

Remote Desktop for Mac

Accessing your Towson PC Computer Remotely

Introduction

Remote Desktop allows faculty and staff at Towson University to connect remotely to their Towson PC from any Macintosh computer (home, hotel or different location on campus). Once connected, you will see the desktop of your Towson PC and you will have access to all software and data, just as if you were actually sitting at your Towson PC.

To connect to your Towson PC using Remote Desktop, the following are required:

- Your Towson PC must be running Windows 7 or Windows 10
- Your Towson PC must be powered on and connected to the Towson network through Ethernet
- Your remote computer must be running Mac OS X 10.14.6 (Mojave) or later and have a 64-bit processor
- You must have logged into your Towson PC at least once

Locating the Name of your Towson PC

Follow the steps below to locate the name of your Towson PC. This will be needed to connect remotely from a Mac.

1. Login to your Towson PC.
2. Click on the Search Windows button next to the Start button.



Figure 1

3. In the search box, type **Towson System Information**.

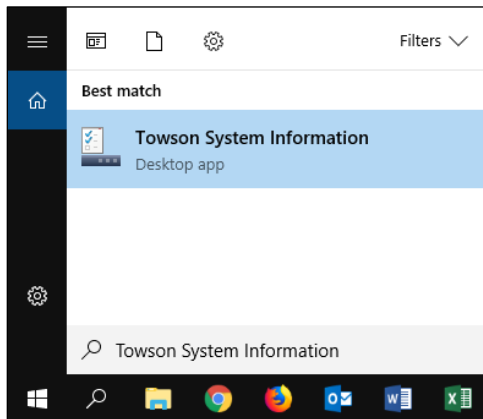


Figure 2

4. Press **Enter**. The **Towson University System Information** window will appear.

5. Locate your **Computer Name** below **Asset Records**. You will use this connecting to this PC for the first time when setting up your remote desktop connection.

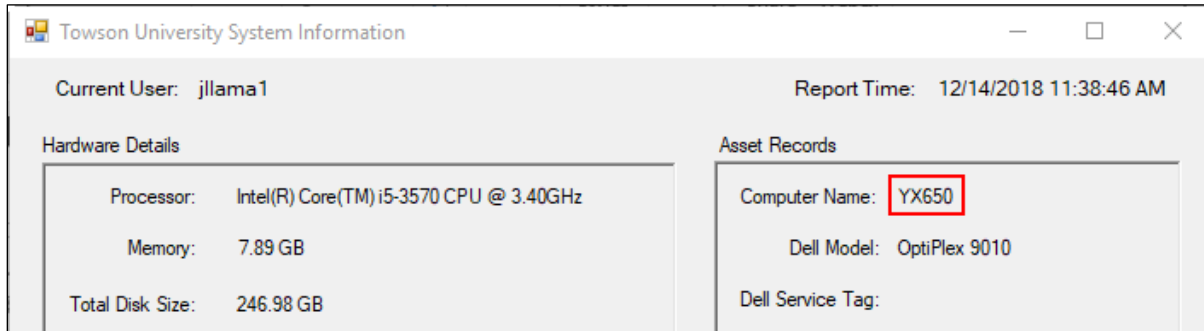


Figure 3

6. Click **Close**.

Installing Microsoft Remote Desktop

Follow the steps below to install the Microsoft Remote Desktop application. If you are using a Towson Mac, this app will already be installed.

1. Click the **App Store** button in your Dock.

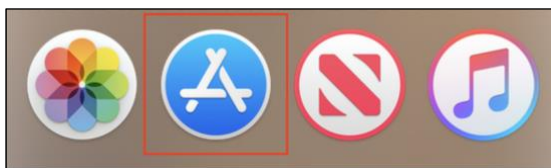


Figure 4

2. Click the **search box** in the upper left-hand corner and type **remote desktop**.
3. Click the **Get** button and then **Install App** to begin the installation.

