meeting of the Executive Committee will take place on Friday June 12 at 3:00 p.m. in AD333.

Submitted by Ronald J. Matlon, Secretary