

Campus Recreation

Membership & Guest Services

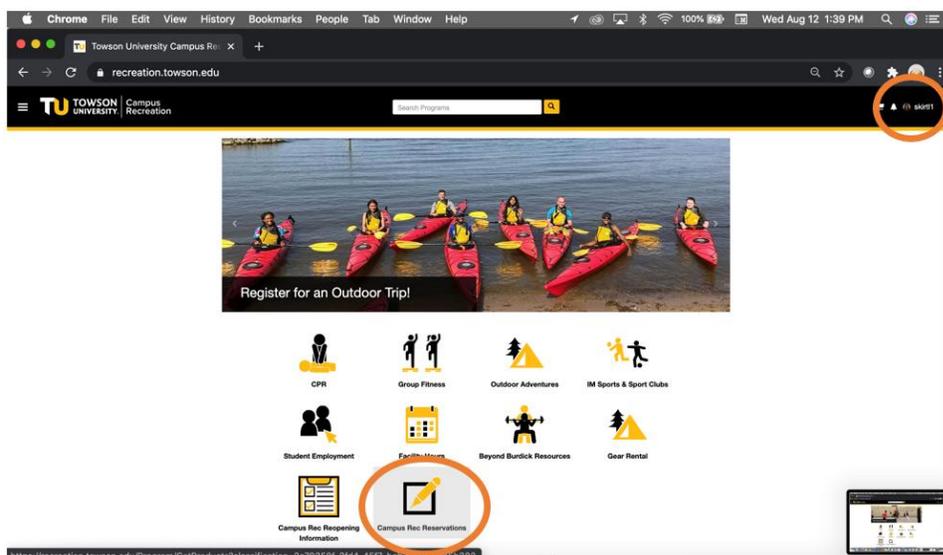
How to Register for a Campus Rec Reservation



Registration for Campus Rec Reservations opens **two days (48 hours)** prior to the reservation time. Campus Rec Reservations can be made through four different avenues. Please see below for more details on how to register.

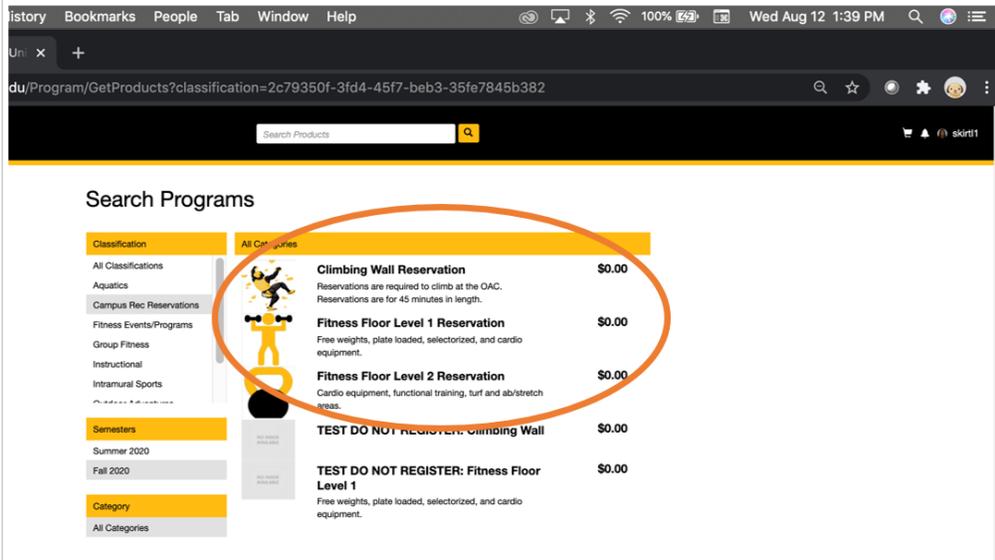
On the Campus Rec Portal

- Visit recreation.towson.edu
- Select the “Campus Rec Reservations” icon
- Select the location you would like to reserve space in
- All available reservation days and times will appear
- Select the day and time you would like by clicking “register”
- The login screen will display. Please login with your TU NetID and password
- Please read and/or provide the requested information
- Click “add to cart” at the bottom right of the screen
- Your shopping cart will display. Verify the information is correct and click “checkout” at the bottom right of the screen
- Click “checkout” in the pop up box
- You have now registered. You will receive a confirmation email to your TU email address. Please bring this email when you come for your reservation. If you do not receive a confirmation email, your registration was not successful.

