

Software Center

Installing and Updating Applications

Introduction

Towson University has a solution for adding or updating software on your TU-owned computer without administrative access. The **Software Center** tool allows you to add new programs or update the applications you currently have on your computer.

Accessing the Software Center

1. Click the Windows **Start** button.
2. Click **All Programs** (Windows 7) or **All apps** (Windows 10), then navigate to the **Microsoft System Center** folder.
3. In the **Microsoft System Center** folder, click **Software Center**.

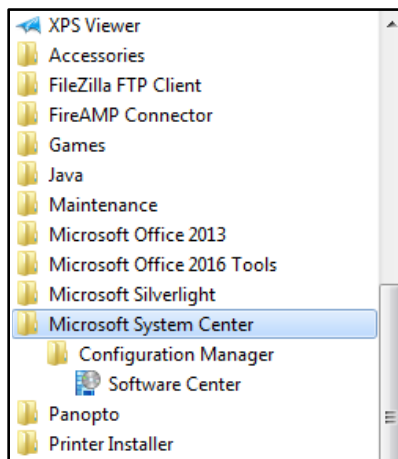


Figure 1

4. The **Software Center** window appears.

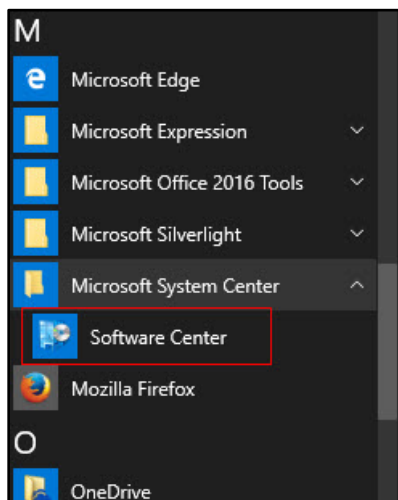


Figure 2

Installing or Updating Software

In the **Software Center**, you will see a list of programs that are available for you to install or update. At the top of the **Software Center** window, you may set the **Sort by** dropdown menu to **Application name A to Z** to alphabetize the software list. This list will vary between users. If there are no programs listed, contact the Help Center at 410-704-5151.

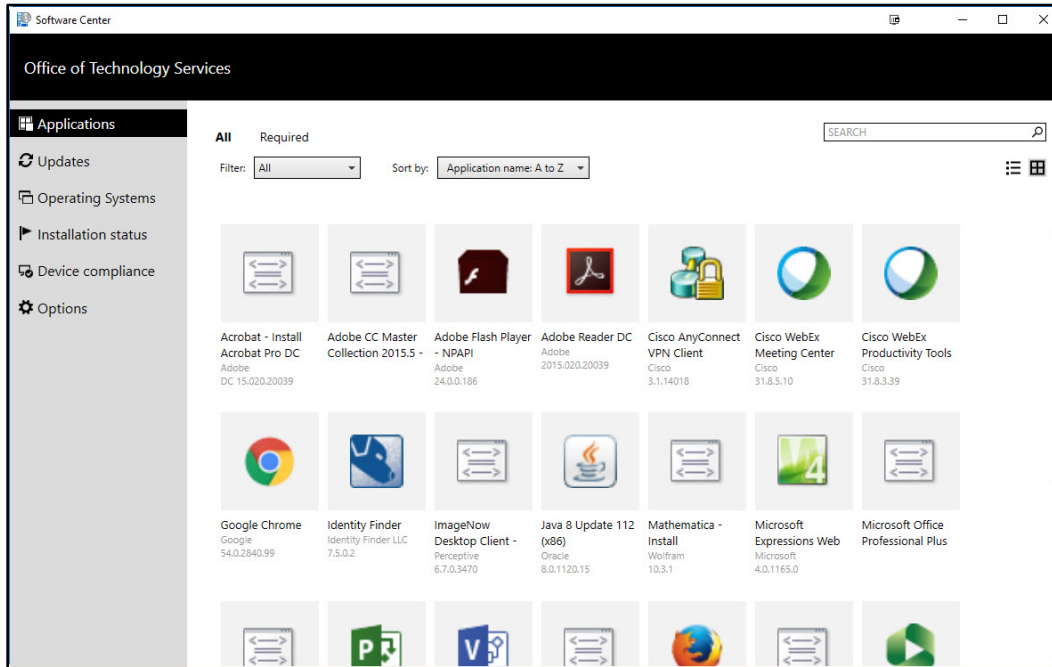


Figure 3

1. Click on the application you wish to install or update. The **Application Details** screen for that specific software will appear.
2. Click the **Install** button.

