Exempt Grades

An exempt grade is one that does not affect the student’s overall grade, either positively or negatively. If you give a student a 0 for a grade, their grade will drop. If you exempt a grade, the grade center will calculate the student’s total grade out of the points possible, without the points possible from the exempted grade.

Exempting a student’s grade from the Grade Center

1. Navigate to https://blackboard.towson.edu
2. Log in with your TU NetID and Password
3. Enter the desired course
4. In the left hand menu, click Grade Center
5. Select Full Grade Center
6. Locate the student and the grade you wish to exclude from grading
7. Move your mouse inside the cell, then click the drop down arrow
8. Select Exempt Grade