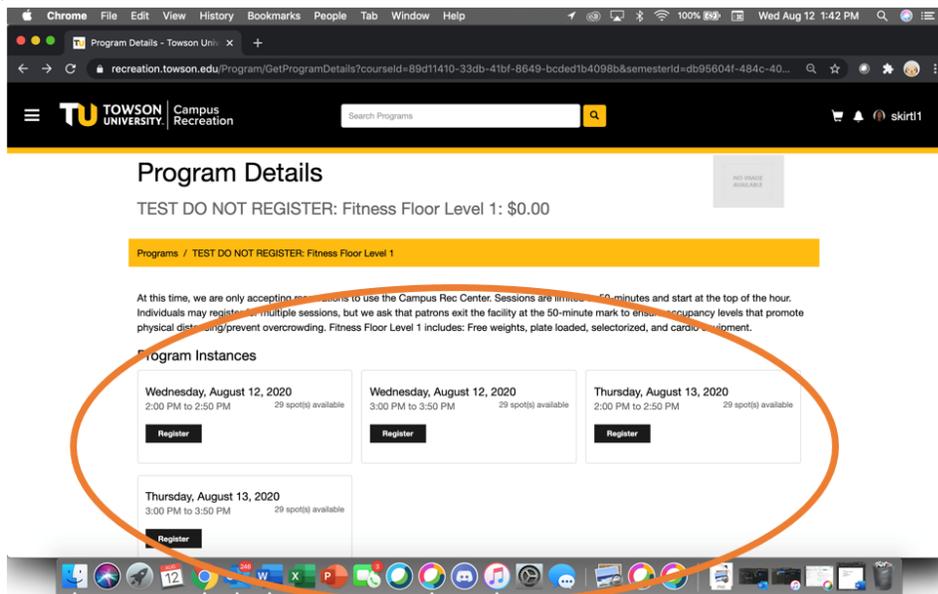


Log into member account on recreation.towson.edu (TU Campus Recreation portal)

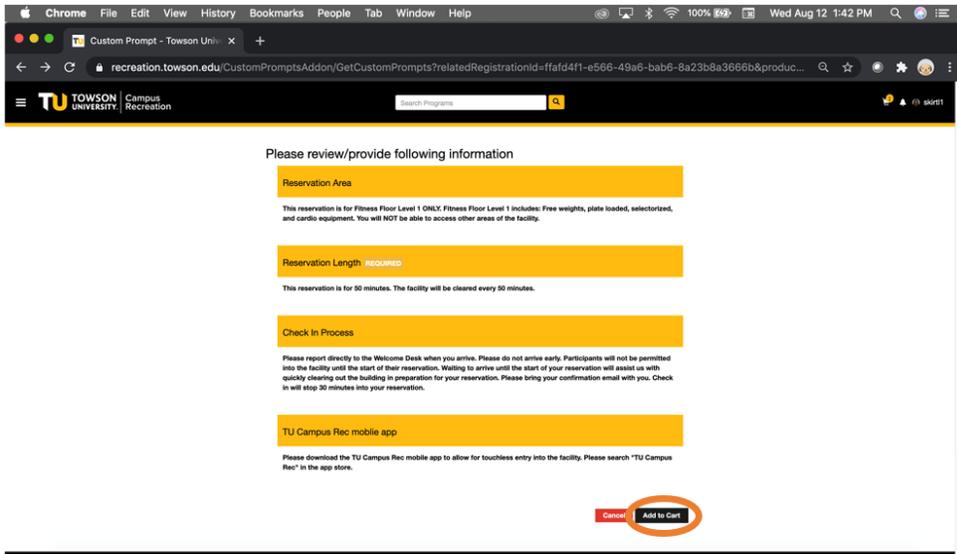
Select 'Campus Rec Reservations' icon on the front page



