Grouping Courses by Term

Starting December 21, 2017, you will now be able to view your courses by term. This will only affect courses starting in Minimester 2018 and on. All old courses will be grouped under a “No Term Assigned” category.

**Grouping Courses by Term**

1. Navigate to [blackboard.towson.edu](http://blackboard.towson.edu)
2. Log in with your Towson NetID and Password
3. In the top right hand corner of the My Courses module, select the Gear icon
4. Under the header Terms, select the checkbox next to Group by Term
5. Click Submit
6. You will also be able to see courses that are listed as unavailable by instructors. You will not be able to access these courses, but you will see them as listed to confirm your enrollment.

**Please note:** After December 21, you will also be able to see any course you are enrolled in that a professor has made unavailable. Typically, Blackboard administrators keep 2 years' worth of courses on the system. This means that any previous course you’ve taken, or any future course you’ve already enrolled in on PeopleSoft will now be listed on your Blackboard site. The easiest way to combat the long list of courses is to sort by term. Blackboard Administrators **will not** make any past or future course available at student’s request. If you are in need of material from a past or future course, you will need to contact the professor or department chair.