

Blackboard

Grade Center

Exempt Grades

An exempt grade is one that does not affect the student's overall grade, either positively or negatively. If you give a student a 0 for a grade, their grade will drop. If you exempt a grade, the grade center will calculate the student's total grade out of the points possible, without the points possible from the exempted grade.

Exempting a student's grade from the Grade Center

1. Navigate to <https://blackboard.towson.edu>
2. Log in with your TU **NetID and Password**
3. Enter the desired course
4. In the left hand menu, click **Grade Center**
5. Select **Full Grade Center**
6. Locate the student and the grade you wish to exclude from grading
7. Move your mouse inside the cell, then click the **drop down arrow**
8. Select **Exempt Grade**