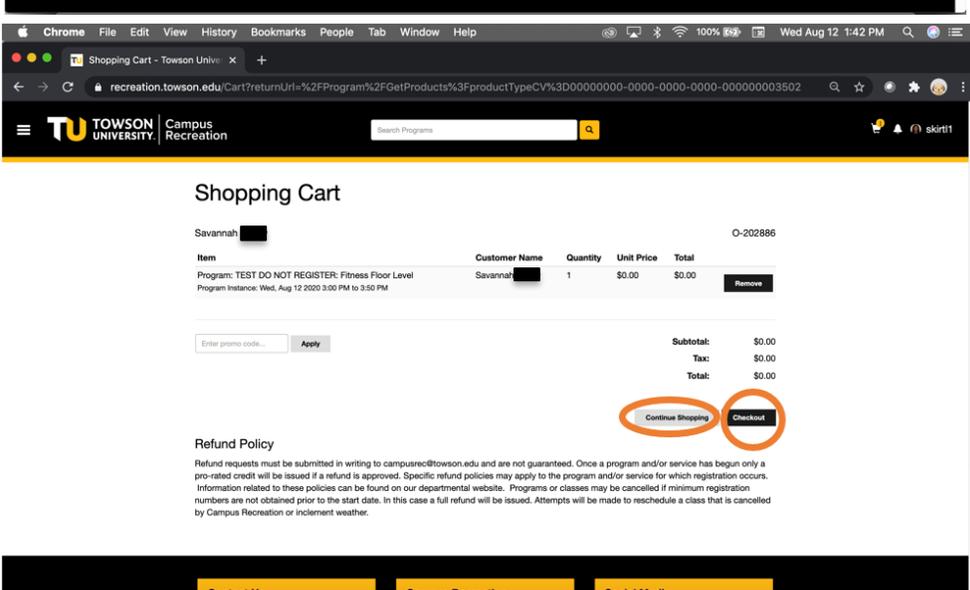
Select a location within the facility to make a reservation



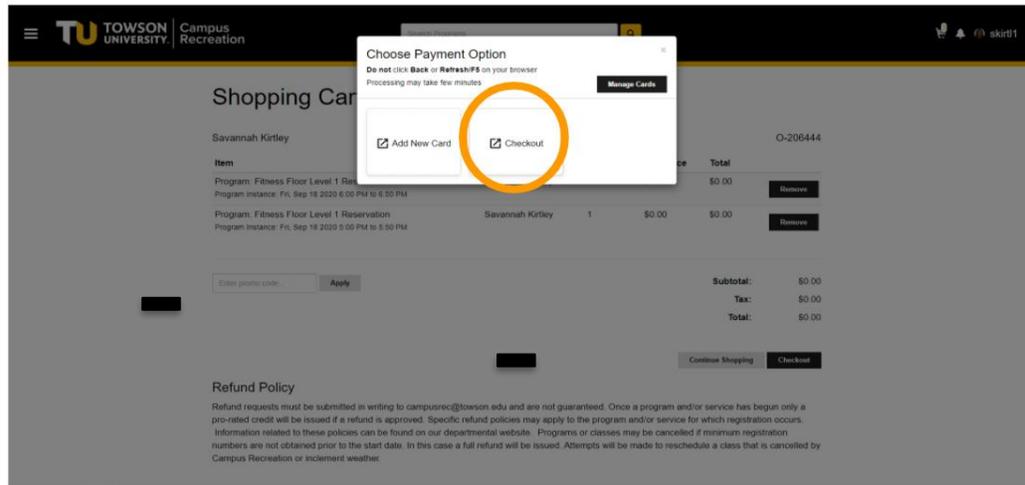
Select preferred day and time of reservation and click 'Register'



