

From: Emily Shaffer <shaffeem@mail.gvsu.edu>
Sent: Sunday, January 9, 2022 5:21 PM
Subject: Financial Aid On Hold - Action Required

January 09, 2022

My name is Emily Shaffer and I work with the HandShake, and my job is to provide part-time employment for qualified students during the academic year and beyond. I have contacted you because there is an opening for you at CDS and below are the lines from your potential employer:

My name is Dr. Daniel Shyne and I am the Chief Information Officer for the Center for Disability Services Council - New York Chapter (CDS).

This is a virtual position which does not require you to travel to NY.

I also provide individual and group therapy, coaching, assessment, and academic screenings to support students with disabilities (physical, chronic, psychiatric, and invisible). A large percentage of the students served by the mental health unit have psychiatric disabilities or comorbid psychiatric disabilities and need mental health support to be successful at the University. In addition, many Universities of students with academic difficulties and no prior diagnosis are seen and assessed through the academic screening and assessment process. I am also the Director of supervision, training and coordination of counseling psychology and clinical psychology graduate students in the United States who have practicums at SCDD and APA-accredited school psychology predoctoral interns.

You have received this email to be considered for an offer from the University Office for Students with Disabilities to work with me. This is an at-will position which reports directly to me. Should you decide to accept the offer, you do not have to travel down to New York to occupy this position as we are transitioning online because of the pandemic.

I also have over 10 years of experience working with adults who have problematic relationships, childhood issues, and who feel stuck in their present life. It might be trauma, depression, anxiety, but whatever it is we can help you get "unstuck" together and I enjoy doing this. I believe everyone has the potential to help themselves, but sometimes we need some guidance. This is a very simple job. You will only help me mail letters and make payments to our contract staff. Sometimes, you may need to be at Walmart to purchase some items for the new Hybrid Teachers when needed. This employment only takes 6 hours a day and 4 times a week for \$620.00

I am unable to meet up for an interview because I am currently away and helping the disabled students in Canada.

You will be paid in advance for all tasks and purchases to be done on my behalf. Some of my personal letters and mails will be forwarded to your residence or nearby post office for you to pick up at your convenience. Upon my arrival we will discuss the possibility of making this a long-term employment if I am impressed with your services while I am away. My arrival is scheduled for the last week of April 2022.

To be considered for this position, use your "alternate email (different from school email)" to contact your employer directly by sending an email with your details as follows:

Full name,
Current Residential Address,
Alternate email (different from school email)
Cell #.

To:

Dr. Daniel Shyne
internship@representative.com

Best,

Emily.