Using Panopto Capture

Panopto Capture is a browser-based recorder for Panopto. Panopto Capture is only available in Chrome, but can be used on PC, Mac, or Chromebook.

Please Note: Panopto Capture is still in Beta testing.

Opening Panopto Capture via Blackboard

1. Open the Chrome browser
2. Navigate to https://blackboard.towson.edu
3. Log in with your TU NetID and Password
4. Enter the desired course you want to record in
5. Click on Tools then Panopto Content
6. Next to the Create button at the top, click the drop down arrow
7. Select Panopto Capture

Opening Panopto Capture via Panopto

1. Navigate to https://towsonu.hosted.panopto.com
2. In the drop down menu, select Blackboard, then click Sign In
3. Enter your NetID and Password
4. Click on Browse on the left and select the folder you want to record to
5. Next to the Create button at the top, click the drop down arrow
6. Select Panopto Capture

Recording Using Panopto Capture

1. Once Panopto Capture is open, you will see the Record Screen

![Figure 1](image)

2. The left icon is your Microphone Settings. This will allow you to choose and test which microphone is used.
3. The middle icon is the Camera Settings. This will toggle the webcam on or off.
4. The right icon is the Screen Sharing Settings. This allows you to choose which programs or webpages to share with your recording.
5. Once you have selected your desired settings from above, press the Record button in the middle of the lower bar.
Figure 2

6. Click the Stop button to stop recording.

Figure 3

Review Video and Folder Location

Once you’ve recorded the video, you can choose which folder to place the video in and change the name.

Figure 4

1. In the top left corner of this screen, you can preview the video.
2. In the top right corner, you have the option to Redo the video or save the video and Record New.
3. To the right of the video preview, there are boxes to rename the video and change the folder location. Panopto Capture automatically records to the My Folder area. In order for your students to see the video, you will need to click inside this drop down menu and select your course folder.
4. Under the Folder menu, you have a place to add an optional description. You can also Edit the video or View the final version.