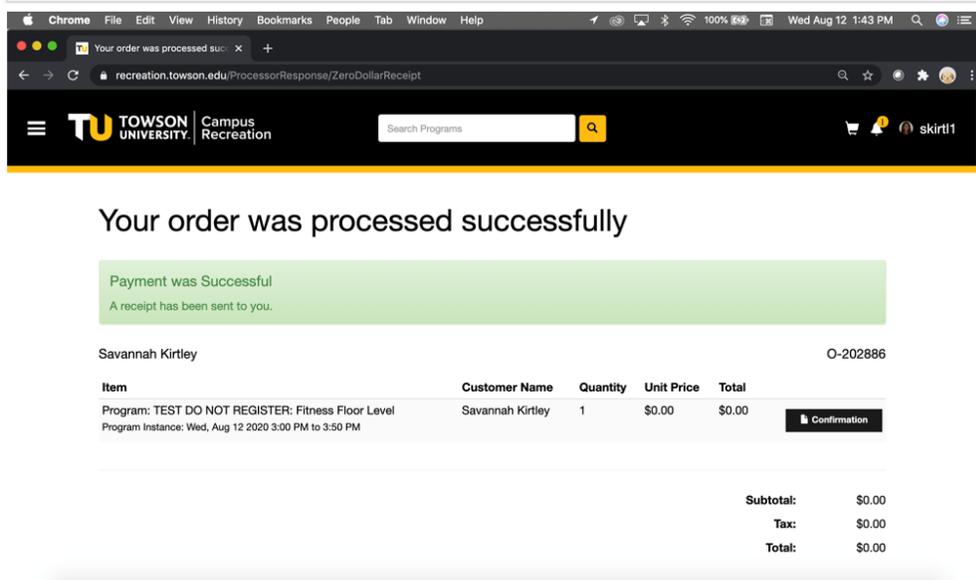
Read through all custom prompts to ensure entrance into the facility



Select 'Checkout' to finish reserving space or 'Continue Shopping' to select an additional reservation



Select the 'Checkout' button



Member will be emailed a confirmation. Please keep this email for your records.

On the TU Campus Rec mobile app

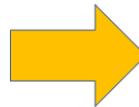
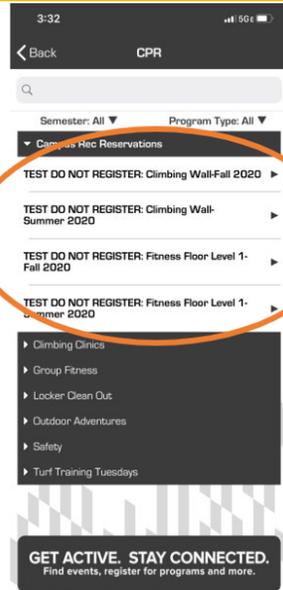
- Download the TU Campus Rec mobile app
- Log in using your TU Campus Rec credentials
- Select the 'Campus Rec Reservation' icon on the front page
- Choose a reservation location and select it on the app
- Select 'Register Now!' to register for a Campus Rec Appointment
- Scroll down to select the day/time to reserve space for
- Be sure to read the custom prompts that pop up to ensure that you can utilize the facility at the time that you made a reservation for
- Select 'Checkout' to finish reserving your Campus Rec Reservation or 'Continue Shopping' to select an additional reservation time or other registration

- Select 'Checkout' once more
- You have now registered. You will receive a confirmation email to your TU email address. Please bring this email when you come for your reservation. If you do not receive a confirmation email, your registration was not successful.

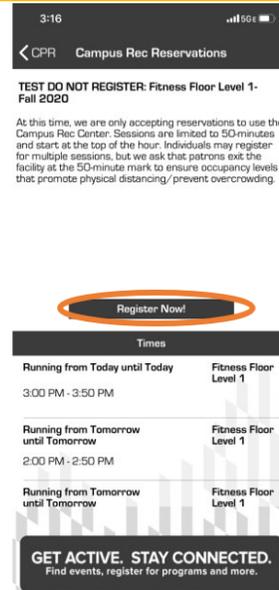
Select the 'Campus Rec Reservation' icon on the front page



