

Blackboard

Panopto

Adding a Panopto Assignment Folder

Adding an assignment folder inside Panopto will allow students to submit their videos to the folder for the instructor to view.

1. Navigate to <https://blackboard.towson.edu>
2. Log in with your TU **NetID and Password**
3. Enter the desired **course**
4. Click **Tools** in your course menu
5. Click the **Panopto Content** tool
6. Select the **gear icon** in the top right of Panopto screen
7. Select **Create Assignment Folder**

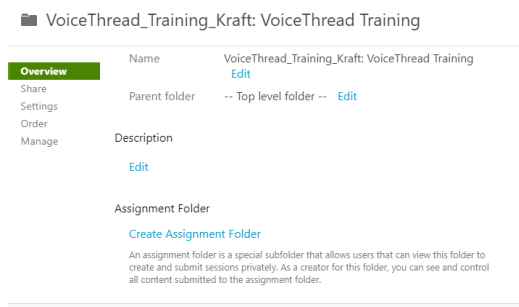


Figure 1

8. Once the folder appears in the **Assignment Folder** section, click the **X** to close the window
9. The assignment folder is now created. Your students can now go into Panopto and upload their assignment

Creating a Panopto Assignment Folder via Panopto Website

1. Navigate to <https://towsonu.hosted.panopto.com>
2. In the drop down menu, select **Blackboard**, then click **Sign In**
3. Enter your **NetID and Password**
4. Click **Browse** on the left and select the course you'd like to add the assignment folder to
5. Follow steps 6-9 above.