

Dean of Students Certification Form

Required from all applicants who responded "YES" to: **"Has disciplinary action been taken against you at any of the institutions you attended"** on an application for admission to Towson University.

To the applicant:

Please complete the information below and give this form to the Dean of Students (or equivalent office) at the college or university where the disciplinary action occurred. Your application will not be considered complete until this form is received.

Student Name: _____ Last 4 digits of Soc. Sec # _____
Last First Middle Initial

I authorize _____ to provide the information listed below, regarding my
Name of previous institution

personal disciplinary record, to Towson University as part of my application for admission.

Student Signature: _____ Date: _____

Student Mailing Address: _____
Number, Street, and Apartment or PO Box

City State Zip Country

To the Dean:

This form is to be used to report on the applicant's disciplinary record at your school. Your report will be handled with great care. It will be reviewed by the Towson University Admissions Office and the review committee as they decide on each student's application. In accordance with the Family Educational Rights & Privacy Act of 1974, matriculating students have access to their permanent files including forms such as this one. Your comments are important to us and we thank you for your assistance.

This form, once completed, can be sent to Towson University in any of the following ways: as a scanned document to studentconduct@towson.edu, via fax 410-704-3441.

1. **Is the applicant eligible to return to your institution? If no, please explain.**

