Grade Center Average Column

You want to use an average column if you want to show the average grade of a set of assignments. For example, if you wanted to display a student’s test average, you would add all test columns into this column.

Creating the Average Column

1. Navigate to https://blackboard.towson.edu
2. Log in with your TU NetID and Password
3. Enter the desired course
4. In the left hand menu, click Grade Center
5. Select Full Grade Center
6. Under Create Calculated Column, select Average Column
7. Enter a Column Name
8. Under Select Columns, change Include in Average to Selected Columns and Categories
9. Choose the columns or categories from the Columns and Categories to Select boxes that you want to average
10. Click the Arrow in the middle to move them to the Selected Columns box
11. Click Submit