

New Faculty Institute

Technology Workshop Offerings for Full Time Faculty

August 19, 2019

The Office of Technology Services is pleased to offer three technology related orientation topics: **Technology Overview**, **Blackboard Overview** and **PeopleSoft Overview**. Below are brief summaries of what is covered in each session.

Technology Overview

This orientation is full of essential information to assist you with your use of technologies employed by the Towson community such as Office 365, Webex, Panopto and the File Delivery Service. It will also introduce you to resources available to you including self-help documents, videos, the Faculty/Staff Help Center, and more.

PeopleSoft/Blackboard Overview (this is a combined session)

PeopleSoft Overview

PeopleSoft is Towson's online campus solution to provide students, faculty and staff with immediate access to real-time information. PeopleSoft allows faculty to communicate with students/advises, to post grades and to manage class-related activities. In this brief overview you will learn how to log in, view your schedule, email students on your roster, use the class/catalog search and more.

Blackboard Overview

Blackboard is Towson's online learning management system or method of delivering a web presence for fully online, hybrid and web-supported classes. This session is designed for incoming faculty or faculty who are new to the Blackboard online environment. In this brief overview of the Blackboard software capabilities, you will learn how to access Blackboard and your Bb course, how to use Qwickly to make your course available to your students and how to receive support. *Faculty are encouraged to [contact](#) the Blackboard team directly for follow-up support.

Workshop Schedule

Monday, August 19, 2019			
2:15 – 3:15 pm	Technology Overview	UU0305	Register
2:15 – 3:15 pm	PeopleSoft/Blackboard	UU0306	Register
3:30 – 4:30 pm	Technology Overview	UU0305	Register
3:30 – 4:30 pm	PeopleSoft/Blackboard	UU0306	Register

*If you are unable to attend a live session, feel free to attend an online session via Webex.

Online via Webex

Thursday, August 15, 2019			
9:00 – 9:45 am	Technology Overview	Online via WebEx	Register
10:00 – 10:30 am	PeopleSoft Overview	Online via WebEx	Register
10:45 – 11:15 am	Blackboard Overview	Online via WebEx	Register