

# Blackboard

Panopto

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## Adding a Video to an Assignment Folder

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Once your professor creates a Panopto Assignment folder you will be able to add your video to your courses Panopto Assignment folder.

1. Navigate to <https://blackboard.towson.edu>
2. Log in with your TU **NetID and Password**
3. Enter the desired **course**
4. Click **Tools** in your course menu
5. Click the **Panopto Content** tool
6. Select the **Assignment Folder**
7. Select the **Create** button
8. From the **Create** button you can:
  - a. **Record a New Session:** Download Panopto and record a video from your Mac or Windows PC
  - b. **Panopto Capture:** Record a new video in Panopto (can only be used with Google Chrome)
  - c. **Upload Media:** Create a new session by uploading video or audio
9. Once you have created your video, it will be uploaded to the **Assignment Folder**

## *Adding a Video to an Assignment Folder via Panopto Website*

1. Navigate to <https://towsonu.hosted.panopto.com>
2. In the drop down menu, select **Blackboard**, then click **Sign In**
3. Enter your **NetID** and **Password**
4. Click **Browse** on the left and enter your course
5. Follow steps 6-9 above.