Introduction

Towson University’s VPN allows you to connect to the campus network through any computer. It is mainly used for faculty, staff, and students who need to:

- Map to network drives when not on Towson University’s network or while on tu-guest
- Use printers they have configured
- Connect directly to a personal (H:) and/or departmental (O:) file share when they are not using Virtual Workspace
- Use Microsoft Outlook to connect to an Exchange account using Exchange protocol when not using Outlook Web Access or Virtual Workspace

Note: Students can access files on their H drive via http://tigerweb.towson.edu without using the VPN.

Installing the VPN Client

**Windows 7**

1. Open Internet Explorer.
2. Click in the address bar and type https://vpnc.towson.edu.

   Note: Make sure you use https and not http in the address or it will not work.

3. Press Enter.

4. Enter your **USERNAME (NetID)** and **PASSWORD**. Click Login.

5. A **WARNING!** message will appear. Click Continue.

![Login](image1.png)

![Warning](image2.png)
Virtual Private Network

6. A dialog box may appear that asks you if you would like to store your password on https://vpnc.towson.edu. Click Yes or Not for this site.

![Figure 3](image)

7. A dialog box will appear asking you to install an add-on for https://vpnc.towson.edu. Click Install.

![Figure 4](image)


![Figure 5](image)

9. Wait for the installation to complete. You are now connected to Towson University’s VPN. You may close Internet Explorer.

**Windows 10**

1. Open Internet Explorer.
2. Click in the address bar and type https://vpnc.towson.edu.
3. Press Enter.

![Figure 6](image)

4. Enter your USERNAME (NetID) and PASSWORD.
5. Click Login.
6. A **WARNING!** message will appear. Click **Continue**.

![Figure 7]

**WARNING!** Connecting to this network means you're fully aware of Article 27, Section 45A of the Annotated Code of Maryland (Attachment 1 and Attachment 2) related to illegal access and unauthorized manipulation of data punishable by fines and/or imprisonment. This connection is subject to monitoring. Do not attempt to connect to this network if your device is not protected with up-to-date anti-virus software and definitions. If you connect with an infected machine, your account may be disabled.

7. The **AnyConnect Secure Mobility Client** dialog box will appear. Click the **skip** link under **Using ActiveX for Installation**.

![Figure 8]

8. After a few seconds, a **Security Warning** dialog box will appear. Click **Continue**.

![Figure 9]

9. Click **Run**.

![Figure 10]

10. You are now connected to **Towson University's VPN**. You may close Internet Explorer.
Mapping your Network Drives

After connecting to Towson University’s VPN, you may now map your network drives to your PC.

1. **Windows 7**:
   - Right-click the **Computer** icon on your desktop.
   - Click **Map network drive**.

   **Windows 10**:
   - Right-click the **This PC** icon on your desktop
   - Click **Map network drive**.

2. Click the **drop down arrow** beside **Drive**: and select your drive letter.

3. Click the text box beside **Folder**: and type in the network drive you need to access:

   **Faculty and Staff**
   - H Drive: `\homeshare\NetID$` (Replace NetID with your NetID)
   - O Drive: `\deptshare\DepartmentName$` [Replace Department Name with your departmental abbreviation (ex. HR, OTS)]
   - Any other drive: `\customshare\DriveName` (Replace Drive Name with the name of your drive, this can be located in **My Computer** or **This PC** of your Towson computer)

   **Students**
   - H Drive: `\studentshare\NetID$` (Replace NetID with your NetID). Students can also access their H Drive, without using the VPN through WebDisk: [https://webdisk.towson.edu/](https://webdisk.towson.edu/)
   - Tigerweb: `\tigerweb\NetID$` (Replace NetID with your NetID)

4. Click **Finish**.

5. If you are prompted again for authentication, enter your **Username (towsonu\NetID)** and **Password**.
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**Disconnect from VPN**

1. Click the **Show hidden icons** button in the bottom right-hand corner.

![Figure 10](image)

2. Click the **Cisco AnyConnect Secure Mobility Client** button.

![Figure 11](image)

3. The client will open. Click the **Disconnect** button.

![Figure 12](image)

4. Click the **Close** button.

**Reconnecting to VPN**

1. Click the **Show hidden icons** button in the bottom right-hand corner.

2. Click the **Cisco AnyConnect Secure Mobility Client** button.

3. Click **Connect**. An **authentication** dialog box will appear.

![Figure 13](image)

4. Enter your **Username (NetID)** and **Password**.

5. Click **OK**. A **WARNING!** message will appear.

6. Click **Accept**. You are now reconnected to **Towson University’s VPN**.