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# Towson University's VPN

Virtual Private Network

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## Introduction

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Towson University's VPN allows you connect to the campus network through any computer. It is mainly used for faculty, staff, and students who need to:

- Map to network drives when not on Towson University's network or while on tu-guest
- Use printers they have configured
- Connect directly to a personal (H:) and/or departmental (O:) file share when they are not using Virtual Workspace
- Use Microsoft Outlook to connect to an Exchange account using Exchange protocol when not using Outlook Web Access or Virtual Workspace

Note: Students can access files on their H drive via <http://tigerweb.towson.edu> without using the VPN.

## Installing the VPN Client

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### Windows 7

1. Open **Internet Explorer**.
2. Click in the address bar and type <https://vpnc.towson.edu>.

Note: Make sure you use https and not http in the address or it will not work.

3. Press **Enter**.

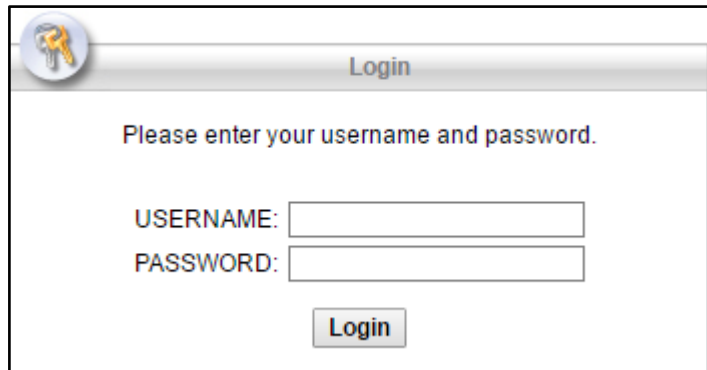


Figure 1

4. Enter your **USERNAME (NetID)** and **PASSWORD**. Click **Login**.
5. A **WARNING!** message will appear. Click **Continue**.

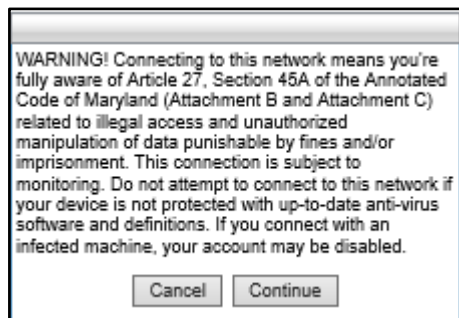


Figure 2

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6. A dialog box may appear that asks you if you would like to store your password on <https://vpnc.towson.edu>. Click **Yes** or **Not for this site**.



Figure 3

7. A dialog box will appear asking you to install an add-on for <https://vpnc.towson.edu>. Click **Install**.

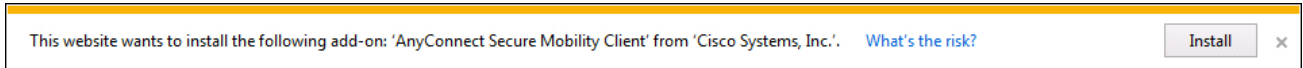


Figure 4

8. A **Security Warning** will appear. Click **Install**.

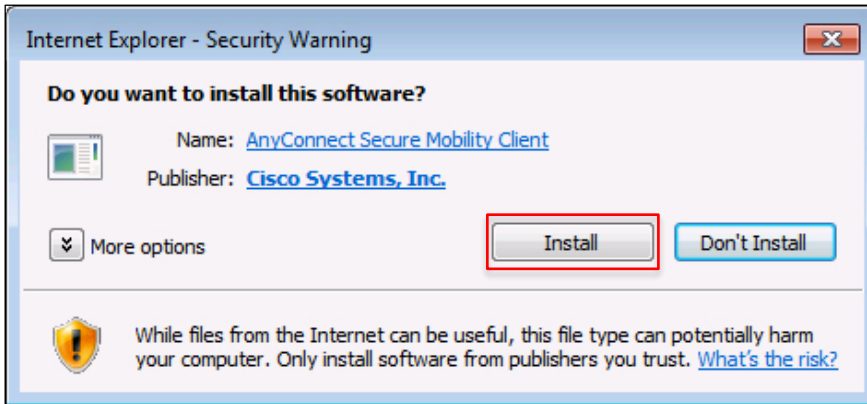


Figure 5

9. Wait for the installation to complete. You are now connected to **Towson University's VPN**. You may close Internet Explorer.

