



**Fraternity &
Sorority Life**

TOWSON UNIVERSITY

CHAPTER ASSESSMENT PROGRAM

Fall 2022

Chapter Name:	Spring 2022	Staff member:
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Category	Earned	Maximum
Academics		90 (30%)
Chapter Management		55(18%)
Membership Development		55(18%)
Community Involvement		70 (24%)
Presentation		30(10%)
OVERALL TOTAL =		300

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Towson University Chapter Assessment Program (or CAP)

Category	Expected	Percent of program	Category Maximum
Academics	60	30%	90
Chapter Management	38	18%	55
Membership Development	50	18%	70
Community Involvement	38	24%	55
Presentation	24	10%	30
TOTAL:	210	100%	300

Recognition levels

Gold:	above 260
Silver:	238-259
Bronze:	210-237
Needs Improvement:	209 and below

Chapter Program Participation:

Chapters (between 1 - 20 members) must have at least 2 people present at an event for it to count within CAP.

Chapters (21+ members) must have at least 5 people present at an event for it to count within CAP.

Chapters need to follow CDC, State, and University guidelines regarding COVID-19 when hosting CAP events.

CAP programming and education should be virtual when necessary.

***If a chapter is caught falsifying CAP it will be considered a major violation and a 50 pt reduction in their final score

All points earned for that section will then be forfeited.***

Incentives:

Monetary incentives

\$400 credit given to general account to the first place chapter in each Sorority and Fraternity in each respective council.

\$200 credit given to general account of the second place chapter in each Sorority or Fraternity in each respective council.

* To be eligible for the monetary award a chapter must be at a Gold level.

Social Incentives

Social privileges are given to all chapters that **meet or exceed expectations (at least 210 points)**

† Including but not limited to date parties, late-night parties, mixers, semi-formals, and formals.

Recognition Incentives

Gold chapters would have first choice for CAP placement order. As such, all Gold chapters would have first choice for a song and theme selections when Greek competitions are signed up for.

TU will advertise the amount of community service hours each chapter does

TU will advertise the average amount of money raised per member for each chapter

TU will advertise the percentage of members involved with co-curricular activities for each chapter

Disincentives

If a chapter receives a disciplinary sanction from the OSCCE, the chapter will lose up to 50 points in the CAP for their "scored" status for that semester (Tier Two, or Three sanctions)

"Censures" are considered minor infractions.

Chapters ranked at "Needs Improvement" level are not allowed to have any social privileges and are placed on social probation for that semester.

† Including but not limited to date parties, late-night parties, mixers, semi-formals, formals, and complex events

† If they fail to move to the Bronze level (or better), the first semester after scoring "Needs Improvement",

they are suspended from the University for a minimum of 1 year.

† If they fail to maintain a Bronze level (or better), the second semester after scoring "Needs Improvement",

they are suspended from the University for a minimum of 1 year.

† CAP drives are due to the Office of Fraternity and Sorority Life on the date and time of the chapters scheduled presentation.

The Director for the Office of F & SL has the discretion to extend the timeframe.

† Failure to have any materials in CAP google drive will result in a suspension for no less than two years.

All Greek-Lettered Organizations, no matter what status shall participate in CAP.

For expanding or recolonized/re-activated chapters- The chapter will have the semester after the start of their expansion/colonization practice CAP.

For expanding or recolonized/re-activated chapters-, an automatic score of "Bronze" will be applied, no matter how chapter scores, unless the score is high

Appeals

Chapters may appeal decisions as it relates to the chapters score or probation to the Director of Fraternity and Sorority Life.

This appeal must be made in writing two weeks after notice has been sent to the chapter by 4:59 PM.

Chapters may appeal decisions as it relates to the chapters suspension or to the Associate Vice President for Student Affairs and Dean of Students

This appeal must be made in writing two weeks after notice has been sent to the chapter by 4:59 PM.

Academics		
All Men's/Women's GPA =	Points Available	Our Chapter
Chapter GPA =		
At the All Men's or Women's Avg	50	
0.05 above the average	55	
0.10 above the average	60	
0.15 above the average	65	
0.20 above the average	70	
0.25 above the average	75	
0.05 below the average	45	
0.10 below the average	40	
0.15 below the average	35	
0.20 below the average	30	
0.25 below the average	25	
0.30 below the average	20	
0.40 below the average	15	
0.50 below the average	10	
0.60 below the average	5	
0.70 below the average	0	
0.80 below the average	-5	
0.90 below the average	-10	
1.0 below the average	-15	
2.0 below the average	-20	
GPA of non-initiated, or newest members		
is above 3.5	5	
is 3.0 - 3.49	4	
is 2.8 - 2.949	3	
is 2.6 - 2.799	2	
is 2.50 - 2.599	1	
is below 2.5	-5	
is below 2.0	-10	
is below 1.5	-20	
1.) Academic/Scholarship Plan submitted	5	
1.1) Chapter has a Scholarship Chair	2	
2.) Chapter hosts virtual academic initiatives(4 pts for each, max 8) examples- study halls, workshops, tutoring, quiet hours, etc.)	8	
Total Points for Academics	Max 90	0

