Campus Recreation
Membership & Guest Services
How to Register for a Program

Programs are available to be registered for during their open registration period, which varies depending on the type of program. There are four ways to register for a program, and they are described in more detail below.

*For specific program inquiries, please directly contact the program coordinator or email campusrec@towson.edu

On the Campus Rec Portal
1. Visit recreation.towson.edu
2. Click “Sign in” in the top right corner and log in with your TU NetID and password
3. Scroll down the homepage to select your desired program icon or the general “Programs” icon
4. Select the specific program you would like to register for (The registration period for that program must be open for you to register)
5. Click the “Select” button on your desired program offering(s)
6. Continue by clicking the “Register” button
7. Select your payment option
8. Review and accept any waivers, complete any prompts, and add an emergency contact if required by the program
9. Select the “Proceed to Checkout” button
10. Select “Checkout” to confirm registration
11. If payment is required, you will be prompted to enter payment information
12. Select “Continue” to finish confirming payment
13. A receipt and confirmation email will be sent to your email once registration is complete

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4) Select the specific program you would like to register for

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10) Select “Checkout” to confirm registration

11) If payment is required, you will be prompted to enter payment information 12) Select “Continue” to finish confirming payment
Your order was processed successfully

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Customer Name</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nature Rx</td>
<td>Shannon Colbert</td>
<td>1</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

Subtotal: $0.00
Tax: $0.00
Total: $0.00

Refund Policy
Refunds are issued only in cases where a program/gym activity was not as advertised. Proceed with caution.

13) A receipt and confirmation email will be sent to your email once registration is complete

Via TU Campus Rec Mobile App
- Download the TU Campus Rec Mobile App
- Log in with your TU NetID and password
- Select the desired program offering you would like to register for
- You will be directed to the Campus Rec portal to complete your registration using the steps provided above

Via Phone (Only for free, no cost program registrations)
- Call Membership & Guest Services at 410-704-4061 during operating hours
- The Guest Services Attendant can help you cancel your registration

In Person
- Visit Membership & Guest Services during operating hours
- The Guest Services Attendant can help you register and/or pay for your registration

*To cancel a program registration please refer to the “How to Cancel – Program Registrations” guide for step-by-step instructions.