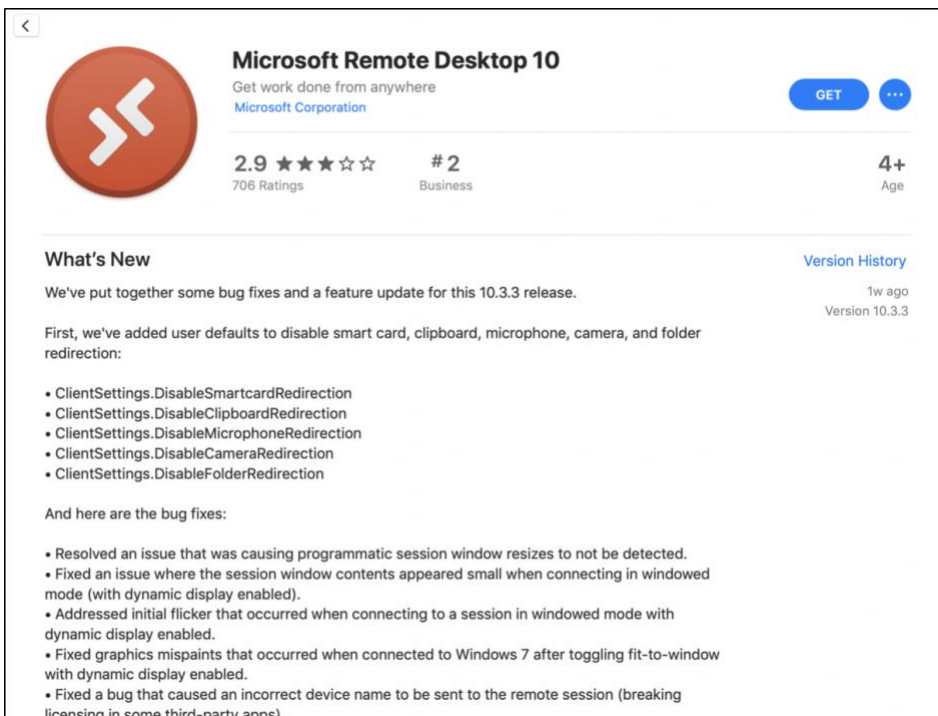


Figure 5

4. Enter your **Apple ID** and **Password** and click **Get**.
5. Once the installation is complete, click the **Close** button.

