WebEx
Installing the WebEx Meeting Center On-Campus

Introduction

Before you can use the WebEx Conferencing Service, you must download the WebEx Meeting Center. The Software Center enables you to add this program.

Note: You can only utilize these instructions if you are on an on-campus computer. If you are off-campus, please visit https://www.webex.com/test-meeting.html.

Installing the WebEx Client

For Windows 7

1. Click the Start button.
2. Click in the Search programs and files box and type soft. Results will appear above the search box.
3. Under Programs, select Software Center

![Software Center](image1)

Figure 1

4. The Software Center window will open.
5. Find and click the Cisco WebEx Meeting Center application.

![Cisco WebEx Meeting Center](image2)

Figure 2

6. Click the Install button. Software Center will begin the installation.

![Install](image3)

Figure 3

7. When the installation is complete, click the Close button to close the Software Center window.
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**For Windows 10**

1. Click on Cortana beside the Start button.

   ![Figure 4](image)

2. Click in the Type here to search box and type soft. Results will appear above the search box.

   ![Figure 5](image)

3. Under Best Match, click Software Center.

   ![Figure 6](image)

4. The Software Center window will open.

5. Find and click the Cisco WebEx Meeting Center application.

   ![Figure 7](image)

6. Click the Install button. The Software Center will begin the installation.

   ![Figure 8](image)

7. When the installation is complete, click the Close button to close the Software Center window.