## Windows 10

1. Open **Internet Explorer**.
2. Click in the address bar and type **<https://vpnc.towson.edu>**.
3. Press **Enter**.

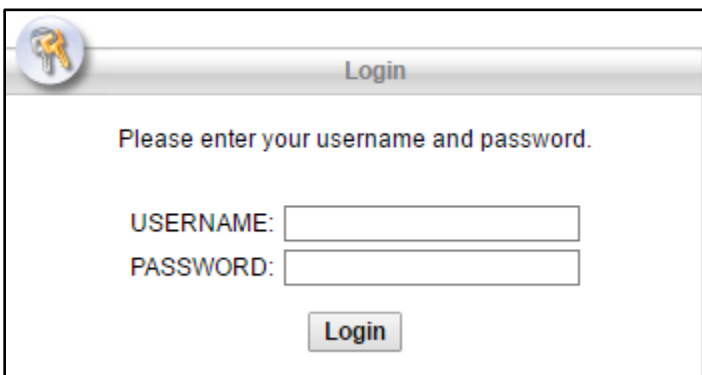


Figure 6

4. Enter your **USERNAME (NetID)** and **PASSWORD**.
5. Click **Login**.

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6. A **WARNING!** message will appear. Click **Continue**.

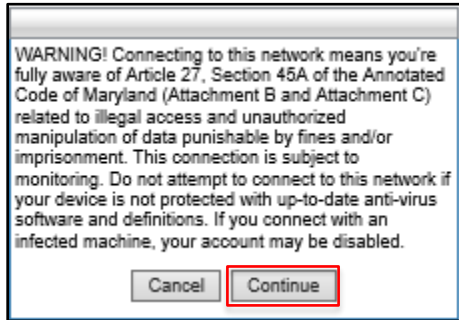


Figure 7

7. The **AnyConnect Secure Mobility Client** dialog box will appear. Click the **skip** link under **Using ActiveX for Installation**.

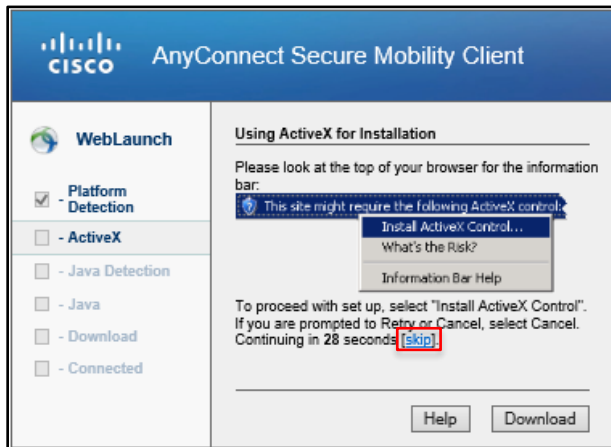


Figure 8

8. After a few seconds, a **Security Warning** dialog box will appear. Click **Continue**.

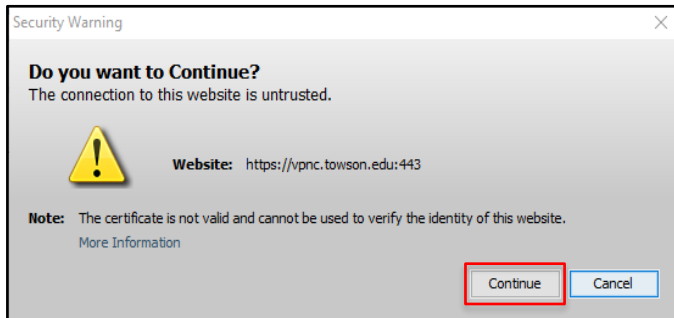


Figure 9

9. Click **Run**.

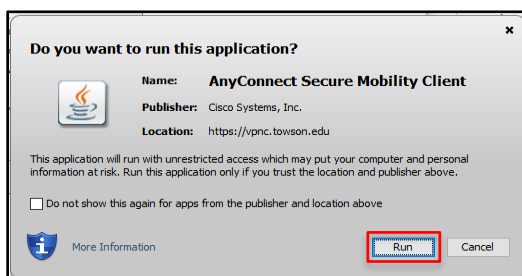


Figure 10

10. You are now connected to **Towson University's VPN**. You may close Internet Explorer.

## Mapping your Network Drives

After connecting to Towson University's VPN, you may now map your network drives to your PC.

1. Windows 7:

- Right-click the **Computer** icon on your desktop.
- Click **Map network drive**.

Windows 10:

- Right-click the **This PC** icon on your desktop
- Click **Map network drive**.