Chapter Management	Points Available	Our Chapter	Notes
1.) Financial Management - Due 11/1			
1.1) Chapter has a budget approved by advisor	2		
1.2) Current with chapter council's account	2		
1.3) Current with SGA account	2		
1.4) Chapter is current with the National Organization dues	2		
2.) Organizational Deadlines - Due 11/1			
2.1) President meets with FSL staff at least 3 times per semester	3		
2.2) Rosters submitted on time	2		
2.3) Hazing Acknowledgement Form submitted on time	2		
2.4) Relationship Statement submitted on time	2		
2.5) Submits New Member education program	2		
2.6) Submits Behavioral/Risk Action Plan	2		
2.7) Submits Proof of Insurance	2		
2.8) Submits goals of executive board and chapter	2		
2.9) Submits organization's constitution and bylaws on time	2		
2.10) Submits signed faculty/staff advisor agreement on time	2		
3.) Disciplinary Status			
3.1) Chapter follows all policies (-2 for each)	0		
3.2) Major violation (Hazing, Alcohol)			
4.) Office of FSL Trainings - Tracked by 10/1			
4.1) Chapter representative(s) attends Greek Leadership Academy	3		
4.2) Chapter representative(s) attends social event training *	3		
4.3) Chapter representative(s) attends CAP Training*	3		
4.4) Chapter representative(s) attends Officer Training Workshop	3		
5.) Officer transitioning			
5.1) Executive board has transitioning meeting(s)*	5		
6.) Organization Marketing/Branding - Due 10/15			
6.1) Chapter is registered on Involved @ TU	2		
6.2) Chapter has updated roster on Involved @ TU	2		
6.3) Chapter is not registered on Involved@TU	-10		
6.4) Chapter has an active, updated website	3		
6.5) Chapter has active updated social media account(s)	3		
7.) National Organization			
7.1) Chapter receives National Award (4 for each award, max 8)	max of 8		
7.2) National or regional rep meets with FSL staff member*	3		
7.3) Chapter representatives attend regional or national training	5		
8.) Advisor/Faculty Involvement			
8.1) Advisor attends meetings: 1 point each *	max of 2		
8.2) Advisor attends educational programs 1 points each*	max of 2		
8.3) Faculty Member presents at chapter meeting or event*	5		
* = attendance/event can be done virtually to limit COVID-19 Risk			
CATEGORY TOTAL POINTS	MAX 55		

Member Development			
	Points Available	Our Chapter	Notes
1.) Health and Wellness Programming			
Chapter hosts or attends health/wellness workshop(s), and/or initiative(s), program (s)			
	100%	10	
	80%	8	
	60%	6	
	40%	4	
1.1) Chapter does not do health and wellness programming		-10	
2.) Risk Management Programming* - Due 10/15			
Chapter hosts their own or attends risk management workshop(s), and/or initiative(s)			
	100%	10	
	80%	8	
	60%	6	
	40%	4	
2.1) Chapter participates in Hazing Prevention Week Programming		5	
2.2) Chapter does not do risk management programming		-10	
3.) New Member Development and Retention			
3.1) Chapter maintains entire new member class (100%)		10	
	90%	9	
	80%, or no new members	6	
	70%	3	
	60%	2	
3.2) New member class or line attends Greek 101*		5	
3.4) New member class or line attends TIPS (# of people designated by the Office of FSL)*		5	
4.0) Office of Fraternity and Sorority Life Social Justice Initiatives			
4.1) Chapter has a member elected or appointed as the diversity position		3	
4.2) Chapter does not have Diversity Position		-3	
4.3) Chapter Diversity Chair or representative attends 100% of the semester trainings provided by FSL*		6	
4.4) Chapter has 100% of chapter attend the chapter assigned workshop presented by chapter diversity		10	
	75%	8	
	50%	6	
4.5) Chapter does not host assigned workshop (presented by chapter diversity chair)		-10	
5.) Chapter Diversity and Inclusion Programming*			
5.3) Chapter hosts or attends diversity and inclusion program(s), workshop(s), and/or initiative(s)			
	100%	10	
	80%	8	
	60%	6	
	40%	4	
Chapter does not host their own diversity and inclusion program(s), workshop(s), and/or initiative(s)		-10	
6.) Professional/Career Development*			
Chapter attends or hosts their own professional/career development workshop(s), and/or initiative(s)			
	100%	10	
	80%	8	
	60%	6	
	40%	4	
6.1) Chapter members attend job fairs or internship fairs		3	
6.2) Chapter members attend study abroad information session		3	
6.3) Chapter does not do Prof. / Career Workshops		-10	
7.) Alumni Relations			
7.1) Chapter plans an event for alumni 3 pts for each event, up to 6 pts		6	
7.2) Chapter communicates with alumni (newsletter, facebook group, up to 2 pts for each)		4	
* = attendance/event can be done virtually to limit COVID-19 Risk			
CATEGORY TOTAL POINTS		MAX 55	

