Introduction
The Elmo Document Camera is used to project images of documents, books, transparencies, etc. on the screen. The document camera takes the place of an overhead projector. You may use the document camera through the Personal Computer or you may project directly from the document camera itself.

Using the PC with ELMO
1. Log into the personal computer with your user name and password.
2. Power on the Elmo. The power switch is located on the upper right corner of the base (Fig 1, 1).
3. Push the lamps up so they are in the upright position (Fig 2, 1). Make sure the camera is pointing down.
4. Place whatever you wish to project (document, book, transparency, etc.) on the ELMO surface.
5. In the computer, click the Start button. Point to All Programs and then to Elmo.
6. Click Image Mate for Presentation.
7. Click the **Play** button at the top of the screen (Fig 3, 1).
8. The Elmo desktop will become visible in the **Live Monitor** dialog box (Fig 4, 1).

9. Click the **Full Screen** icon in button bar to make the image larger if you wish (Fig 4, 2).
10. You may also use the **Zoom In/Out turn style button** on the Elmo itself to enhance the picture image (Fig 5, 1).
11. The **AF** button in the middle of the turn style button on the Elmo will autofocus the image (Fig 5, 2).
12. Press **ESC** to get out of full screen view.
13. After you have finished using the ELMO, click the **File** menu and click **Exit**.
Projecting Directly from Elmo

1. Power on the Elmo. The power switch is located on the upper right corner of the base (Fig 1, 1).
2. Push the lamps up so they are in the upright position (Fig 2, 1). Make sure the camera is pointing down.

3. Make sure the camera is pointing down at the flat ELMO surface (desktop).
4. Place whatever you wish to project (document, book, transparency, etc.) on the ELMO desktop.
5. Press the **PWR Button** on the Mediatech box beside the computer (Fig 3, 1).
6. Press the **DOC button** on the Mediatech box beside the computer (Fig 3, 2). Your project will show up on the screen.
7. If you have a transparency, you may need to press the **LAMP** button on the ELMO to adjust the light supply behind the transparency.