Remote Desktop for Mac
Accessing your Towson Mac Computer Remotely

Introduction
Remote Desktop allows faculty and staff at Towson University to connect remotely to their Towson PC from any Macintosh computer (home, hotel or different location on campus). Once connected, you will see the desktop of your Towson PC and you will have access to all software and data, just as if you were actually sitting at your Towson PC.

Locating the Name of your Towson PC
Follow the steps below to locate the name of your Towson PC. This will be needed to connect from a remote PC.
1. Login to your Towson PC.
2. Windows 7:
   a. Click the Start button in the lower left-hand corner.
   b. Click the Search programs and files box and type Towson System Information.
Windows 10:
   a. Click on Cortana next to the Start button.
   b. Click the I’m Cortana Ask me anything box and type Towson System Information.
3. Press Enter. The Towson University System Information window will appear.
4. Locate your Computer Name below Asset Records. You will use this when connecting to this PC for the first time when setting up your Remote Desktop Connection.
5. Click Close.
Remote Desktop Gateway for Mac

Requirements for Remote Desktop:
To connect to your Towson PC using Remote Desktop, the following are required:
- Your Towson PC must be running Windows 7 or Windows 10
- Your Towson PC must be powered on and connected to the Towson network through Ethernet
- Your remote computer must be running Mac OS X 10.9.0 or later and have a 64-bit processor
- You must have logged into your Towson PC at least once

Installing Microsoft Remote Desktop
Follow the steps below to install the Microsoft Remote Desktop application. If you are using a Towson Mac, this app will already be installed.
1. Click the App Store button in your Dock.
2. Click the search box in the upper right-hand corner and type Remote Desktop.
3. Double-click the Get button to begin the installation.
4. Enter your Apple ID and Password and click Buy.
5. Once the installation is complete, click the Close button.
Creating a Gateway

For you to be able to create a desktop connection to your Towson PC, you must first create a gateway. Follow these steps to create a gateway custom for Towson.

1. Click the Spotlight button in the upper right-hand corner.

2. Type Remote Desktop and press return. The application’s window will open.

3. Click on Preferences. The Preferences window will open, allowing you to create a new gateway.

4. Click the + symbol in the bottom left-hand corner.
5. Enter the information below:
   - **Gateway name**: Towson Remote Desktop Gateway
   - **Server**: remotedesktop.towson.edu
   - **Username**: towsonu\NetID (Replace NetID with your own NetID)
   - **Password**: Enter your Password

6. Click the **Close** button.

**Creating a Desktop Connection**

Once a gateway has been created, you can connect to your Towson PC. Follow these steps below to enter in the information to create a desktop connection.

1. Click the **New** icon in the upper left-hand corner. The **Edit Remote Desktop** window will open.
2. Enter the information below:

- **Connection Name**: Enter a custom name for this connection
- **PC Name**: Enter the name of the Towson computer in which you are connecting (ex. yx253)
- **Gateway**: Click the drop-down menu and select the gateway you created earlier titled **Towson Remote Desktop Gateway**
- **User name**: towsonu\NetID (Replace NetID with your own NetID)
- **Password**: Enter your password

![Remote Desktop Gateway for Mac](image)

3. Click the **Close** button.

**Connecting to your Computer**

Your new connection will now appear under **My Desktops**.

1. Click the new desktop connection and click **Start** at the top.

![Connecting to your Computer](image)
2. A connection to your computer will begin. You will receive a certificate warning message.

3. Click the Show Certificate button.

4. Click the drop-down menu beside When using this certificate and select Always Trust.

5. Click Continue. You may be prompted for an administrator Username and Password to authenticate the certificate trust. This will require an administrative account on the Mac.

6. If you do not have an administrative account on the Mac now, click Cancel to connect to the Towson PC without altering the certificate. You will need to select Continue from this point thereafter each time you remote to this PC again.
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Logging Off Remote Desktop on Windows 7

1. Click the Start button.

2. Click Log off. You will now return to your Mac desktop.

Logging Off Remote Desktop on Windows 10

1. Click the Start button.

2. Click on Power.

3. Click on Disconnect. You will now return to your Mac desktop.