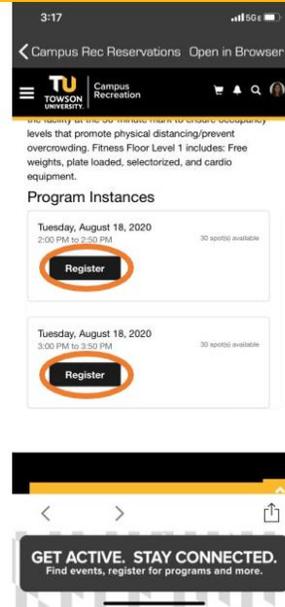
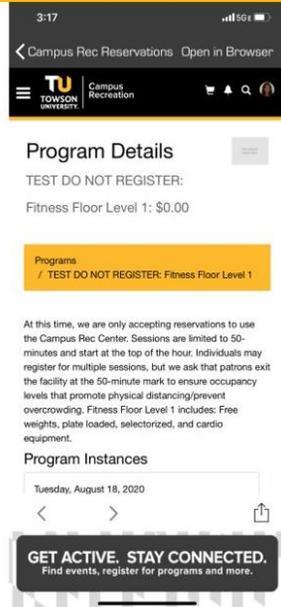
Choose reservation location and select it on the app



Select 'Register Now!' to register for a Campus Rec Reservation



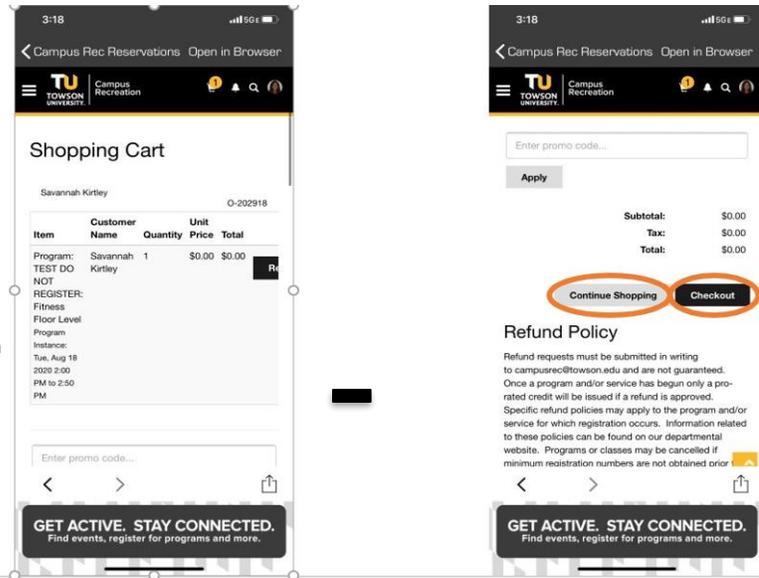
Scroll down to select the day/time to reserve space for



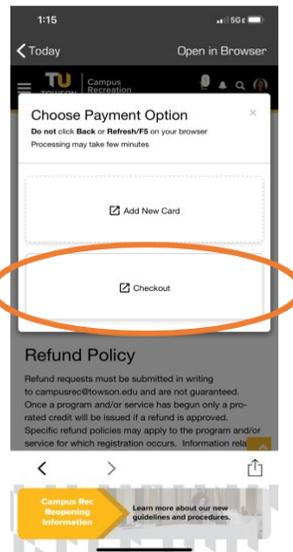
Be sure to read the custom prompts that pop up to ensure that you can utilize the facility at the time that you made a reservation for



Select 'Checkout' to finish reserving your space or 'Continue Shopping' to select an additional reservation time or other registration

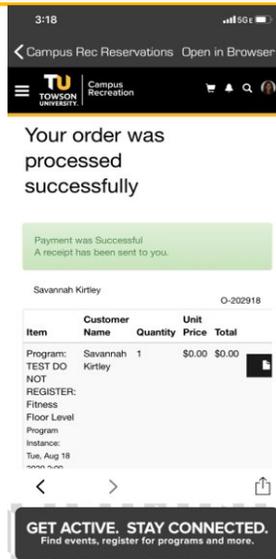


Select 'Checkout'



Members will be emailed a confirmation.

Please keep this email for your records.



Via Phone

- Call Membership & Guest Services at 410-704-4061 during operating hours
- The Guest Services Attendant can help you register for a reservation

In Person

- Visit Membership & Guest Services during operating hours
- The Guest Services Attendant can help you register for a reservation