Opening the Application

1. Click the **Spotlight** button in the upper right-hand corner.

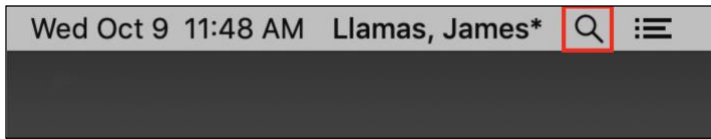


Figure 6

2. Type **remote desktop** and press **return**

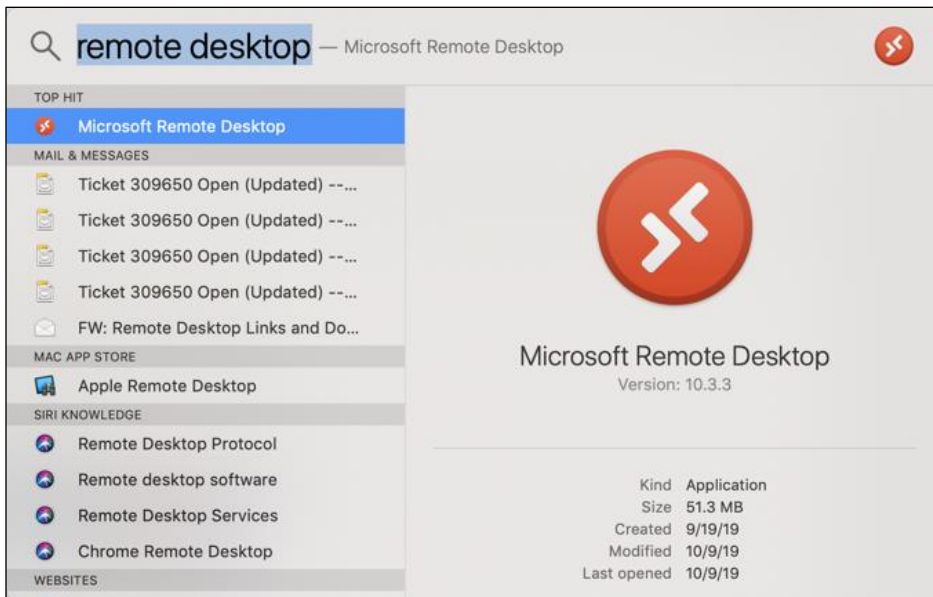


Figure 7

Creating a Desktop Connection

1. Click **Add Desktop** to begin creating a desktop connection.

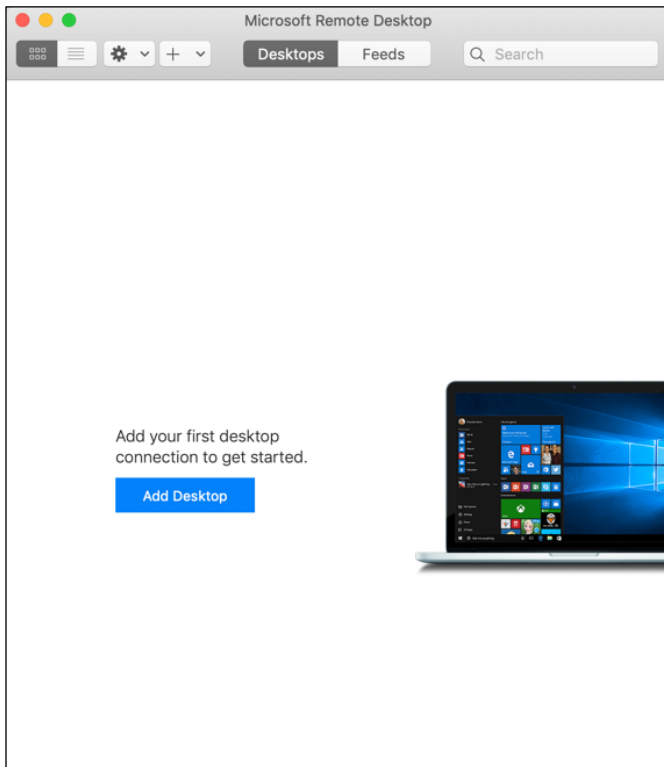


Figure 8

2. A small window will appear within the application. Beside **PC Name**, enter the name of the PC you wish to establish a connection.
3. Below **PC Name**, you have the option to manually log in every time to the PC you are remoting to or add a User Account to automatically authenticate and login in. To add a user account, click the drop-down menu and then click **Add User Account...**

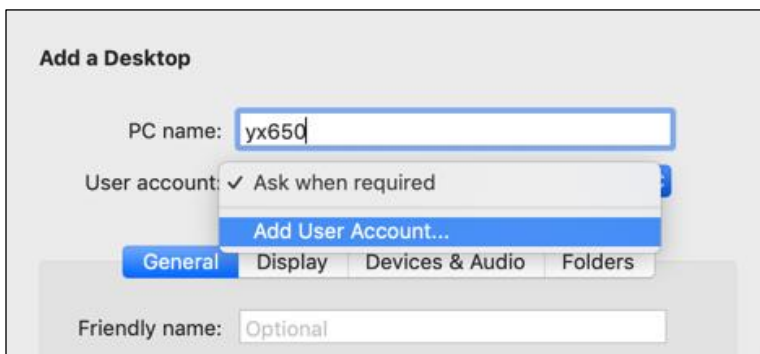


Figure 9

4. Beside **Username**, enter your **Net ID**.

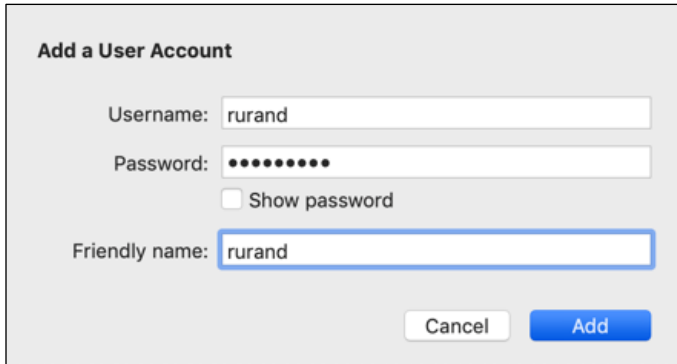


Figure 10

5. Beside **Password**, enter the password associated with your Net ID.
6. Enter an optional **Friendly Name** and the click **Save**.
7. You will be returned to the **Add a Desktop** screen. Beside **Gateway**, select the **Towson Remote Desktop Gateway** from the drop-down menu. If you have not yet created it, click **Add Gateway....**