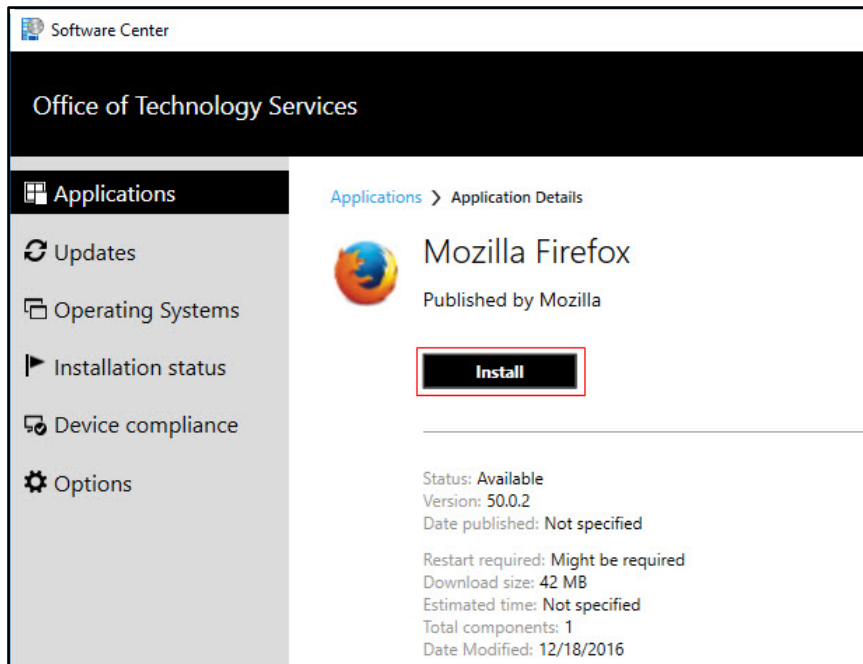


Figure 4

3. In case you wish to terminate the installation, the **Install** button changes to a **Cancel** button during the install.

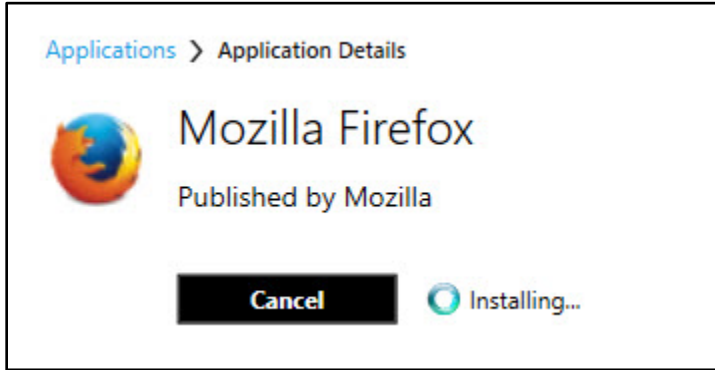


Figure 5

4. Depending on the software selected, a **Windows Installation** window may appear. Follow the prompts for your particular software installation or upgrade.

Note: Some software may require the computer to restart. It is strongly recommended that you save any work before installing or updating software.

Checking the Installation Status

In some cases, you may need to determine if the software has been installed or updated.

1. In the **Software Center** menu, click on **Installation Status**.

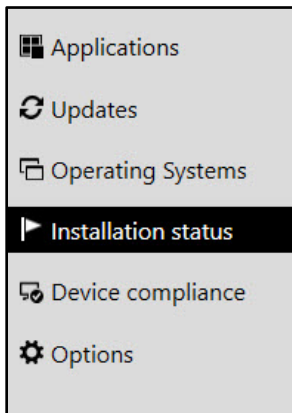


Figure 6

2. The **Installation Status** screen will show the current status of all software installed through the **Software Center**.

Exiting the Software Center

1. After your installation or update is complete, close the **Software Center** by clicking on the **X** in the upper right hand corner of the window.

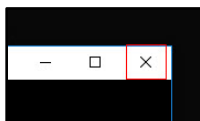


Figure 7