

# Software Center

Installing and Updating Applications

## Introduction

Towson University has a solution for adding or updating software on your TU-owned computer without administrative access. The **Software Center** tool allows you to add new programs or update the applications you currently have on your computer.

### *Accessing the Software Center*

1. Click the **Windows Search** button beside the **Start** button.



Figure 1

2. Type **Software Center** and press **Enter**.



Figure 2

## Installing or Updating Software

In the **Software Center**, you will see a list of programs that are available for you to install or update. At the top of the **Software Center** window, you may set the **Sort by** dropdown menu to **Application name A to Z** to alphabetize the software list. This list will vary between users. If there are no programs listed, contact the Help Center at 410-704-5151.

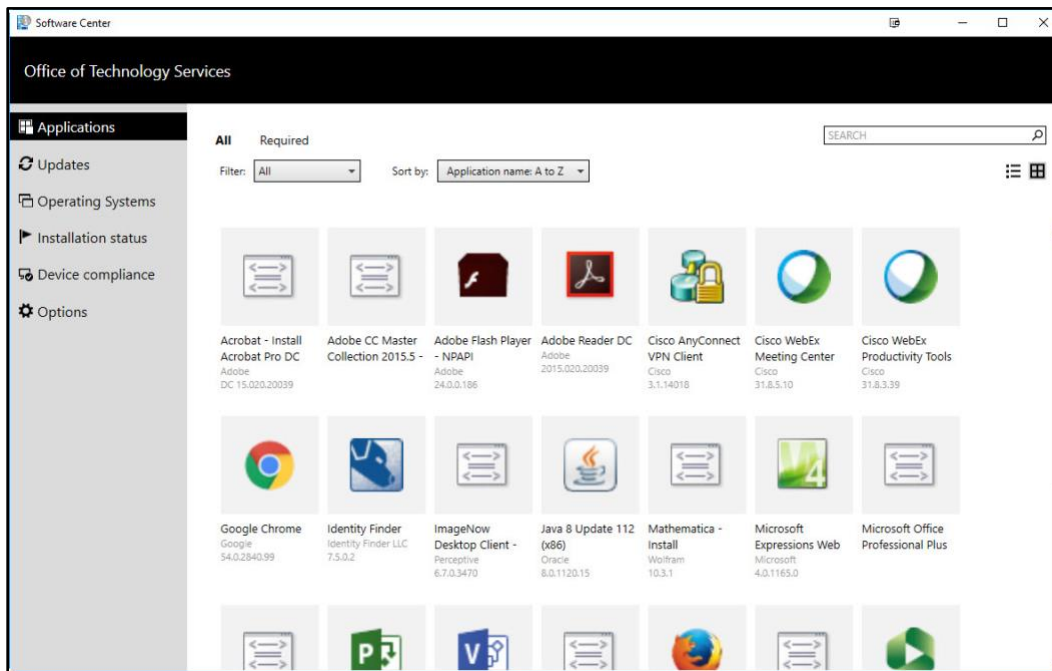


Figure 3

1. Click on the application you wish to install or update. The **Application Details** screen for that specific software will appear.
2. Click the **Install** button.

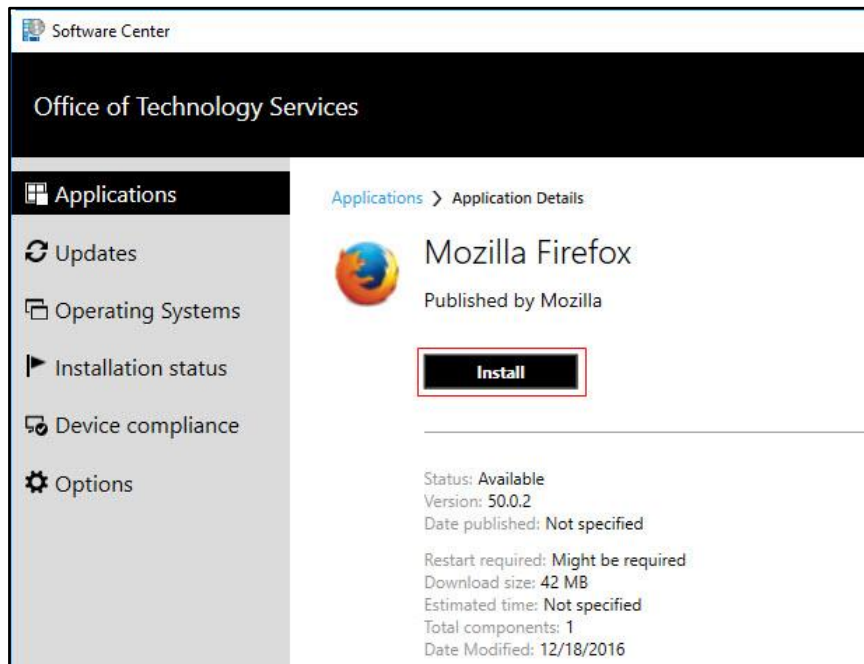


Figure 4

3. In case you wish to terminate the installation, the **Install** button changes to a **Cancel** button during the install.



Figure 5

4. Depending on the software selected, a **Windows Installation** window may appear. Follow the prompts for your particular software installation or upgrade.

**Note:** Some software may require the computer to restart. It is strongly recommended that you save any work before installing or updating software.

## ***Checking the Installation Status***

In some cases, you may need to determine if the software has been installed or updated.

1. In the **Software Center** menu, click on **Installation Status**.

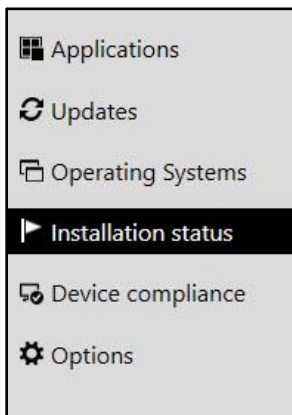


Figure 6

2. The **Installation Status** screen will show the current status of all software installed through the **Software Center**.

## ***Exiting the Software Center***

1. After your installation or update is complete, close the **Software Center** by clicking on the **X** in the upper right hand corner of the window.

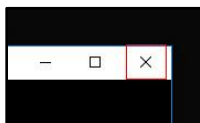


Figure 7