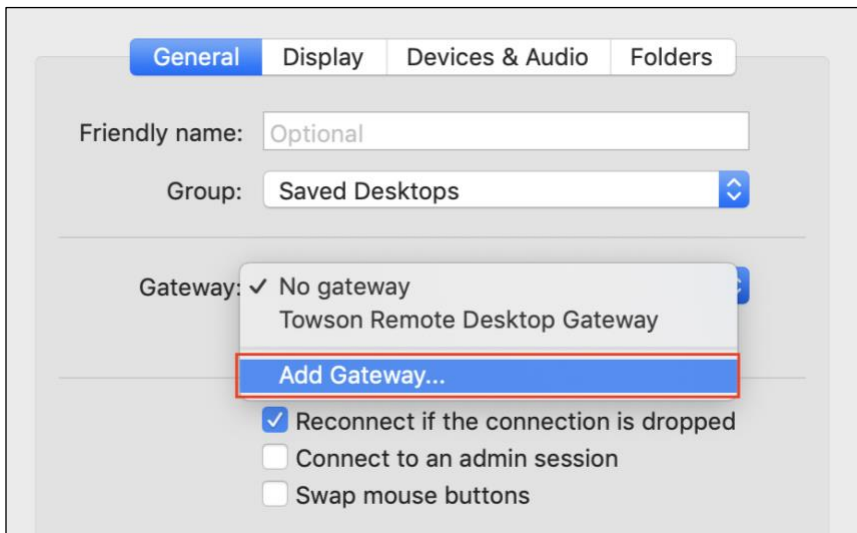


Figure 11

8. A small window will appear within the application. Beside **Gateway Name**, type **remotedesktop.towson.edu**.

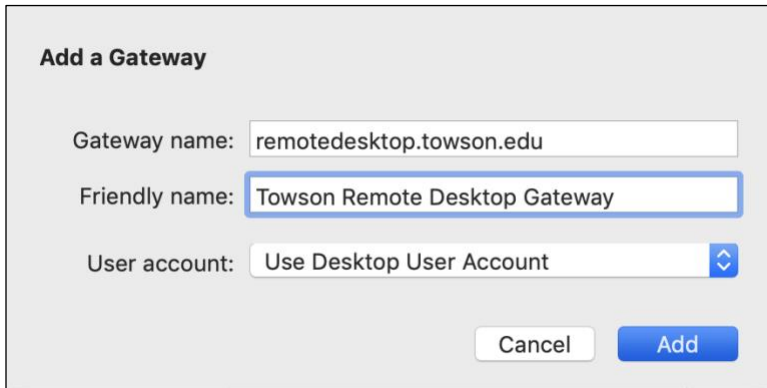


Figure 12

9. Beside **Friendly Name**, type **Towson Remote Desktop Gateway**.
10. Click **Add**.
11. You will be returned to the **Add a Desktop** screen. Enter an optional **Friendly name** for this PC connection and then click **Add**.

