

# Blackboard

## Blogs

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### Managing the Blog Once It's Created

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1. Navigate to <https://blackboard.towson.edu>.
2. Log in with your TU **NetID and Password**
3. Enter the **course** with the blog you would like to manage.
4. Locate the **blog link** you created.
5. Click the **drop down arrow** next to the blog you would like to manage...

#### *Selecting Edit...*

This will bring up the blog settings where you can add instructions, change the grading options, etc.

#### *Selecting Open...*

This will open the blog. Here you can see what students have posted and commented as well as create your own blog entry.

#### *Selecting Delete...*

This will delete the blog and all of its contents.

#### *Creating a Blog Entry...*

1. Click **Create Blog Entry** towards the top.
2. Enter a **Title** for your blog entry.
3. Enter your blog **Entry Message**.
4. **Post Entry**.

#### *Commenting on Blog Entry...*

1. Enter your blog by clicking your blog link (see steps 1-4).
2. Find the blog entry you want to comment on, at the bottom of the entry, select **Comment**.
3. Type your comment.
4. Click **Add**.

#### *Deleting a Blog Entry...*

1. Enter your blog by clicking your blog link (see steps 1-4).
2. Find the blog entry you want to delete.
3. Click the down arrow next to the Title of the Blog Entry, select **delete**.