Show/Hide Columns from Instructor View

**Hiding Columns from Instructor View**

1. Navigate to [https://blackboard.towson.edu](https://blackboard.towson.edu)
2. Log in with your TU NetID and Password
3. Enter the desired course
4. On the left hand menu, click Grade Center, then Full Grade Center
5. Along the top menu, click Manage, then Column Organization
6. Click the check box to the left of the columns you wish to hide
7. Select Show/Hide at the bottom of the page
8. In the menu that appears, select Hide Selected Columns
9. Click Submit

![Figure 1](image)

**Note:** To show the hidden columns after hiding them, follow steps 1-7, then continue here:

10. In the menu that appears, select Show Selected Columns
11. Click Submit