Community Involvement			
	Points Available	Our Chapter	Please list details here
1.) Governing Councils			
1.1) Representative attends weekly council meetings			
Expectation: Attendance at 80% of meetings	3		
Attendance at 100% of meetings	5		
1.2) Representative attends presidents meetings			
Expectation: Attendance at 80% of meetings	3		
Attendance at 100% of meetings	5		
1.3) Chapter member serves on respective council	5		
1.4) Chapter member serves as a Greek Ambassador	5		
1.5) Chapter member participates in the Greek Emerging Leaders program	5		
1.6) Chapter member participates in the Executive Leadership Series	5		
1.7) Chapter member is a member of Order of Omega	5		
2.) Community Service			
6 hours per member	10		Total hours=
5 hours per member	6		Hours per member=
4 hours per member	4		
3 hours per member	3		
2 hours per member	2		
2.1) Chapter does not do community service	-10		
2.2) Chapter hosts a community service event	5		
3. Philanthropy			
\$25 raised per person	8		Total \$=
\$20 raised per person	6		Total \$ per member=
\$17.50 raised per person	4		
\$15 raised per person	3		
\$12.50 raised per person	2		
\$10 raised per person	1		
3.1) Chapter does not donate to charity	-8		
3.2) Chapter hosts a philanthropy event	5		
4.) Greek and University Activities			
4.1) Participates in Homecoming (Fall)	5		
4.2) Participation in Greek Week (Spring)	5		
4.3) Participation or attendance at a NPHC or MGC New Member Debut	5		
4.4) Participation in Move in Crew	5		
4.5) Participation in Welcome to TU Events (Meet the Greeks, Set it Off)	5		
5.) Alcohol Free Brotherhood/Sisterhood "Social" Events			
5.1) Chapter plans and hosts a brotherhood or sisterhood event for their chapter 100%	10		
80%	8		
60%	6		
6.) Attendance at Athletic Events			
6.1) 50% of chapter attends TU Athletic Event	5		
7.) Attendance at Other Greek Events			
7.1) Chapter attends another fraternity or sorority event in same council	5		
7.2) Chapter attends another fraternity or sorority event in different council	5		
7.3) Chapter participates in their council programming	5		
8.) % of members involved in on-campus co-curricular activities:			
100%	10		
80%	8		
70%	6		
60%	4		
50%	3		
40%	1		
CATEGORY TOTAL POINTS	MAX 70		

Chapter Assessment Program Final Presentation

	Points	Our	Please list details here
1.) Content			
1.1) Representative presents highlights from "Academics"	2		
1.2) Representative presents highlights from "Chapter Management"	2		
1.3) Representative presents highlights from "Member Development"	2		
1.4) Representative presents highlights from "Community Involvement"	2		
2.) Delivery			
2.1) Representative delivers an "Exceptional" presentation: Clear, articulate, eye contact, etc.	6		
Representative delivers an "Effective" presentation: Mostly clear, articulate, eye contact, etc.	4		
Representative delivers an "Average" presentation: Somewhat clear, articulate, eye contact, etc.	2		
3.) Visual Aid			
3.1) Representative delivers an "Exceptional" presentation: Great visual theme and layout, use of graphics, sound, and/or animation	6		
Representative delivers an "Effective" presentation: Mostly uses visual theme and layout, use of graphics, sound, and/or animation.	4		
Representative delivers an "Average" presentation: Somewhat uses visual theme and layout, use of graphics, sound, and/or animation.	2		
4.) Text Mechanics			
4.1) Representative delivers an "Exceptional" presentation: Representative's presentation has no misspelling or grammatical	6		
Representative delivers an "Effective" presentation: Representative's presentation has no more than two misspellings	4		
Representative delivers an "Average" presentation: Representative's presentation has no more than four (4) misspellings and/or	2		
5.) Question and Answer			
5.1) Representative answers all questions clearly and concisely. Has a firm grasp of the information presented.	4		
Representative answers some questions clearly and concisely. Has an average grasp of the information presented.	2		
Presenter does not start presentation on time	-5		
Presenter does not know how to work technical equipment	-5		
Presenter is not dressed appropriately	-5		
Presenter goes over time limit	-5		
CATEGORY TOTAL POINTS	MAX 30	0	