

Blackboard

Assignments

Allowing Additional Attempts on an Assignment

An additional attempt is helpful if a student submits an incorrect document or a corrupt document. By allowing an additional attempt, you are only opening the assignment up for that student, as opposed to allowing all students to submit multiple attempts. You can also grant additional attempts on an assignment that is being graded anonymously, without having to see what the original attempt from the student looks like.

1. Navigate to <https://blackboard.towson.edu>
2. Log in with your TU **NetID and Password**
3. Enter the **course** with the assignment submission
4. On the **Course Management** panel, click on **Grade Center**
5. Select **Full Grade Center**
6. Find the **Column** for the Assignment and the row corresponding to the student
7. Next to the **Needs Grading** icon, select the **Drop Down arrow**
8. Select **View Grade Details**
9. At the bottom, click the **Allow Additional Attempt** button

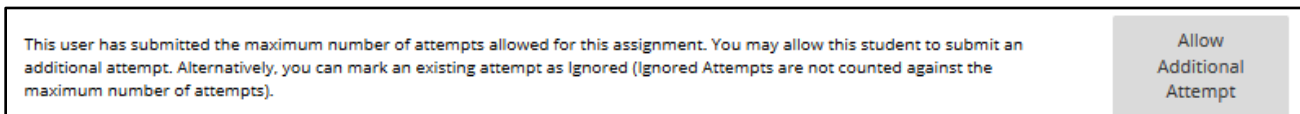


Figure 1

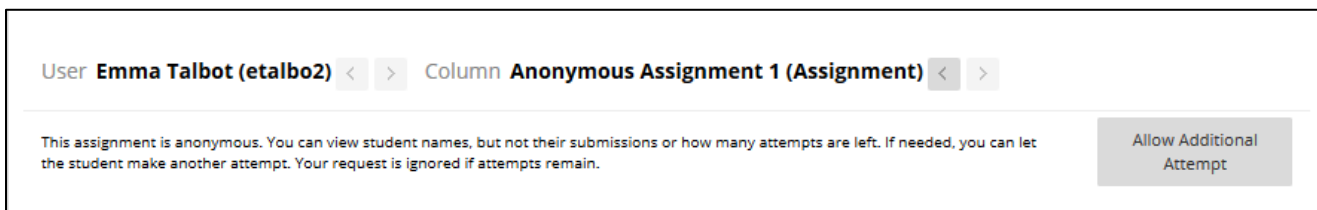


Figure 2

10. On the pop up asking **Create a new attempt for this user?**, click **OK**
11. The student will now be able to go in and create a new attempt.