Exempt Grade

An exempt grade is one that does not affect the student’s overall grade, either positively or negatively. If you give a student a 0 for a grade, their grade will drop. If you exempt a grade, it will calculate the student’s total grade out of the points possible without the points possible from the exempted grade.

Exempting a student’s grade from the Grade Center

1. Navigate to blackboard.towson.edu.
2. Enter the desired course.
3. In the left-hand menu, click Grade Center.
4. Select Full Grade Center.
5. Locate the student and the grade you wish to exclude from grading.
6. Click on the cell of the grade and click the down arrow.
7. Select Exempt Grade.