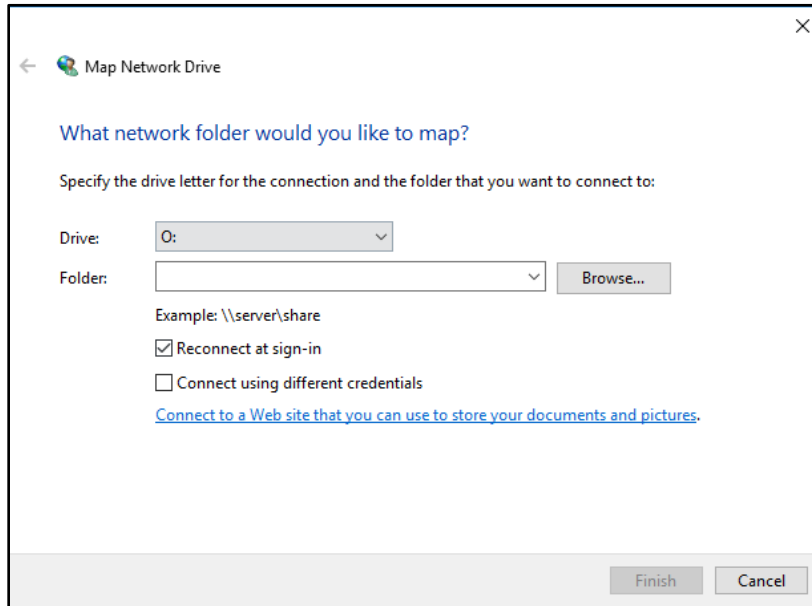


Figure 9

2. Click the **drop down arrow** beside **Drive:** and select your drive letter.
3. Click the text box beside **Folder:** and type in the network drive you need to access:

### Faculty and Staff

- H Drive: [\\homeshare\NetID\\$](#) (Replace NetID with your NetID)
- O Drive: [\\deptshare\DepartmentName\\$](#) [Replace Department Name with your departmental abbreviation (ex. HR, OTS)]
- Any other drive: [\\customshare\DriveName](#) (Replace Drive Name with the name of your drive, this can be located in **My Computer** or **This PC** of your Towson computer)

### Students

- H Drive: [\\studentshare\NetID\\$](#) (Replace NetID with your NetID). Students can also access their H Drive, without using the VPN through WebDisk: <https://webdisk.towson.edu/>
- Tigerweb: [\\tigerweb\NetID\\$](#) (Replace NetID with your NetID)

4. Click **Finish**.
5. If you are prompted again for authentication, enter your **Username (towsonu\NetID)** and **Password**.

## Disconnect from VPN

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1. Click the **Show hidden icons** button in the bottom right-hand corner.



Figure 10

2. Click the **Cisco AnyConnect Secure Mobility Client** button.

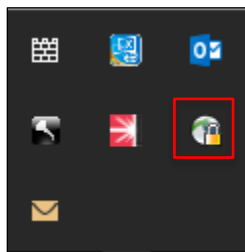


Figure 11

3. The client will open. Click the **Disconnect** button.

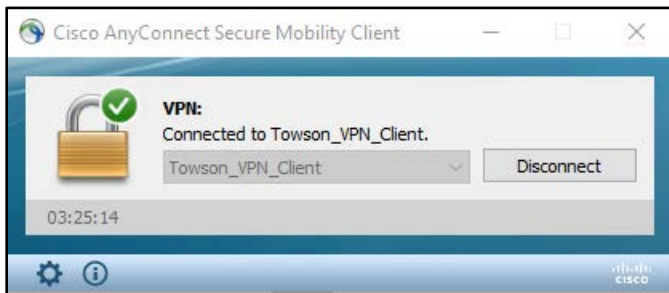


Figure 12

4. Click the **Close** button.

## Reconnecting to VPN

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1. Click the **Show hidden icons** button in the bottom right-hand corner.
2. Click the **Cisco AnyConnect Secure Mobility Client** button.
3. Click **Connect**. An **authentication** dialog box will appear.

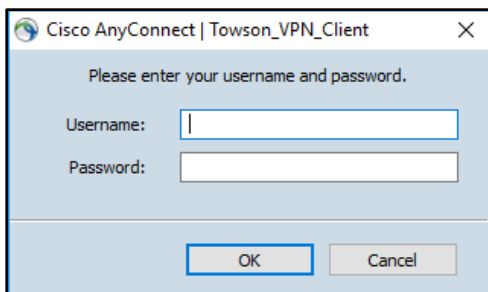


Figure 13

4. Enter your **Username (NetID)** and **Password**.
5. Click **OK**. A **WARNING!** message will appear.
6. Click **Accept**. You are now reconnected to **Towson University's VPN**.