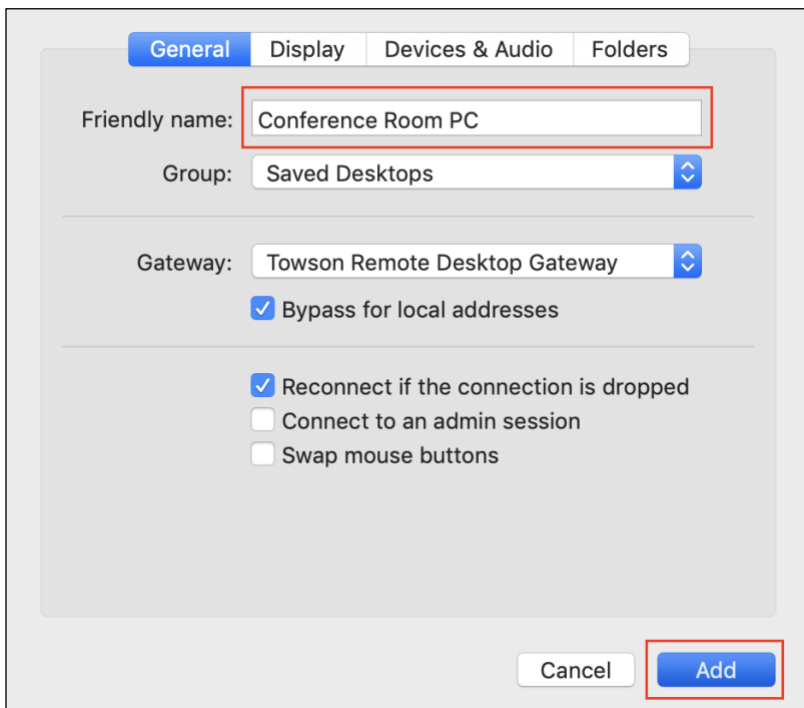


Figure 13

Remoting to a Desktop PC

1. Your new desktop connection will appear under **Saved Desktops**. To start a connection, double-click the name of your PC.

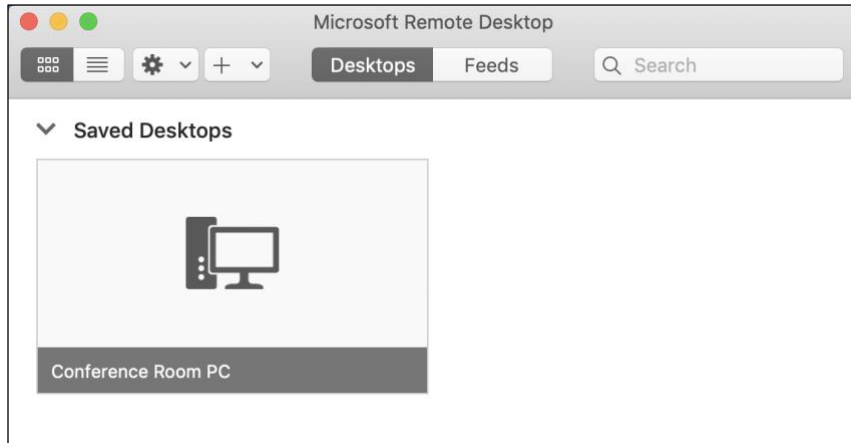


Figure 14

2. A Security Warning may appear. Click **Continue**.

Note: If you would like to automatically trust your connection each time you remotely connect to a PC, click **Show Certificate** and then click the check box beside **Always trust....**

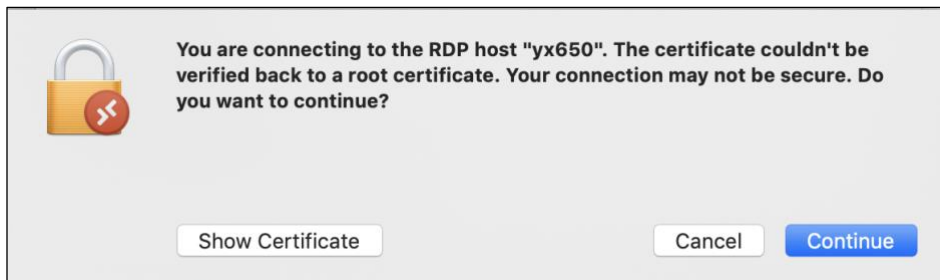


Figure 15

3. You will need to authenticate with Duo before every connection.
4. Once authenticated, you are now remotely logged in to your Towson PC.

Disconnecting from Remote Desktop

1. Click the **Start** button.
2. Click the **Power** button.

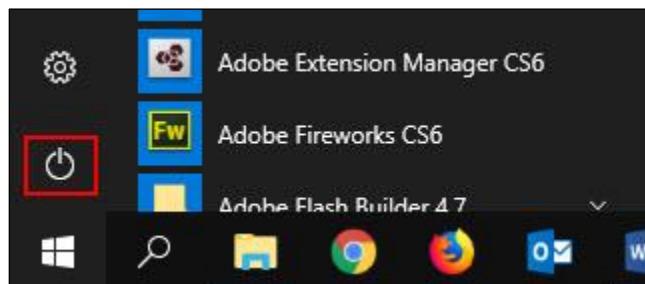


Figure 16

3. Click **Disconnect**.